December 6, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin and Brad Marchant in attendance. Sheryl Klocker was absent.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of November 1, 2016 as published. Approve Treasurer's Report with a general account balance of $775,937.90 a utility deposit fund account balance of $43,074.52 and a $333.44 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the November adjustment report. Approve the November Paid Invoice report. Approve the December Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda)

Mayor Brooks announced the upcoming meetings – WAM Winter Workshop in Cheyenne, January 11-13, 2017; NEWY leaders will meet at WAM in Cheyenne on Thursday, January 12, 2017 @ 6:00 p.m. Crook County Solid Waste Joint Powers Board meeting-TBA.

City Engineer Karla Greaser with Trihydro Corporation updated the council on the Cole distribution waterline and PRV projects. Ms. Greaser asked the council to sign a change order extending a work order for the design and DEQ permitting for hatch installation on the underground tank. COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER DENZIN SECONDED a motion allowing Mayor Brooks to sign the requested Change Order. All ayes, MOTION CARRIED.

Ms. Greaser and Clerk Treasurer Kathy Lenz will continue working on connecting the walking paths throughout town.

Public Works Director Mac Erickson reported on the landfill closure progress. Mr. Erickson, Ms. Lenz and Ken Schreuder with Trihydro met with DEQ in Casper to discuss changing the final closure permit to include the Central Office and the North Pole Locker as part of the final fill. Discussion was held on keeping and permitting a construction and demolition pit after the landfill is closed. Mr. Erickson has not heard back from DEQ on a path forward.

City Attorney Mark Hughes reported on the North Pole Locker Agreement. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion directing City Attorney Mark Hughes to re-work the agreement with Ms. Hartman and allow the Mayor to sign the agreement after the suggested changes have been made. All ayes, MOTION CARRIED.

Discussion was held regarding the proposed changes by the Promotion Board to the 1989 Joint Powers Agreement for the collection of lodging tax in Crook County.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the 2015-2016 audit presented by Paul Stille with Leo Riley & Company via conference call during the work session. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion allowing Mayor Brooks to sign the Grant/Loan agreements with the Wyoming State Lands and Investment Board for the landfill closure project. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow Mayor Brooks to sign the propane contract with Blakeman Propane. All ayes, MOTION CARRIED.

Discussion has been held on proposed rate increases. Ms. Lenz and Mr. Erickson did not recommend an increase in monthly water, sewer or garbage. They did recommend to the council to increase the hard water rates to $4.90 per 1000 gallons to match the fee of inside city users. Ms. Lenz also suggested the fee to transfer liquor license be raised to $100.00 along with $30.00 for all Catering, Malt Beverage and additional Dispensing Room permits. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve the increases as suggested. All ayes, MOTION CARRIED.



Mayor Brooks opened a Public Hearing at 7:30 to discuss the application for a new restaurant liquor license from Amy Goodson for Cowgirl Pizza. Supportive comments were heard with no objections to the application. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the restaurant liquor license application from Amy Goodson for the Cowgirl Pizza. All ayes, MOTION CARRIED.

Clerk Treasurer Lenz informed the council that an amendment was needed to correct Resolution 17, 2016. The dollar amount of the Wyoming Business Council grant for Old Stoney was originally $3 million but the final estimates came in the grant amount was $2,957,434.00. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve THE AMENDMENT TO RESOLUTION 17, 2016- A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING COMMUNITY READINESS PROJECT ON BEHALF OF THE GOVERNING BODY OF THE CITY OF SUNDANCE. All ayes, MOTION CARRIED.

A Contingence and Development Agreement is also required between the City and the Crook County Museum Board to apply for grant funding to rehabilitate Old Stoney from the Wyoming Business Council. City Attorney Hughes reviewed the document with the council. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion allowing Mayor Brooks to sign the agreement. All ayes, MOTION CARRIED.

Clerk Treasurer Lenz presented a proposed City Holiday schedule to the council. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve the presented holidays. All ayes, MOTION CARRIED.

Clerk Treasurer Lenz presented a Wyoming Small Business Credit Initiative Allocation Agreement Amendment to the council for review. The City of Sundance is a partner in the Wyoming Smart Capital Network and as a partner the City needs to approve the Allocation Agreement Amendment. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to authorize the Authorized Representative or Mayor to sign the State Small Business Credit Initiative Allocation Agreement Amendment with the amount allocated to the Collateral Support Program of $59,561 for a total allocation to the Credit Guarantee Program of $12,776,080.17 and the Seed Capital Network Program of $451,830.83. All ayes, MOTION CARRIED.

City Engineer Greaser suggested that no changes were needed at this time to the International Building Code.
City Attorney Mark Hughes is working on the Traffic Code changes with Police Chief Noonan.
Council member Denzin followed up on the 2-hour time limit on the center lane parking. Mr. Denzin inquired about insurance for the Crook County Food Pantry and some drainage issues around town.

Meeting Adjourned at 8:12 pm

SEAL)

Mayor Paul Brooks
Paul Brooks

SEAL)

Clerk Treasurer Kathy A. Lenz
Kathy A. Lenz

ublic Hearing-Approve Cowgirl Pizza Liquor License;
mendment Resolution 17, 2016;Contigence/Deve.
greement with CCMD;City Holidays;WSCN amendment agr