April 7, 2020

The Town Council met this day by Conference Call in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Jana McLean, Brad Marchant, Joe Wilson and Callie Hilty all present by phone call.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MCLEAN SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of March 3, 2020 as published. Approve the March adjustment report. Approve the March Paid Invoice report. Approve the April Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

US POSTAL SERVICE-POSTAGE $305.98; MAC CONSTRUCTION-WBC OLD STONEY $170072.70; CITY OF SUNDANCE-MAC RETAINAGE OLD STONEY $2000.00; NORRIS DESIGN-WBC CENTRAL PARK $14152.46; TRIHYDRO CORP-WATER SW TANK $7872.75; EVERETT HEINERT-UTILITY DEPOSIT REFUND $27.68; MAE MAE'S PLACE-UTILITY DEPOSIT REFUND $71.19; AMERICAN SOLUTIONS FOR BUISNESS-ADMIN OFFICE SUPPLIES $853.11; AT & T -WATER STREETS LANDFILL MAYOR PHONE $221.76; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; BICKLES TRUCK & DIESEL INC-STREETS CAPITAL IMPROVEMENT $7816.72; CASELLE INC-COMPUTER SUPPORT-SOFTWARE $1278.00; CASELLE INC-SOFTWARE $875.00; CASPER COLLEGE-FIRE CHIEFS SCHOOL $3661.12; CITY CLERK-ADMIN POSTAGE $93.35; CREATIVE PRODUCT SOURCING INC-DARE $107.80; CROOK COUNTY SHERIFFS OFFICE- PS-DISPATCH $1900.00; CW WASTE-GARBAGE GATE FEE $12499.70; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIES $204.85; DAKOTA BUSINESS CENTER-ADMIN SUPPLIES $141.00; DECKERS-FIRE TRAINING $ 51.31; ENERGY LABORATORIES INC-WATER TESTING $44.00; FLOYDS TRUCK CENTER RAPID CITY-LANDFILL EQUIP & MAINT $1561.71; HARTL ELECTRIC-STREET LIGHT MAINT- $317.95; HAWKINS WATER TREATMENT-WATER-CHLORINE SUPPLY $20.00; HINKLEASE- PS VEHICLE LEASE $937.90; HUGHES, MARK – CITY ATTORNEY RETAINER $2000.00; IIMC-ADMIN TRAINING $390.00; KATHY LENZ-TRAVEL & TRAINING $460.52; MARCO-ADMIN COPY MACHINE $322.98; NEWCASTLE FIRE SUPRESSION LLC-STREETS MAINT PARTS $381.29; ONE CALL OF WYOMING-WATER ONE CALL $3.00; QUILL-ADMIN & OFFICE SUPPLIES $197.48; RANGE TELEPHONE-ADMIN-FIRE-GARBAGE-PS-AMBULANCE PHONE & INTERNET $736.70; ROLLING METAL AUTO LLC- SHOP GAS & DIESEL FUEL-PS FUEL-GARBAGE/LANDFILL FUEL $1511.29; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL $244.34; SLATTERY DBA PAINTBRUSH SERVICES-ADMIN TOILET RENTAL $1085.00; THE SUNDANCE TIMES- ADMIN ADVERTISING LANDFILL ADVERTISING $920.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY $77.00; TOWN OF MOORCROFT-GARBAGE LANDFILL CHARGES $691.20; TRACY MOTOR CO- SHOP SUPPLIES-STREETS MAINT PARTS $267.56; TRIHYDRO CORP-LANDFILL-ENGINEER PERMIT $792.50; TRIHYDRO CORP-SEWER CITY ENGINEER $2000.00; TRIHYDRO CORP-LANDFILL TESTING $543.00; VISA- WATER & ADMIN TRAINING-ADMIN JANITORIAL-COMPUTOR SUPPORT-PS DARE PROGRAM-ADMIN & WATER-MISC $1820.93; VOLUNTEER FIREMENS PENSION FUND $240.00; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3948.00; JOE WILSON-MAYOR & COUNCIL TRAVEL & TRAINING $321.98; WYOMING MACHINERY CO-STREETS CAPITAL IMPROVEMENT $5273.19; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL $40754.88; SSB-DIRECT DEPOSIT FEES $6.40; BCBS OF WY-INS $11774.90;CITY-MAC CONST RETAINAGE $2000.00; CITY-MAC CONST RETAINAGE $7392.78; CITY OF SUNDANCE-FLEX SHARE BENEFITS $45.25; CITY OF SUNDANCE FLEX SHARE $725.00; EFTPS-PAYROLL TAX $12952.85; GREAT WEST TRUST CO LLC – DEFFERED COMP $1740.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $144.00; MAC CONST-WBC OLD STONEY $170072.70; NEBRASKA CHILD SUPPORT PAYMENT CENTER-ADMIN MISC EXPENSE $392.00; NORRIS DESIGN-$14152.46; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $10170.09; SUNDANCE STATE BANK-SKCC ADMIN EXP-$400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY $446.97; TRIHYDRO-WATER SW TANK $7872.75; WY RETIREMENT- RETIREMENT $9132.68; WY WORKERS COMP – WORK COMP $1740.84; TOTAL $ 349479.59

Upcoming Meeting-NEWY meeting will be postponed until further notice.

City Engineer report was given by Dan Mummert in Karla Greasers absence. The Sundance West Water Tank project is moving forward. The revised geotechnical report has been received from American Engineering and Testing. Comments from the WDEQ will need to be addressed and a response letter to those comments will be submitted by the end of this week. Advertisement for bid should go out within the next month.

Public Works Director Mac Erickson reported that the C&D Permit has been received from the Wyoming Department of Environmental Quality. The City will be conducting a training to go over what can be placed in the pit. Weather depending he hopes the pit should be ready to use in a couple of weeks.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order No. 10 from Mac's Construction for $1,236.00. This is for exit signage on the Old Stoney project. All ayes, MOTION CARRIED.

COUNCIL MEMBER MCLEAN MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a Work Order from Trihydro for $11,458.00 for a waterline extension on the Old Stoney Project. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on the grant agreement between the Land and Water Conservation Funds and the City for the Central Park project. This grant agreement has been given to City Attorney Mark Hughes for review. Mr. Hughes and Ms. Lenz did go over the questions that Mr. Hughes had.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the agreement. All Ayes, MOTION CARRIED.

City Attorney Mark Hughes gave the Mayor and Council and update on the Nuisance property at Sewell Street.

Mayor Brooks stated his desire to hold off on the ambulance agreement with Crook County Medical Services District due to the current situation of Covid-19. He respects they need full attention to do their business at hand.

Discussion was held on the Green Mountain Cemetery pasture bid. It is the Councils desire to re-bid this pasture.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve ORDINANCE NO. 1 2020-APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021-FIRST READING. All Ayes, MOTION CARRIED.

At 7:15 a public hearing was held for Liquor License Renewals. No comments were heard. Public comment closed at 7:19.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the following Liquor Licenses for the City of Sundance. All Ayes, MOTION CARRIED.

Stephen A. and Catherine J. Hilty 6' x 8' room in northwest corner of building located in South 50' Lots 1 & 2, Block 9, Original Town of Sundance, WY (GBD)	101 North 3rd Street dba Higbee's Café
Longhorn Saloon & Grill, LLC East 18ft of Lot 9 & Lot 10, Original Town of Sundance, WY (GBD),	214 East Main Street dba Longhorn Saloon & Grill
N2DEEP Enterprise, LLC North 22' of Lots 1 & 2, Block 9, Original town of Sundance, WY (GBD)	111 North 3rd Street dba Dime Horseshoe Bar
Redenbaugh's Lot 1, Block 10, Original Town of Sundance, WY (GBD)	121 Cleveland Street dba Turf Bar
Sundance Country Club, Inc. 9' X 13' room on the west side of building located in Lots 13 X 14, Block 22, Railroad Addition to the Town of Sundance (HBD)	1612 East Cleveland Street dba Sundance Country Club
Dog Pound Grill & Ice Cream, LLC (The) 5' X 10' Room on the East Side of Bldg. located in PTN of 1st St., W of Lot 6, Block 10, Original Town of Sundance	101 E. Cleveland Street dba Dog Pound Grill & Ice Cream, (The)
Amy Goodson 11' x 8' Room in SE Corner of Bldg. Lots 23 & 24, Part of Lots 20, 21 & 22, Railroad Addition, Town of Sundance, WY	1620 E. Cleveland Street dba Cowgirl Pizza

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Free Landfill Coupons for use in May and June 2020. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to waive Late Fees and Interest on Utility bills for the Month of April, 2020 due to Covid-19. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve a building permit application by Bruce McClure for a 40 x 60 garage. Retaining wall is contingent upon the Land Use Commissions review and approval. All Ayes, MOTION CARRIED.

Permit issued:

Bruce McClure	40X60 Garage & Retaining Wall	402 E Thompson St

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve an expedited building permit application by Jay Pixley. All Ayes, MOTION CARRIED.

Permit issued:

Jay Pixley	60 x 176 x 18 Building	West of Industrial Park

Department Head Reports

Police Chief Marty Noonan reported 21 calls including one felony drug arrest.

Public Works Director Mac Erickson reported that a face lift will be done on City Hall soon. He has hired a new crew member who will be starting in the near future.

Clerk Treasure Kathy Lenz reported that she has been working on shovel ready projects for the possible money that may be coming available. The budget will be reviewed for any fine tuning adjustments.

City Attorney Mark Hughes has reviewed the Ambulance Agreement and has questions that he will address next month.

Mayor Brooks commented that the City has been practicing safety measures in regards to Covid-19. The staff is keeping social distancing and not working together. This includes the Police, Public Works and Administration. He thanks his staff and Council for cooperating during this pandemic.

Mayor Paul Brooks

SEAL) Deputy Clerk Treasurer Helen Engelhaupt