PUBLIC HEARING HELD AT 6:00PM – Discussion was held on the possibility of the Sundance Police Department joining forces with the Crook County Sheriff's Department.

October 6, 2020

The Town Council met this day in regular session at 7:20 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Jana McLean, Brad Marchant, Joe Wilson and Callie Hilty all present.

Members of Wyoming Association of Municipal Clerks and Treasurers presented Kathy Lenz with the honor of Clerk Treasurer of the Year 2020.

COUNCIL MEMBER MARCHANT MOVED; COUNCIL MEMBER MCLEAN SECONDED a motion to allow the Mayor to sign a proclamation for Disabled American Veterans Day. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to appoint Rowdy Dowdy, Heidi Mills and Reggie Gaylord to the Recreation Board. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MCLEAN SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of September 1, 2020 as published. Approve the September Adjustment report. Approve the September Paid Invoice report. Approve the October Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

US POSTAL SERVICE-POSTAGE $254.10; RICHARD OR LYNN ENGELS-UTILITY DEPOSIT REFUND $46.48; SHANNON HEINLE-UTILITY DEPOSIT REFUND $12.46; MARGO JOHNSON-UTILITY DEPOSIT REFUND $31.30; ADVANCED BUILDERS INC-BUILDING DAYCARE $4935.00; APPARATUS EQUIPMENT & SERVICE INC-FIRE EQUIP & MAINTENANCE $1350.00; ASSOCIATION OF PUBLIC TREASURERS OF THE US & CA-ADMIN MEMBERSHIP DUES $159.00; AT & T -WATER STREETS LANDFILL MAYOR PHONE $217.85; BACHMANN, LEANN- ADMIN JANITORIAL $820.00; BEARLODGE ENGINEERING & SURVEYING-WATER MISC $285.00; CASELLE INC- COMPUTER SUPPORT $1379.00; CASSIDY'S SEED & FEED-STREETS SUPPLIES $312.50; CITY CLERK-TREASURER-ADMIN POSTAGE $5.24; COLE RANCH LLC-WATER COLE $2987.17; CROELL INC – STREETS SUPPLIES $79.50; CROOK COUNTY GROWTH & DEVELOPMENT- WATER MISC EXP $886.50; CROOK COUNTY SHERIFFS OFFICE- PS-DISPATCH $1900.00; CROOK COUNTY WEED & PEST- STREETS WEED CONTROL $49.90; CW WASTE-GARBAGE GATE FEE $12499.70; DECKERS FOOD MARKET-FIRE MISC & POOL SUPPLIES $461.58; ENERGY LABORATORIES INC-WATER TESTING $3266.00; GROSSENBURG IMPLEMENT INC-PARTS & SUPPLIES $22.13; G.W. REPAIR LLC- FIRE EQUIP & MAINT $915.00; HARTL ELECTRIC- STREET LIGHTS $204.15 HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY-POOL CHEMICALS $679.02; HINKLEASE- PS VEHICLE LEASE $937.90; HUGHES, MARK – CITY ATTORNEY RETAINER $2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER-GARBAGE FUEL $ 141.00; J&D PRECAST INC-STREETS STORM SEWER $955.00; KLOCKER TRUCKING-STREET CAPITAL IMPROVEMENT $840.00; MARCO – ADMIN COPY MACHINE $336.00; MID-AMERICAN RESEARCH CHEMICAL- SEWER SUPPLIES $556.47; MUELLER CO -WATER SUPPLIES $1008.00; MUELLER CO-WATER SUPPLIES $5415.87; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES $6911.51; ONE CALL OF WY-WATER ONE CALL $20.75;PAINTBRUSH SERVICES-ADMIN TOILET RENTAL $2185.00; PRC INC-STREETS CAPITAL IMPROVEMENT $3705.00; QUICK SIGNS-BUILDING FAÇADE $ 777.44; RANGE TELEPHONE-ADMIN-FIRE-GARBAGE-PS- AMBULANCE PHONE & INTERNET $709.36; ROLLING LLC- SHOP GAS & DIESEL FUEL-PS FUEL-GARBAGE/LANDFILL FUEL $1195.31; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL $128.27; SUNDANCE HARDWARE & SPORTING GOODS LLC- SHOP POOL PS FIRE & PARK SUPPLIES $267.74; SUNDANCE STATE BANK-STREET SWEEPER $26173.93; THE SUNDANCE TIMES-ADMIN ADVERTISING-STREETS WBC OLD STONEY $504.55; TIMBERLINE SERVICES- STREETS WBC OLD STONEY $6250.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY $81.00; TOWN OF MOORCROFT-GARBAGE CHARGES $1912.60; TRACY MOTOR CO-STREETS & PARK SUPPLIES-GARBAGE MISC-FIRE DEPT MAINT $320.02; TRIHYDRO CORP- CITY ENGINEER $2000.00; TRIHYDRO-SW TANK $1892.00; VISA #2225-ADMIN MISC COMPUTOR SUPPORT PS TRAVEL & TRAINING GARBAGE MAINT $592.90; VISA #1466-POOL MISC EXP GARBAGE MAINT COMPUTER SUPPORT $265.37; VOLUNTEER FIREMENS PENSION FUND $262.50; WARNE CHEMICAL & EQUIPMENT CO-STREETS WEED CONTROL $909.00; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3578.00; WYO SERVICES LLC-PARK CLARENBACH $4900.00; WY STATE ENGINEER'S OFFICE- WATER MISC EXP $75.00 SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL $41322.58; SSB-DIRECT DEPOSIT FEES $6.54; BCBS OF WY-INS $15442.90; CITY OF SUNDANCE-FLEX SHARE BENEFITS $49.45; CITY OF SUNDANCE FLEX SHARE $787.50; EFTPS-PAYROLL TAX $12915.99; ENERGY LABORATORIES INC-WATER TESTING $44.00; GREAT WEST TRUST CO LLC – DEFFERED COMP $1665.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $144.00; NEBRASKA CHILD SUPPORT PAYMENT CENTER-ADMIN MISC EXPENSE $392.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $11333.38; SUNDANCE STATE BANK-ADMIN-MISC EXP $400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY $445.67; TRIHYDRO CORP-WATER-SW TANK $1892.00; WY RETIREMENT- RETIREMENT $9283.77; TOTAL $205843.90

City Engineer Karla Greaser reported on the Sundance West Tank Project. A preconstruction meeting was held last month. Trihydro is reviewing the construction materials submittals. Pipe has been delivered to the project site.

MS Greaser reported on the Sundance Kid Tank Project. A 50% design meeting was held. Trihydro noted a couple items to the council. One was the boring location of the underground lines from the new tank to 3rd street and the other was the new tank location.

Clerk Treasurer Kathy Lenz reported on the Old Stoney Project. The Occupancy permit has been issued. There are renters for the office spaces and Rocky Courchain, Museum Director is in the process of getting moved in. MS Lenz stated an Open House during the Christmas Light Parade and the community tree lighting is a possibility.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Change Order No. 13 from Mac Construction for $5056.00 on the Old Stoney Project. This was for the pressure test on the sprinkler system ordered by the State Fire Marshall. All Ayes, MOTION CARRIED.

Public Works Director Mac Erickson reported on Sundance Square. Final Design has been received on the Restroom and Concession Stand building. Concrete colors and stamping has been approved. The project is coming together and completion date of the park is in November.

Discussion was held on the Stuart Water Line project. City Attorney Mark Hughes stated that a petition to annex has been signed by the Stuarts. Council will need to approve advertisement for a public hearing to complete the annexation.

Bruce Speidel presented the City Council members with his concept to build an Art Gallery on property located at 203 E. Main St. Mr. Speidel has been in business for 11 years. He would like to locate his gallery downtown to draw economic benefit to Sundance and keep people in town longer. His business plan would be to operate year around. City Attorney Mark Hughes read to the Council the steps required to sell the property.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Clerk Treasurer Lenz to start the process moving forward to advertise for a public hearing regarding the sale of this property. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign the annual agreement between Kids Prints, Inc. and the City. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow the Mayor to sign the MOU with Crook County for the Rod & Gun Club RV Dumping Station. All Ayes, MOTION CARRIED.

Discussion was held on the location and traffic flow going to and from the RV Dumping Station.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to allow the Mayor to sign the Propane Contract with Blakeman Propane. All Ayes, MOTION CARRIED.

Discussion was held regarding the Visionary Communications Right of Way Agreement.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign a Right of Way Agreement with Visionary Communications upon City Attorney Mark Hughes review and approval. All Ayes, MOTION CARRIED

Clerk Treasurer Kathy Lenz explained Amendment A, which is on the November Ballot. Voting yes will ensure that Municipalities all over the State can continue to invest in sewer systems infrastructure.
The current method was established in 1890 when only a handful of towns in Wyoming had any sewer systems at all. It is antiquated and needs to be revised.

Mayor Brooks explained the 1% Special Purpose Option Tax and its importance which is also on the November Ballot. The penny tax has been passed in previous elections and is very important to the infrastructure needs of the community.

City Attorney Mark Hughes reported on the Pre-annexation Agreement he has prepared for Dr. Waddell. He revised the agreement from last month and feels it is appropriate for signatures.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the Pre-annexation with Dr. Waddell upon completion. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Clerk Treasurer Kathy Lenz to advertise the petition for annexation from Paul Stuart. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the September 28, 2020 Land Use Planning Minutes as presented with exception of item E. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a variance for a 4 ½' fence at 116 W Main St. All Ayes, MOTION CARRIED.

Building Permits issued:

Jeremiah & Elissa Hege	Overhead Door	2409 E Cleveland St
Sheryl Klocker	Mini Storage Unit	520 S 21st St
United Methodist Church	Sign	306 E Ryan St
United Methodist Church	Concrete Pad & Sidewalk	306 E Ryan St
Lavone Morey	Fence	116 W Main St
Crook County	30x40 Metal Building	Fairgrounds
CBH Coop	Fence	1210 E Main St
SMR/Rosencranz	24x24 Addition	330 W. HWY 14

Department Head Reports:

Police Chief Marty Noonan reported 21 calls for the month.

Mayor Brooks stated his appreciation for Clerk Treasurer Kathy Lenz and all the work she has done for the City of Sundance. He feels the award given to her by WAMCAT was well deserved.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to move into Executive Session concerning employee issues at 8:04 p.m. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to come out of Executive Session at 8:37 p.m. All Ayes, MOTION CARRIED.

No action was taken.

Meeting Adjourned 8:38 p.m.

Mayor Paul Brooks
Paul Brooks

SEAL) Deputy Clerk Treasurer Helen Engelhaupt
Helen Engelhaupt