March 2, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Callie Hilty and Brad Marchant present. Council Member Randy Stevenson attended by phone.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE $253.53; TIMBERLINE SERVICES INC-RETAINAGE ACCOUNT $15,248.45; TIMBERLINE SERVICES INC.-WATER SW TANK $137,236.00; KELLIE COOPER UTILITY DEPOSIT REFUND $100.00; AT & T -WATER STREETS LANDFILL MAYOR PHONE $190.50; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; CASELLE INC – COMPUTER SUPPORT $1379.00; CITY CLERK-TREASURER-MIN POSTAGE $81.09 C.N.A.-ADMINISTRATION INSURANCE $100.00; CROOK COUNTY CLERK – ELECTION $1788.38; CW WASTE-GARBAGE GATE FEE $12,724.70; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIESS 490.11; DECKERS FOOD MARKET- FIRE $29.52; ENERGY LAB INC-WATER TESTING $44.00; FERGUSON ENTERPRISES LLC #3326-WATER 1070.30; FLOYDS TRUCK CENTER- GILLETTE, WY- STREETS 3963.53; HARTL ELECTRIC-STREETS $502.60; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY $20.00; HUGHES, MARK – CITY ATTORNEY RETAINER $2000.00; INTERSTATE ENGINEERING- WATER $1559.36; MARCO – ADMIN COPY MACHINE $336.60; MENARDS – GILLETTE -SHOP SUPPLIES $136.19; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES $1501.49; ONE CALL OF WY-WATER $9.00; PLAINS TOWING AND RECOVERY - $150.00; RANGE TELEPHONE-ADMIN-FIRE- LANDFILL-PD-AMBULANCE $656.28 ROLLING METAL AUTO LLC- SHOP GAS & DIESEL FUEL - GARBAGE/LANDFILL FUEL $707.43; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL $128.27; STREET DECOR INC-STREET S241.12;SUNDANCE EXTINGUISHER, LLC- STREETS $474.79; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP-ADMIN-STREETS- FIRE $208.46; THE SUNDANCE TIMES-ADMIN ADVERTISING $810.00; TITAN MACHINERY – STREETS $53.23; TONGUE RIVER CABLE-ADMINISTRAION-$81.00; TOWN OF MOORCROFT-GARBAGE CHARGES $527.06; TRACY MOTOR CO-GARBAGE, STREETS, SHOP, FIRE - $2066.57; TRIHYDRO CORPORATION – GARBAGE $1206.75; VISA #1466- ADMIN COMPUTER SUPPORT -SHOP SUPPLIES $265.94; VOLUNTEER FIREMENS PENSION FUND $243.75; WAM-WCCA ENERGY RELEASE PROGRAM-FIRE $454.50; WATER SYSTEMS DRILLING-WATER $232.04; WAVESWEBdesign. Com – ADMIN $25.00; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3518.00; WYOMING ASSN OF RURAL WATER SYSTEMS- WATER $169.00; WY DEPTOF AGRICULTURE-LANDFILL LICENSE RENEWAL $40.00; WYOMING SCHOOL FACILITIESS-WATER $21520.71; WYOMING STATE FIREMANS ASSSOC-FIRE $75.00; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL $27619.04; SSB-DIRECT DEPOSIT FEES $6.12; BCBS OF WY-INS $11269.85; CITY OF SUNDANCE-FLEX SHARE BENEFITS $33.60; CITY OF SUNDANCE FLEX SHARE $500.00; EFTPS-PAYROLL TAX $8457.77; GREAT WEST TRUST CO LLC – DEFFERED COMP $1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $128.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $11222.85; SUNDANCE STATE BANK-SKCC $400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY $301.21; WY RETIREMENT- RETIREMENT $6479.73; WY WORKERS COMP- WORKERS COMPENSATION $1163.66; TOTAL 283811.03

Approve Minutes of the City Council Regular Meeting of February 2, 2021 as published. Approve the February adjustment report. Approve the February Paid Invoice report. Approve the March Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

City Engineer Karla Greaser updated the council on the Sundance West Water Storage Tank project. Trihydro has worked with Wyoming Water Development Office on extra construction cost items due to rock.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order No. 2 from Timberline Services for the Sundance West Tank Project in the amount of $11,145.00. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a FRIENDLY AMMENDMENT to include Change Order No. 5 from Trihydro for the Sundance West Tank Project in the amount of $5,475.00. All Ayes MOTION CARRIED.

Ms. Greaser reported on the Sundance Kid Tank Project. Trihydro has been in discussion with DEQ on raising the tank elevation. The plans moving forward include what is needed to tie-in with the 3rd St. transmission line when that project becomes available. Trihydro will be keeping Public Works Director Mac Erickson up to date as information is received.

Public Works Director Mac Erickson reported on Sundance Square Park. The weekly meetings will resume tomorrow. The design and finishes on the restrooms/concession building will be submitted.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve ORDINANCE 1, 2021-AMENDING ORDINANCE 3, 2019-GARBAGE COLLECTION REQUIREMENTS-THIRD AND FINAL READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve ORDINANCE 2, 2021-AN ORDINANCE ANNEXING TERRITORY DESCRIBED IN THE PETITION FOR ANNEXATION, DATED SEPTEMBER 20, 2020-SECOND READING. All Ayes, MOTION CARRIED.

Discussion was held on franchise agreements.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow City Attorney Mark Hughes to work up a draft ordinance on Franchise Agreements for the council's review. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign the annual lease agreement in the amount of $425.00 per month with CCMSD for renting space at the fire hall for the ambulances. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to accept the February 22, 2021 Land Use meeting minutes as presented. All Ayes, MOTION CARRIED.

Discussion was held regarding shipping containers. Land Use Chairman Amanda Miller will attend the next City Council work session to further discuss the permit process for temporary storage.

Building Permits issued:

David Murdock	Subdivision Plat	2714 E Cleveland St
Trevor Olson	Garage/shop	24 Sugar Loaf Ct
Craig Hemmah	Addition to Business	104 N 11th St
J & L Rentals	6' Chain Link Fence	933 S 23rd St
Bruce Speidel	Business/Residence	203 E Main St
Sundance Travel Center	Temporary Shipping Container	2823 E Cleveland St

Department Head Reports:

Sheriff Jeff Hodge reported a total of 64 calls in February for the City. Mr. Hodge inquired about ordinance enforcement. City Attorney Hughes did not have anything at this time.

Fire Chief Gari Gill gave his report.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON made a motion to allow the Mayor to sign a letter of support to the State Fire Marshall, regarding Chris Tomford as Fire Inspector for the Sundance Volunteer Fire Dept. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz asked the council members when they would be able to attend a budget meeting. Tuesday March 16th will be set on the calendar.

City Attorney Mark Hughes discussed with the council his recommendation regarding a utility customer who has repetitive shut off notices. Mr. Hughes also discussed garbage collection.

Mr. Hughes stated his support of keeping future Winter Fest events in the downtown area.

Council Member Joe Wilson reported that he will be attending the Crook County Commissioners meeting. Mr. Wilson will be speaking regarding the formation of a Solid Waste District.

Council Member Callie Hilty asked Mr. Hughes for clarification on a subdivision plat and sewer line easement.

Mayor Paul Brook discussed his thoughts on an electric charging station which has been proposed by Powder River Energy Corp. He asked the council to think about it and give their input at the next council meeting.

Meeting Adjourned at 7:45 p.m.

Mayor Paul A Brooks
Paul Brooks

SEAL)

Deputy Clerk Treasurer Helen Engelhaupt
Helen Engelhaupt