February 2, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Mayor Brooks appointed Trey Hendrickson to the City Economic Development Board during the work session.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Randy Stevenson, Callie Hilty and Brad Marchant present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE $307.83; TRIHYDRO CORP-WATER SW TANK $10295.37; TIMBERLINE SERVICES INC-RETAINAGE ACCOUNT $11909.71; TIMBERLINE SERVICES INC.-WATER SW TANK $107187.39; AMERICAN ENGINEERING TESTING INC-STREETS CENTRAL PARK $796.00; NORRIS DESIGN-WBC CENTRAL PARK $4175.00; NORRIS DESIGN-WBC CENTRAL PARK $3907.50; TOM OR REBECCA MAUPIN-UTILITY DEPOSIT REFUND $2.18; LEE WOLLEN-UTILITY DEPOSIT REFUND $15.07; TODD IVIE-UTILITY DEPOSIT REFUND $17.54; AL CORNELLA REFRIGERATION SERVICE- FIRE MISC EXP $3255.78; AT & T -WATER STREETS LANDFILL MAYOR PHONE $191.83; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; BEARLODGE ENGINEERING & SURVEYEYING-STREETS MISC EXP $142.50; CASELLE INC – COMPUTER SUPPORT $200.00; CASELLE INC-COMPUTER SUPPORT $1379.00; CITY CLERK-TREASURER-MIN POSTAGE $115.42; CROOK COUNTY SHERIFF- SERVICE AGREEMENT $71250.00; CROOK COUNTY SHERIFFS OFFICE- PS-DISPATCH $1900.00; CW WASTE-GARBAGE GATE FEE $12559.70; DEARBORN LIFE INS CO-LIFE INSURANCE $130.40; DECKERS FOOD MARKET- ADMIN MISC EXP $560.25; ENERGY LAB INC-WATER TESTING $44.00; HARTL ELECTRIC-ADMIN EC DEV $55.00; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY $10.00; HINKLEASE- PS VEHICLE LEASE $34823.35; HUGHES, MARK – CITY ATTORNEY RETAINER $2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER-GARBAGE FUEL $123.36; DALLAS JOHNSON-PS ANIMAL CONTROL $220.00; LIBERTY MUTUAL-INSURANCE $16033.00; MARCO – ADMIN COPY MACHINE $336.60; MIDCO DIVING & MARINE SERVICES INC- WATER TANK INSPECTION $6698.00; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES $1100.92; OMEGA COMPUTERS-COMPUTER HARDWARE $2735.00; ONE CALL OF WY-WATER ONE CALL $27.00; PLAINS TOWING AND RECOVERY- PS VEHICLE MAINT $150.00; RANGE TELEPHONE-ADMIN-FIRE-GARBAGE-PS- AMBULANCE PHONE & INTERNET $743.65; ROLLING LLC- SHOP GAS & DIESEL FUEL-PS FUEL-GARBAGE/LANDFILL FUEL $1326.99; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL $128.27; SUNDANCE ELECTRIC INC- FIRE MISC EXP $288.81; SUNDANCE STATE BANK-ADMIN MISC EXP $15.00; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP-PS SUPPLIES $178.73; THE SUNDANCE TIMES-ADMIN ADVERTISING $2548.00; TRIHYDRO CORP- GARBAGE TESTING $6400.35; TRIHYDRO CORP-WATER CITY ENGINEER $2000.00; CHRIS TOMFORD-PS ANIMAL CONTROL $220.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY $81.00; TOWN OF MOORCROFT-GARBAGE CHARGES $2222.85; TRACY MOTOR CO-SHOP SUPPLIES-PS MAINT $250.41; VILAS PHARMACY-ADMIN OFFICE SUPPLIES $7.99; VISA #2225-ADMIN MAIN ST-STREETS SUPPLIES- MAYOR MISC EXP- ADMIN EXP $732.48; VISA #1466- ADMIN COMPUTER SUPPORT & ADMIN MISC $211.58; VOLUNTEER FIREMENS PENSION FUND $243.75; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3768.00; WYATT, GLEN L. & JEANNE L.-WATER MISC EXP- $5000.00; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL $27019.02; AINSWORTH BENNING CONST-STREETS CENTRAL PARK $33488.92; SSB-DIRECT DEPOSIT FEES $6.12; BCBS OF WY-INS $11269.85;CITY OF SUNDANCE-FLEX SHARE BENEFITS $33.60; CITY OF SUNDANCE FLEX SHARE $500.00; DEPT OF REVEUNUE-SALES TAX $30.24; EFTPS-PAYROLL TAX $16022.36; GREAT WEST TRUST CO LLC – DEFFERED COMP $1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $128.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $10875.80; SUNDANCE STATE BANK-SKCC $400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY $509.41; TCB PINS AND BUSHINGS LLP-MCOURT $1082.17; TRIHYDRO CORP-WATER AML-SKID TANK $12496.25; TRIHYDRO CORP-WATER AML-SKID TANK $18803.76; WY RETIREMENT- RETIREMENT $7667.28; WY WORKERS COMP- WORKERS COMPENSATION $1139.16; TOTAL $ 464404.45

Approve Minutes of the City Council Regular Meeting of January 5, 2021 as published. Approve the January adjustment report. Approve the January Paid Invoice report. Approve the February Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

City Engineer Karla Greaser updated the council on the Sundance West Water Storage Tank project. The project is ready for some electrical upgrades and the tank submittal has been turned in to WDEQ for review.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Change Order No. 4 from Trihydro. This is to extend the completion date to September 30, 2021 on the Sundance West Tank Project. All Ayes, MOTION CARRIED.

Ms. Greaser reported on the Sundance Kid Tank Project. Comments from WDEQ are being addressed. A notice to proceed has been received as of today.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Work Order No. 21-006WO-E from Trihydro not to exceed the amount of $29,363.00. This is for the semiannual monitoring the wells at the Sundance Landfill. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on Old Stoney. The museum is now moved in. A wall is going to be built which will create two more office spaces for rent. Fire Chief Gari Gill was contacted regarding the fire suppression system. He has done a walk through orientation. A grand opening will be held in conjunction with Sundance Square.

Ms. Lenz stated a donation of $2500.00 has been received from the Downtown Main Street for the Sundance Square.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve ORDINANCE 1, 2021-AMENDING ORDINANCE 3, 2019-GARBAGE COLLECTION REQUIREMENTS-SECOND READING. Changing the language in Section 11: Subsection C from resident to individuals and corporations. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve ORDINANCE 2, 2021-AN ORDINANCE ANNEXING TERRITORY DESCRIBED IN THE PETITION FOR ANNEXATION, DATED SEPTEMBER 20, 2020-FIRST READING. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a Catering Permit from the Turf Bar for Valentines weekend February 13-15, 2021 located at the former Aro Resturant. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the Annual Audit from Paul Stille-Leo Riley & Co. as presented All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the pasture bids for March 2021 to February 2022. All Ayes, MOTION CARRIED.

Pasture Bids were awarded as follows:

Pasture 1	Green Mtn Cemetery	Jay Cooper	$400.00
Pasture 2	Landfill Pasture	Jeremiah Hege	$650.00
Pasture 3	Water Tank Pasture	Vicky Adams	$300.00
Pasture 4	West Pasture	Byron Simpson	$135.00

Clerk Treasurer Kathy Lenz presented the council with an update from the Wyoming Smart Capital Network. The City was one of the first municipalities to get involved with this program 10 years ago. The program has had very favorable results in creating jobs and commerce.

Ms. Lenz stated that there are now three pots of money available for use. This is due to the Rural Development Loan Network and the North East Economic Development. The Sundance State Bank is a local participant.

Mayor Brooks stated he would like the City Council to be thinking about how franchise agreements could affect the City. Discussion was held. No action was taken.

Department Head Reports:

Crook County Sheriff Jeff Hodge gave the City Council a monthly report. A total of 116 calls were made in January for the City. Sheriff Hodge says the transition has gone smoothly.

Fire Chief Gari Gill reported he has received approval for the VFA Grant, which is a 50/50 grant he discussed at the January 5, 2021 council meeting. This grant will be used for equipment upgrades.

Chief Gill stated he has applied for an AFG Grant in the amount of $ 250,000.00. This is a 5% grant. The funds will be used to purchase a rescue unit. If approved, The Sundance Volunteer Fire Departments share will be approximately $12,500 which will be obtained with fund raisers held by the department. The meeting for this funding has not been set. The time frame will be 2023.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign the grant application. All Ayes, MOTION CARRIED.

Chief Gill reported two new recruits have joined the department. Mr. Gill plans to get his department orientated with the fire suppression system at Old Stoney. Bugs are being worked out with the alarm system.

Clerk Treasurer Kathy Lenz presented the council with a sign permit application as the City Land use Commission did not have a January meeting.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a sign permit for Sundance Lodging LLC DBA Serena Inn & Suites. All Ayes, MOTION CARRIED.

Building Permits issued:

Serena Inn & Suites	Sign	2719 E Cleveland St

Ms. Lenz presented the City Council with a copy of the Quarterly financial report from the Sundance Kids Prints Inc.

Discussion was held on the monthly Shut off list for utility customers. COUNCIL MEMBER STEVENSON asked if the City's policy can be reviewed. City Attorney Hughes and Clerk Treasurer Lenz will work on a proposal and Ms. Lenz will get the ordinance information to the council for their review before next month's meeting.

City Attorney Mark Hughes has received correspondence from Judge Castano regarding the transition of City Ordinance enforcement.

City Attorney Mark Hughes explained briefly how some franchise agreements work. Discussion will be held at the next month's Council Meeting.

COUNCIL MEMBER WILSON reported to the Mayor and Council information he has gathered for the Solid Waste District Project. His research showed the County has grown a great deal in the past 12 months. The town of Sundance has shown growth as well. His hope is the Crook County Commissioners will take the current growth into consideration for how this will affect the need for refuse disposal in the future. He will attend the County Commissioners meeting tomorrow.

Mayor Paul Brooks commented on a electric charging station which has been proposed by Powder River Energy Corp. Mayor Brooks has reached out to the City Land Use Planning Commission for their input. Discussion was held. No action was taken.

Meeting Adjourned at 7:55 p.m.

Mayor Paul Brooks
Paul Brooks

SEAL)

Deputy Clerk Treasurer Helen Engelhaupt
Helen Engelhaupt