January 5, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding. Mayor Brooks recognized outgoing Council Member Jana McLean for her 4 yrs of service.

Mayor Brooks gave the Oath of Office to Council Members Joe Wilson and Randy Stevenson.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Randy Stevenson, Callie Hilty and Brad Marchant present.

Mayor Brooks presented the council members with the recommended 2021 appointments: Brad Marchant-Acting Mayor in the absence of Mayor Brooks, Sundance Times-Official Newspaper, Kathy Lenz-City Clerk Treasurer/Emergency Management Coordinator, Mac Erickson-Public Works Director/Zoning Code Official, Mark Hughes Law Office-City Attorney, Gari Gill-Fire Chief. City Engineer-Trihydro-Karla Greaser. Committee Members: Housing Authority Members-Kristy Ulmer-Manager, Carol Maddox, Marie Reed, Wendy Kipp, Diane Marshall, and Sue Fuhrman. Evergreen Management Services, Spearfish-SD. Land Use Planning Commission Members-Amanda Miller-Chairman, Lonnie Galloway and Trevor Keyworth. Recreation Board Members-Andrea Humphrey, Shelby Gill, Jill Mackey, Rowdy Dowdy, Heidi Mills and Reggie Gaylord. Clarenbach Park Committee-Cheryl Wales, Sally Rogers and Debbie Davis. Crook County Promotion Board-Steve Lenz. Community Development Loan Board-Charlie Jones and Cindy Lambert. Economic Development Board-Andy Miller, Sheryl Klocker, Brent Fowler, Curt Williamson and Dan Fairbanks.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the appointments as read. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE $308.49; ARTISTIC CUSTOM BADGES AND COINS LLS-PS UNIFORMS $178.25; AT & T -WATER STREETS LANDFILL MAYOR PHONE $188.23; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; BARCO PRODUCTS- STREET CENTERAL PARK $1447.07; BLAKEMAN PROPANE-PROPANE TANK RENT $120.00; CASELLE INC- COMPUTER SUPPORT $1379.00; CITY CLERK-TREASURER-MIN POSTAGE $57.87; COCA-COLA BOTTLING HIGH COUNTRY-FIRE DEPT MISC EXP $187.50; CROOK COUNTY SHERIFFS OFFICE- PS-DISPATCH $1900.00; CW WASTE-GARBAGE GATE FEE $12559.70; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIES $149.89; ENERGY LAB INC-WATER TESTING $104.00; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY $10.00; HINKLEASE- PS VEHICLE LEASE $937.90; HUGHES, MARK – CITY ATTORNEY RETAINER $2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER-GARBAGE FUEL $114.06; JW SERVICES-WATER SYSTEM REPAIRS $6706.00; MARCO – ADMIN COPY MACHINE $367.98; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES $558.23; OMEGA COMPUTERS-COMPUTER SUPPORT $99.00; ONE CALL OF WY-WATER ONE CALL $30.00; QUILL-ADMIN OFFICE SUPPLIES $173.94; RANGE TELEPHONE-ADMIN-FIRE-GARBAGE-PS- AMBULANCE PHONE & INTERNET $711.32; ROLLING LLC- SHOP GAS & DIESEL FUEL-PS FUEL-GARBAGE/LANDFILL FUEL $876.22; SAFEGUARD BUISINESS SYSTEMS-ADMIN OFFICE SUPPLIES $171.07; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL $128.27; SUNDANCE ELECTRIC INC-STREETS LIGHT MAINT $375.45; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP-PS SUPPLIES $78.31; SUNDANCE STATE BANK-SKCC $400.00; THE SUNDANCE TIMES-ADMIN ADVERTISING $662.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY $81.00; TOWN OF MOORCROFT-GARBAGE CHARGES $698.61; TRACY MOTOR CO-STREETS-WATER-POOL MISC & SHOP SUPPLIES-PS MAINT $422.36; TRIHYDRO CORP- CITY ENGINEER $2000.00; VISA #2225-ADMIN MAIN ST-STREETS MISC-WATER SUPPLIES-SR SPECIAL PROGRAMS $358.31; VISA #1466-ADMIN COMPUTER SUPPORT & ADMIN MISC $64.99; VOLUNTEER FIREMENS PENSION FUND $243.75; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3768.00; WYOMING ASSN OF RURAL WATER SYSTEMS-WATER TRAVEL & TRAINING $450.00; WYOMING MACHINERY CO-STREETS PARTS $210.43; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL $36153.15; SSB-DIRECT DEPOSIT FEES $6.26; AMERICAN ENGINEERING TESTING INC-STREETS-CENTRAL PARK $1312.75; BCBS OF WY-INS $14098.95; CITY CLERK TREASURER-ADMIN MISC $100.00;CITY OF SUNDANCE-FLEX SHARE BENEFITS $45.25; CITY OF SUNDANCE FLEX SHARE $725.00; EFTPS-PAYROLL TAX $11477.56; GREAT WEST TRUST CO LLC – DEFFERED COMP $1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $144.00; IIMC-ADMIN ASSN DUES $175.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $10435.37; SUNDANCE STATE BANK-SKCC-$400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY $405.88; WY RETIREMENT- RETIREMENT $8515.08; WY WORKERS COMP- WORKERS COMPENSATION $1508.84; TOTAL $128690.24

Approve Minutes of the City Council Regular Meeting of December 1, 2020 as published. Approve the December adjustment report. Approve the December Paid Invoice report. Approve the January Unpaid Invoice Report. Approve the Monthly Municipal Court Report. Change Order #14-MAC Construction $16,333.00-Old Stoney. MOTION CARRIED (per consent agenda).

City Engineer Karla Greaser updated the council on the Sundance West Water Storage Tank project. Some of the inside work in the pump station has been started and the underground water line work is complete.

MS Greaser reported on the Sundance Kid Tank Project. She stated the 100% design plans have been completed and submitted to WDEQ for review. After DEQ's approval is received the City will start the bidding process with construction planned to begin this summer.

Clerk Treasurer Kathy Lenz reported on Old Stoney. More office space is being created, due to more interest in permanent offices. The Museum is getting moved in. The hope is to have a Grand Opening late May 2021.
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow Public Works Director Mac Erickson and Clerk Treasurer Kathy Lenz work together on a plan for Memorial Trees in the new Sundance Square Park. All Ayes, MOTION CARRIED.

Discussion was held on the Sundance Kid Statue.



COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to accept the donation of the Sundance Kid Statue from the Sundance Chamber of Commerce, to the City of Sundance. The City of Sundance will hold ownership of the Statue. The Chamber has offered to make a donation to the Sundance Square Park for the Kid's new home. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve ORDINANCE 1, 2021-AMENDING ORDINANCE 3, 2019-GARBAGE COLLECTION REQUIREMENTS-FIRST READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve RESOLUTION # 1, 2021-OFFICIAL DEPOSITORY. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve RESOLUTION #2, 2021-INVESTMENT POLICY. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve RESOLUTION #3, 2021-REVISED CITY FEES & RATE SCHEDULES. All Ayes, MOTION CARRIED.

Discussion was held regarding a 50/50 grant application for $10,000.00 from the Fire Department. The grant is needed for equipment upgrades.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve RESOLUTION #4, 2021-SUPPORT OF THE SUNDANCE VOLUNTEER FIRE DEPARTMENT WYOMING STATE FORESTRY GRANT APPLICATION. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Pledgee Agreement Renewal. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the IRS Mileage allowance of .56 cents. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the City Holidays for 2021. All Ayes, MOTION CARRIED.

Discussion was held regarding a re-plat of property owned by Croell. COUNCIL MEMBER HILTY explained to the Council and Mayor what the re-plat entails.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the December 28, 2020 Land Use Minutes as presented. All Ayes, MOTION CARRIED.

Building Permits issued:

Crook County Museum District	Sign	120 N 4th Street
Family Dollar	Sign	2719 E Cleveland
Pinnacle Bank	Sign	406 E Cleveland
Roger Croell	Re-plat	2719 Highway 585

Department Head Reports:

Fire Chief Gari Gill reported 75 calls for the year. The Department had 34 EMS assists, 21 wrecks, 7 extrications, 15 wild land fires and 1 structure fire.

Mr. Gill stated that E.T. Sports has worked with the Fire Department on a side by side recreational vehicle. The Department will be selling 500 tickets for a fund raiser scheduled later this year.

City Engineer Karla Greaser thanked the City Council for the appointment for the year. She says Sundance is a great group to work with.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to sign the General Basic Agreement Work Order with Trihydro for the year 2021. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz invited the Council to attend the County Commissioners meeting for the discussion on the Solid Waste District.

Sundance Kid Statue

Ms. Lenz reported that Sheriff Jeff Hodge has been very helpful in the transition of the Sundance Police Department to Crook County Sheriff. Three of the four Police vehicles have been sold.

City Attorney Mark Hughes thanked the City Council for his appointment for year 2021.

Mayor Paul Brooks stated the town's efforts to make Sundance an attractive place to live is paying off. New business is coming in. Vacant houses are selling. The new Sundance Square will be a nice showcase. He commends the efforts of all involved to keep moving forward in cleaning the town up and making it an attraction to be proud of.

City Attorney Mark Hughes explained the Public Hearing. The Public Hearing is a petition for annexation known as the Stuart Annexation. It is a portion of S 27th Street which was not included in the Corporate City Limits.

At 7:30 p.m. a Public Hearing was held. No public comments were heard. The Hearing closed at 7:35 p.m.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Stuart Annexation. All Ayes, MOTION CARRIED.

Meeting Adjourned at 7:36 p.m.

Mayor Paul Brooks

SEAL) Deputy Clerk Treasurer Helen Engelhaupt

Stuart Annexation

Appointments – 2021

1. Bradley Marchant - Acting Mayor in absence of Mayor Brooks
2. Sundance Times – Official Newspaper
3. Kathy Lenz – City Clerk Treasurer/ Emergency Management Coordinator
4. Mac Erickson – Public Works Director/Zoning Code Official
5. Mark Hughes Law Office – City Attorney
6. Gari Gill – Fire Chief
7. City Engineer- Trihydro- Karla Greaser

COMMITTEE MEMBERS

Housing Authority Members – Kristi Ulmer Manager, Carol Maddox, Marie Reed, Wendy Kipp, Diane Marshall, and Sue Fuhrman-Evergreen Management Services, Spearfish, SD

Land Use Planning Commission Members – Amanda Miller Chairman, Lonnie Galloway, and Trevor Keyworth.

Recreation Board Members – Andrea Humphrey, Shelby Gill, Jill Mackey, Rowdy Dowdy, Heidi Mills and Reggie Gaylord.

Clarenbach Park Committee – Cheryl Wales, Sally Rogers, Debbie Davis

Crook County Promotion Board- Steve Lenz

Community Development Loan Board- Cindy Lambert, Charlie Jones

Economic Development Board – Andy Miller, Sheryl Klocker, Brent Fowler, Curt Williamson and Dan Fairbanks

CITY OF SUNDANCE AGENDA
FOR REGULAR COUNCIL MEETING

Virtual options to attend are available.
Please call 283-3451 for meeting information.

January 5, 2021

WORKSESSION- 6:00 PM

Recognize Jana McLean for her service to the council

OATH OF OFFICE-RANDY STEVENSON-Newly elected Council

1. **CALL MEETING TO ORDER – 7:00 p.m., PLEDGE OF ALLEGIANCE, ROLL CALL**
   Mayor ____Councilmember Stevenson__Councilmember Wilson__
   Councilmember Marchant__ Councilmember Hilty __

APPOINTMENTS

2. **APPROVAL OF CONSENT AGENDA**
   Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

CONSENT AGENDA

2A. Approve Minutes of the City Council Regular Meeting of December 1, 2020 as published
2B. Approve the December Adjustment Report
2C Approve the December Paid Invoice Report
2D. Approve the January Unpaid Invoice Report
2E. Approve the Monthly Municipal Court Report
2F. Change Order #14-MAC Construction-$16,333.00-Old Stoney

REGULAR AGENDA

UNFINISHED BUSINESS

A. Trihydro – Update on projects
WWDC-SW Water Tank
Sundance Kid Tank Project
B. Old Stoney
C. Sundance Square Park-Memorial Trees
D. Sundance Kid Statue Agreement
E. Other

NEW BUSINESS

A. Public Hearing-7:30pm- ANNEXATION PETITION PURSUANT TO WYOMING STATUE 15-1-405 (b) known as the Stuart Annexation.
B. ORDINANCE 1, 2021-AMENDING ORDINANCE 3, 2019-GARBAGE COLLECTION REQUIREMENTS-FIRST READING
C. Resolution 1, 2021-Official Depository
D. Resolution 2, 2021-Investment Policy
E. Resolution 3, 2021-Revised city Fees & Rate Schedules
F. Resolution 4, 2021-Support of the Sundance Volunteer Fire Department's Application for Grant Funding from the Wyoming State Forestry Division
G. Pledgee Agreement Renewal
H. IRS Mileage Allowance
I. City Holidays for 2021
J. Approve December 28, 2020 Land Use Planning Minutes and Permits
K. Other

REPORTS

A. Chief of Police
B. Public Works Director
C. Fire Chief
D. City Engineer
E. Clerk-Treasurer
F. City Attorney
G. Council
H. Mayor

ADJOURNMENT