May 4, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Randy Stevenson, Brad Marchant, and Callie Hilty all present. Council Member Joe Wilson, absent.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE $312.04; CHRIS EWERT- UTILITY DEPOSIT REFUND $50.00; DAVE MIURDCK -CUSTOMERS DEPOSIT REFUND $66.68; AT & T -WATER, LANDFILL, MAYOR PHONE $174.90; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; BRAKE SUPPLY COMPANY INC-GARBAGE-EQUIP& MAINT-$2656.51; CASELLE – COMPUTER SUPPORT $1379.00; CITY CLERK-TREASURER-MIN POSTAGE, ADMIN- MISC EXP $69.00; CROOK COUNTY FAMILY VIOLENCE-ADMINISTRATION-FAMILY VIOLENCE $1500.00; CROOK COUNTY SHERIFF OFFICE-PS-CONTRACT-$23,750.00; CW WASTE-GARBAGE GATE FEE $12,724.70; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIESS $74.60; DESIGN SOLUTIONS & INTEGRATION- WATER-SW TANK $841.57; ENERGY LAB INC-WATER TESTING $169.00; HARTL ELECTRIC-STREETS LIGHT MAINT- $619.55; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY $20.00; IRON HORSE-STREETS-EQUP $500.00; MARK HUGHES – CITY ATTORNEY RETAINER $2000.00; LEO RILEY & CO-ADMIN-AUDIT $7,300.00; MARCO – ADMIN COPY MACHINE $342.00; MUNICIPAL EMERGENCY SERVICES-FIRE-MISC EXP-$191.58; NORRIS DESIGN-WBC-CENTRAL PARK $5,125.75; ONE CALL OF WYOMING-$5.25; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PD-AMBULANCE $717.39; ROLLING METAL AUTO LLC- SHOP GAS & DIESEL FUEL -GARBAGE/LANDFILL FUEL $896.06; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $45.95; SERENDIPITY FLORAL AND GIFT- $60.00; SERVALL UNIFORM LINEN CO-ADMIN-JANITORIAL $128.53; SUNDANCE ELECTRIC- $955.46; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP-SUPPLIES, -ADMIN-JANITORIAL- $117.89; THE SUNDANCE TIMES-ADMIN, GARBAGE ADVERTISING-$1010.55; TIMBERLINE SERVICES WATER-SYSTEM REPAIRS-$5,325.00; TONGUE RIVER CABLE-ADMINISTRATION-$85.00; TRACY MOTOR- GARBAGE-MISC, SHOP-MISC, FIRE-MISC-$402.48; MOORCROFT-GARBAGE CHARGES $1232.97 TRIHYDRO-ADMIN-ENGINEER - $2000.00; TRIHYDRO CORPORATION – GARBAGE-TESTING $434.50; TRIHYDRO -WATER- AML KID TANK $6,085.50; TRIHYDRO-WATER AML KID TANK-$10,165.75; VILAS PHARMANCY-FIRE SUPPLIES-$39.98; VISA #1466- ADMIN COMPUTER SUPPORT, ADMIN-MISC EXP, ADMIN TRAVEL & TRAINING- $362.17; VOLUNTEER FIREMEN'S PENSION FUND- $243.75; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3806.00; SALARIES-ADMIN-MAINT-REC-POOL $27,257.98; SSB-DIRECT DEPOSIT FEES $6.12; BCBS OF WY-INS $11,269.85; CITY OF SUNDANCE-FLEX SHARE BENEFITS $33.60; CITY OF SUNDANCE FLEX SHARE $500.00; EFTPS-PAYROLL TAX $8335.10; GREAT WEST TRUST CO LLC – DEFFERED COMP $1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $128.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $11,076.63; SUNDANCE STATE BANK-SKCC $400.00; SYMETRA LIFE INS CO- DISABILITY $297.26; WY RETIREMENT- RETIREMENT $6398.30; WY WORKERS COMP- WORKERS COMPENSATION $1150.00; AINSWORTH-BENNING CONSTRUCTION-WBC-CENTRAL PARK $228,337.80; CITY OF SUNDANCE-SUNDANCE SQUARE-AINSWORTH-BENNING CONSTRUCTION-WBC-CENTAL PARK $25,370.90; CITY OF SUNDANCE-RETAINAGE-SW TANK-TIMBERLINE SERVICES INC. $15,498.80; NORRIS DESIGN-WBC-CENTRAL PARK $475.00; NORRIS DESIGN WBC-CENTRAL PARK $1525.00 TRIHYDRO CORPORATION-WATER-SW TANK $1268.50; TIMBERLINE SERVICES INC-WATER-SW TANK $139,489.20
Total $574,670.10

Approve Minutes of the City Council Regular Meeting of April 6, 2021 as published. Approve the April adjustment report. Approve the April Paid Invoice report. Approve the May Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

City Engineer Karla Greaser reported on the Sundance Kid Tank Project. Trihydro is working on the first addendum for the project from the pre-bid meeting held last week. The bid opening is scheduled on May 18th.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a change order from Ainsworth Benning in the amount of $2,288.90 for Sod upgrade in Sundance Square. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve ORDINANCE NO. 3, 2021 - APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022 - SECOND READING. All Ayes, MOTION CARRIED.

City Attorney Hughes has prepared Franchise Agreements for Range Telephone Cooperative, Powder River Energy Corporation, Visionary Communications Inc, and Sundance Cable T.V. Discussion was held. The agreements will be emailed to each City Council Member for review and followed up at next month's council meeting.

Public Works Director Mac Erickson will continue to gather information on recycling during the month of May. He will report his findings at next month's City Council Meeting.

Discussion was held regarding disposal fees for property located at 101 N 3rd Street.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow a reduced disposal fee for Higbee's Café by 35% of the current rate. This agreement is contingent upon new construction to begin within 18 months and completed in 3 yrs. If the terms of the agreement are not met satisfactory the reduced disposal fee will be revoked. All Ayes, MOTION CARRIED.
City Attorney Mark Hughes will draw up an agreement for City Council review and approval.

City Attorney Mark Hughes discussed with council members proposed changes to the zoning ordinance.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve ORDINANCE 4, 2021. This ordinance amends fence requirements. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a FRIENDLY AMENDMENT to approve ORDINANCE 4, 2021- in accordance with the City's Land Use and Planning Commission recommendations for fences, outdoor advertising signs, shipping containers, storage pods and Quonset buildings. All Ayes, MOTION CARRIED.

Discussion was held regarding funding options for paving projects.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to accept the bid from Sacrison Paving for street improvements in the amount of $264,832.00. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Mayor to sign annual service agreements with Crook County Family Violence and Sexual Assault Services Inc, and Weston County Children's Center Region 3 Developmental Services. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the annual contract for garbage services with CW Waste. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow the Mayor to sign the annual renewal agreement with Kids Prints Inc. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the April 26, 2021 Land Use Committee Meeting minutes as presented excluding items B, D and E. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve a variance for Kendall Flint to build a 6' privacy fence at 122 E Thompson St. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve a variance for Vicki Schommer to build a 6' chain link fence at 1014 Sewell St. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve a variance to reconstruct a fence at 520 S 21st St. All Ayes, MOTION CARRIED.

Permits issued:

Thomas Engelhaupt	Garage & Breezeway	115 Hi-Mile Rd
Family Dollar	Window Sign	2714 E Cleveland St
Jay Pixley	60 x 220 Shop	S 27th Street
Dale Johnson	Covered Awning	111 E Edna St
Kendall Flint	6' Privacy Fence	122 E Thompson
Vicki Schommer	6' Chain Link Fence	1014 Sewell St
Sheryl Klocker	Fence and Lean-to	520 S 21st St

Department Head Reports:

Sheriff Report 120 calls for the month.

Clerk Treasurer Kathy Lenz notified the council that WAM is scheduled June 14th – 16th in Cheyenne. This is the same week the legislators will be meeting to decide how the American Relief Funds will be distributed.

City Attorney Mark Hughes reported to the city council that he has sent a couple of nuisance letters. He will follow up next month.

COUNCIL MEMBER HILTY inquired about a building project to verify if a permit had been issued.

Meeting Adjourned 7:42 P.M.

Mayor _____
Paul Brooks

SEAL)

Deputy Clerk Treasurer _____
Helen Engelhaupt