April 6, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Randy Stevenson, Brad Marchant, Joe Wilson and Callie Hilty all present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE $260.19; JILL MIKELSON- UTILITY CUSTOMERS DEPOSIT PAYABLE- $13.76; VICKI SCHOMMER- UTILITY CUSTOMERS DEPOSIT PAYABLE $36.64; CHRIS TOMFORD-UTILITY CUSTOMERS DEPOSIT PAYABLE $41.41; AINSWORTH-BENNING CONSTRUCTION STREETS CENTRAL PARK #3- $75,515.83; AINSWROTH-BENNING CONSTRUCTION STREETS CENTRAL PARK #4 $75,888.69; CITY OF SUNDANCE -RETAINAGE-AINSWORTH BENNING -STREETS CENTRAL PARK- $20,543.74; NORRIS DESIGN- WBC-CENTRAL PARK $3170.00; AMERICAN ENGINEERING TESTING INC – WBC-CENTRAL PARK $4367.00; AMERICAN SAFETY ASSOC.-FIRE MISC-$1159.83; AP US&C-ADMIN LLC UPDATES $200.00; AT & T -WATER STREETS LANDFILL MAYOR PHONE $189.46; BACHMANN, LEANN- ADMIN JANITORIAL $300.00; CASELLE – COMPUTER SUPPORT $1379.00; CASPER COLLEGE-FIRE-TRAVEL & TRANING $1706.15; CITY CLERK-TREASURER-MIN POSTAGE $145.62; RICARDO CORTEZ-WATER TRAVEL & TRAINING $208.00; CROOK COUNTY MEDICAL SERVICES DIST-AMB BUILDING $35,201.81; CUSTOM AUTO-PS VEHICLE MAINT $189.00; CW WASTE-GARBAGE GATE FEE $12,724.70; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIESS $98.97; DECKERS FOOD MARKET- FIRE $342.42; EMERGENCY REPORTING-FIRE-TRAVEL & TRAINING- $552.00; ENERGY LAB INC-WATER TESTING $44.00; BRAD FRAZIER-WATER-TRAVEL & TRAIING $92.00; GROSSENBURG IMPLEMENT INC STREETS MAINT-PARTS $1311.63; HARTL ELECTRIC-STREETS LIGHT MAINT, WATER SUPPLIES $428.89; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY $20.00; MARK HUGHES – CITY ATTORNEY RETAINER $2000.00; HUSKERS-GARBAGE-FUEL $81.24; MARCO – ADMIN COPY MACHINE $10.00; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES $935.68; OMEGA COMPUTERS $59.99; ONE CALL OF WYOMING-$41.50; PLAINSMAN-ADMIN-OFFICE SUPPLIES $399.82; RANGE TELEPHONE-ADMIN-FIRE- LANDFILL-PD-AMBULANCE $679.56; ROLLING METAL AUTO LLC- SHOP GAS & DIESEL FUEL - GARBAGE/LANDFILL FUEL $985.70; RU2 SYSTEM INC – PS RADIO MAINT $816.45; SAFEGUARD BUSINESS SYSTEMS -ADMIN OFFICE SUPPLIES $420.06; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP $44.95; SERVALL UNIFORM LINEN CO-ADMIN JANITORIAL $122.42; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP-SUPPLIES, DAYCARE-SUPPLIES- $133.09; THE SUNDANCE TIMES-LANDFILL ADVERTISING $699.50 TITAN MACHINERY – STREETS $357.70; TONGUE RIVER CABLE-ADMINISTRATION-$81.00; TOWN OF MOORCROFT-GARBAGE CHARGES $576.70; TRACY MOTOR- SHOP SUPPLEIS $131.16; TRIHYDRO-ADMIN-ENGINEER - $2000.00; TRIHYDRO CORPORATION – GARBAGE-TESTING $1561.75; TRIHYDRO -WATER- AML KID TANK $23,142.50; TRIHYDRO-SEWER-CITY ENGINEER $2000.00; VISA #1466- ADMIN COMPUTER SUPPORT -SHOP SUPPLIES $37.99; VISA #4469-STREETS -MAINT $756.87; WAVESWEBdesign. Com – ADMIN $25.00; WESTERN DAKOTA WASTE SOLUTIONS- GARBAGE-HUALER FEES $434.40; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE $3518.00; WYOMING SECRETARY OF STATE-ADMIN-MISC EXP $30.00; VOLUNTEER FIREMEN'S PENSION FUND-FIRE $243.75; SALARIES-ADMIN-MAINT-REC-POOL $27,560.63; SSB-DIRECT DEPOSIT FEES $6.12; BCBS OF WY-INS $11,269.85; CITY OF SUNDANCE-FLEX SHARE BENEFITS $33.60; CITY OF SUNDANCE FLEX SHARE $500.00; DEAR BORN-LIFE INS $146.40; EFTPS-PAYROLL TAX $8437.93; GREAT WEST TRUST CO LLC – DEFFERED COMP $1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS $128.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY $11,548.00; SUNDANCE STATE BANK-SKCC $400.00; SYMETRA LIFE INS CO- DISABILITY $300.57; WY RETIREMENT- RETIREMENT $6466.55; WY WORKERS COMP- WORKERS COMPENSATION $1161.45 ; TIMBERLINE SERVICES INC.-WATER SW TANK $18,329.40; CITY OF SUNDANCE-RETAINAGE-WATER SW TANK $2036.60; TRIHYDRO CORP WATER-SW TANK $22,738.16;Total $390,825.59

Approve Minutes of the City Council Regular Meeting of March 2, 2021 as published. Approve the March adjustment report. Approve the March Paid Invoice report. Approve the April Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign two proclamations. Child Abuse Awareness and Prevention Month and 52nd Annual Professional Municipal Clerks Week May 2-8th, 2021. All ayes, MOTION CARRIED.

City Engineer Karla Greaser reported on the Sundance West Tank project. The tank contractors will be on site this week and construction of the tank should begin soon.

Ms. Greaser reported Trihydro is working through the permitting process on the Sundance Kid Tank Project. Wyoming Department of Environmental Quality is working with Trihydro on clarification on a few items. After the permit has been issued the bidding schedule will be the next step.

Clerk Treasurer Kathy Lenz reported on the Change Orders for the New Sundance Square park project. COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Additional Services Agreement #3 from Norris Design in the amount of $7,800.00 and Change Order from Ainsworth Benning in the amount of $18,727.00. All ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve ORDINANCE NO 2, 2021. AN ORDINANCE ANNEXING TERRITORY DESCRIBED IN THE PETTION FOR ANNEXATION, DATED SEPTEMBER 9, 2020-THIRD AND FINAL READING. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve ORDINANCE 3, 2021-APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022-FIRST READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to accept the low bid of CW Waste for Recycling Services. All Ayes, MOTION CARRIED.

Discussion was held on franchise agreements. City Attorney Hughes clarified the differences between 2 percent and 3 percent agreements.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign utility franchise agreements at a rate of 2 percent and for a term of 10 yrs. All Ayes, MOTION CARRIED.

A public hearing was held at 7:15 p.m. for Liquor License renewals. No comments were heard. Public comment closed at 7:20 p.m.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the following Liquor Licenses for the City of Sundance. All Ayes, MOTION CARRIED.

The Buckaroo Restaurant, LLC 6' x 8' room in northwest corner of building located in South 50' Lots 1 & 2, Block 9, Original Town of Sundance, WY (GBD)	101 North 3rd Street dba Buckaroo Restaurant, (The)
Longhorn Saloon & Grill, LLC East 18ft of Lot 9 & Lot 10, Original Town of Sundance, WY (GBD),	214 East Main Street dba Longhorn Saloon & Grill
N2DEEP Enterprise, LLC North 22' of Lots 1 & 2, Block 9, Original town of Sundance, WY (GBD)	111 North 3rd Street dba Dime Horseshoe Bar
Redenbaugh's Lot 1, Block 10, Original Town of Sundance, WY (GBD)	121 Cleveland Street dba Turf Bar
Sundance Country Club, Inc. 9' X 13' room on the west side of building located in Lots 13 X 14, Block 22, Railroad Addition to the Town of Sundance (HBD)	1612 East Cleveland Street dba Sundance Country Club
Dog Pound Grill & Ice Cream, LLC (The) 5' X 10' Room on the East Side of Bldg. located in PTN of 1st St., W of Lot 6, Block 10, Original Town of Sundance	101 E. Cleveland Street dba Dog Pound Grill & Ice Cream, (The)
Amy Goodson 11' x 8' Room in SE Corner of Bldg. Lots 23 & 24, Part of Lots 20, 21 & 22, Railroad Addition, Town of Sundance, WY	1620 E. Cleveland Street dba Cowgirl Pizza

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Free Landfill Coupons for use in May and June 2021. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the City to buy back cemetery plots. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to discontinue paying for cable T.V. at Green Mountain Estates. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the March 29, 2021 Land Use Committee Meeting minutes as presented excluding Shipping Containers and Billboards. All Ayes, MOTION CARRIED.

The Land use commission has asked City Attorney Hughes to review and prepare direction regarding Shipping Containers and Billboards. Mr. Hughes will report back at the next City Council meeting.

Permit issued:

Powder River Energy	Electric Charging Station	North 3rd Street
Mike Taylor	Fence	108 N 121st St
Family Dollar	Sign	2714 E Cleveland St
Jeff Hodge	Porch	407 Boxelder
Robert Schurman	New Residence	235 Canyon Rd

Jere Hege	Sign	2409 E Cleveland St
Ricardo Cortez	Garage	114 Hi-Mile Rd

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to grant the Sundance Chamber of Commerce perpetual use of the Sundance Kid and to recognize their donation of the Sundance Kid Statue to the City by a plaque located in Sundance Square. All Ayes, MOTION CARRIED.

Department Head Reports:

Bob Latham reported on behalf of the Sundance Volunteer Fire Department 3 new members are working on the department. There have been 2 life flight assists and a structure fire assist to the Beulah Fire Dept.

City Engineer Karla Greaser stated that she will be working with Public Works Director Mac Erickson and Clerk Treasurer Kathy Lenz on future infrastructure projects.

Clerk Treasurer Kathy Lenz presented the City Council with a letter of support for a City liquor license holder to apply for a 24 hr Catering Permit in the County.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to endorse a letter of support for the Longhorn Saloon and Grill, LLC to apply for a 24 hr Catering permit to be used at Ranch A in July 2021. All Ayes, MOTION CARRIED.

Ms. Lenz reported to the City Council that special funding will be coming. The Federal Relief Funds will be distributed from the Federal Government in two payment amounts of $100,000.00 each. One payment in July 2021, the remaining in 2022.

Ms. Lenz also commented the State of Wyoming legislators will hold a special session in July to decide on the rules for additional funds which will be distributed by the state. This money could also be used for infrastructure projects, like the 3rd Street water main.

Ms. Lenz provided the City Council with an audit comparison report for their information.

The NEWY meeting will be held April 24th 8 a.m. in Gillette WY. This meeting is to plan the Congressional Tour. All Council members are encouraged to attend in person or by zoom call.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Kathy A Lenz and Joe Wilson as Wyoming Association of Municipalities Summer Convention Voting Delegate and Alternate Delegate. All Ayes, MOTION CARRIED.

City Attorney Mark Hughes forwarded an email to the council from Judge Castano regarding City Ordinance enforcement. Mr. Hughes is waiting for direction from the State on how to proceed.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to reduce the transfer station fees by 50% for garbage left from a shop fire at Mike Leslies. All Ayes, MOTION CARRIED.

Meeting Adjourned 7:50 p.m.

Mayor Paul Brooks
Paul Brooks

SEAL)

Deputy Clerk Treasurer Helen Engelhaupt
Helen Engelhaupt