March 7, 2023

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members Joe Wilson, Callie Hilty and Randy Stevenson present. Council Member Brad Marchant was excused.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

Brendon Lundstrom-Customer Deposit Payable $52.43; Jessica Haglund-Customers Deposit Payable $22.89; Russell Cash-Customers Deposit Payable $20.77; 21 Electric- Cleveland Street Light Maint $385.90; AT & T-Water Misc $55.25; Campbell County Public Works- Garbage Gate Fee $689.60; Caselle Inc – Computer Support $1421.00; City Clerk-Treasurer -Admin Postage $20.02; Climate Solutions Inc-Building New Daycare $602.41; Crook County Sheriff Service- PS-Contract $23,750.00; CW Waste-Garbage Gate Fee, Garbage Recycling $18,232.86; Dakota Business Center- Admin Office Supplies, Fire Supplies $346.69; Dallas Johnson-Travel & Training $150.00; Decker's Food Market-Adm Misc Exp $753.65; Energy Laboratories Inc-Water Testing $66.00; Grossenburg Implement Inc.-Streets-Vehicle Purchase $4200.00; Hartl Electric-Street Light Maint $742.83; Hawkins Water-Chlorine Supply $30.00; Mark Hughes- Admin City Attorney Retainer $2000.00; Huskers-Garbage Fuel $602.80; John M Ellsworth-Fire $10,830.73; Marco-Admin Copy Machine 257.92; Northwest Pipe Fittings Inc-Water Supplies $4368.86; Powder River Energy- Admin, Street Lights, Tennis Courts, Softball, Water, Sewer, Garbage, Daycare, Swimming Pool, Fire, Ambulance, Parks Electricity $12,245.12; Range Telephone-Admin, Fire & Ambulance, Garbage, Fire, Swimming Pool $621.74; Rolling Metal-Shop Gas, Shop Diesel, Garbage, Fire- Fuel $1562.49; Russell Industries Inc. -Water Supplies $95.78; Security Ins Agency $111.00; Servall Uniform/Linen Co. Admin-Janitorial $11.98; State of Wyoming-Dept of Enterprise Technology Services-Admin Records Management $1.12; Sundance Extinguisher LLC-Water Safety-$645.00; Sundance Hardware- Shop Supplies, Building-New Daycare, Admin Janitorial Fire Supplies $230.64; The Sundance Times- Admin Advertising $639.25; Top Office-Admin Office Supplies $27.27; Tracy Motor- Garbage-Supplies, Street Supplies, Shop Supplies, Fire Supplies $897.67; Trihydro Corp- Water-AML Kid Tank $2505.25; Trihydro Corp-Water City Engineer $2000.00; Trihydro Corp Garbage-Testing $201.25; Trihydro Corp-Water System Repairs $1106.25; U.S. Postal Service $335.72; Visa # 5219- Admin-Computer Support, Mayor Travel & Training $216.99; Visible Difference - Admin Janitorial $600.00; Volunteer Firemen's Pension Fund-Fire Dept Retirement-$431.25; WAVESWEBdesign.com $25.00; Wonderware- Water Misc., Sewer Misc., Garbage Misc $ 35.95; Wyoming Dept of Agriculture-Garbage Misc $40.00; Payroll Administration,Maintenance,-Payroll $30,829.73; BC/BS-Health Insurance $12,297.85; City off Sundance-Flex $550.40; EFTPS -$9258.13; Great-West Trust-Deffered Comp-$1290.00; NCPERS-Life In-$128.00; Sundance State Bank-SKCC- $400.00; Sundance State Bank-Direct Deposit- $6.05; Symetra-Long Term Disability $317.64; Wyoming Retirement System $6989.36; Wyoming Workers Compensation-$920.57
TOTAL $157,177.06

Approve Minutes of the City Council Regular Meeting of February 7, 2023, as published. Approve the February adjustment report. Approve the February Paid Invoice report. Approve the March Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Land Use and Planning meeting minutes of November 28, 2022. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve RESOLUTION 7, 2023 Revised Fees and Rate Schedule. All Ayes. MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to appoint Carolyn Fowler to the Economic Development Board. All Ayes. MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion that the city enter into an agreement written up by City Attorney Mark Hughes with Mike Bayne to tap into city water on Government Valley Road. All Ayes. MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve deer contract with Shad Schloredt. All Ayes. MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Land Use and Planning meeting minutes of February 27, 2023. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the building permit for Bud and Jackie Engelhaupt including the variance. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Crook County Family Violence and Sexual Assault Services Inc. Contract for Services. All Ayes. MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the two Catering Permits. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the mayor to sign the Ambulance Lease Agreement after it is approved by the City Attorney Mark Hughes. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to award Parcel #1 Pasture Bid to high bidder Jay Cooper, Parcel #2 Pasture Bid to only bidder John Castello and Parcel #3 to Vicki Adams and Parcel #4 Pasture Bid to no bidder. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to award the Street Paving bid to Croell Incorporated. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to go into Executive Session for the definition of possible litigation. All Ayes, MOTION CARRIED.

Council went into Executive Session 7:21pm.

Council back into Regular Session 7:29pm.

Jason and Darlene Coder discussed the demolition of the old Higbee's building. They keep the front of the building plowed but need the poles on the side of the building to hold it up. Have it blocked off for public safety. City Fire Chief, Gari Gill will speak to Brian from Campbell County to help look at the building and the support poles. The curb stop needs to remain safe and it needs to be buried.

Mike Bayne discussed wanting to tap onto the city water on Government Valley Road. An agreement will be written up by City Attorney Mark Hughes for the pottable water and also DEQ regulations. Mr. Bayne will sign the release and will pay the tap and availability fee.

Nate Holst was in attendance for any questions that the Mayor and Council may have on the deer harvest.

Bud Engelhaupt spoke about the variance he is asking for his building permit.

Sandy Stevens, Executive Director of Crook County Family Violence and Sexual Assault Services Inc., spoke on what she does for the county.

Department Head Reports:

Sheriff Deputy Eric Stevens reported that Sundance had 70 calls. Justin Breon introduced himself as a new Sheriff Deputy.

Public Works Director Mac Erickson went down to Cheyenne for the SLIB meeting and was awarded an ARPA grant for the 3rd Street and Cleveland project.

Fire Chief Gari Gill reported that he lost out on the ARPA grant due to having problems with his email. He is working on a radio grant currently trying to fund seven new radios. VFA grant about complete. SBAs were tested and all passed.

Trihydro Karla Greaser reported that she has been working with Mac and also attended the SLIB board meeting for the ARPA grant.

Attorney Mark Hughes will be working on the agreement with Mike Bayne and Betty Reynolds deed for cemetery lots.

Economic Development Chairman Jeremy Holt reported that Sundance may be used as a test pilot for housing and new hospital. Sundance has five acre parcel that can possible be used for affordable housing and could be used as a continued income for the Economic Development Board.

Clerk-Treasurer Theresa Curren reported that the office has been working on Liquor License renewals and started the budgeting process for next fiscal year.

Meeting adjourned 7:30 p.m.

Mayor Paul Brooks
Paul Brooks

City Clerk Theresa L Curren
Theresa L. Curren

(SEAL)