July 1, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Acting Mayor Brad Marchant presiding. Roll call was taken by Acting Mayor Brad Marchant with Council Members, Callie Hilty and Joe Wilson present and Randy Stevenson attending by phone. Mayor Paul Brooks absent.

CONSENT AGENDA

JUNE 2025

PAYROLL		43739.15
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	14203.15
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	546.20
DEARBORN	LIFE INSURANCE	140.40
EFTPS	TAX PAYMENT	11919.35
GREAT WEST TRUST	DEFERED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10160.67
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	7.45
SYMETRA	LONG TERM DISABILITY	346.94
WYOMING RETIREMENT SYSTEM	RETIREMENT	7601.04
WYOMING WORKERS COMP	WORKERS COMP	1653.29
	TOTAL	90770.64
AMERICAN CONTRACTING & CONSULTING LLC	CAPITAL IMPROVEMENT	30500.00
AMERICAN LEAK DETECTION OF NORTHER CO	POOL-SYSTEM REPAIRS	2287.50
CURTIS WILLIAMSON	FIRE-SUPPLIES	337.25
LANGER INDUSTRIAL SERVICES	GARBAGE-TIPPING FEES	6921.00
NORTHERN HILLS DIESEL	FIRE-EQUIP & MAINT	95.95
SACRISON PAVING	CAPITAL IMPROVEMENT/CRACK SEAL	14479.95
WY DEPT OF AGRICULTURE	OLD STONEY PHASE 2 GRANT (94%)	188.00
	OLD STONEY PHASE 2 MATCH (6%)	12.00
WY DEPT OF FIRE PREVENTION AND ELECTRICAL SAFETY	OLD STONEY PHASE 2 GRANT (94%)	4079.43
	OLD STONEY PHASE 2 MATCH (6%)	260.39
WYDOT	PUBLIC WORKS-LICENSE	8.00
	TOTAL	59169.47

JULY 2025

21 ELECTRIC	STREETS-OUTDOOR COURTS	2835.58
ANDERSON SERVICES	TOILET RENTAL	600.15
AT & T	WATER-MISC	104.64
BLAKEMAN PROPANE		476.64
		60.00
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	976.00
CASELLE INC	COMPUTER SUPPORT	1732.00
CITY CLERK TREASURER	ADMIN POSTAGE	2.70
	CEMETERY DEEDS	12.00
CIVIC PLUS		3984.75
CONTRACTORS SUPPLY	WATER-SUPPLIES	84.16
CROELL INC	STREET SUPPLIES	488.55
CROOK COUNTY SHERIFF	PS-CONTRACT	26309.08
CW WASTE	GARBAGE-GATE FEE	14249.33
	GARBAGE-RECYCLING	4284.48
DAKOTA EQUIPMENT RENTAL	WATER-MISC	84.95
DAVE ANDERSON	CUSTOMER DEPOSIT PAYABLE	22.13
DAYNE CHAPIN	POOL-REFUND	50.00
DEBRA DAVIS	SEWER-SYSTEM REPAIRS	1211.30
DEBORAH KING	ADMIN-JANITORIAL	500.00
	PARK-TOILET MAINT	900.00
DECKERS		294.38
ENERGY LABS	WATER TESTING	76.00
FOREST CRAIGEN		50.00

GROSSENBURG IMPLEMENT INC	CEMETARY-EQUIP/MAINT	177.83
HALME INC	3RD STREET WATERLINE ARPA (50.7%)	48606.98
	3RD STREET WATERLINE MATCH (9.3%)	8916.08
	MRG 3RD STREET WATERLINE GRANT (29.55)	28282.17
	MRG 3RD STREET WATERLINE MATCH (10.5%)`	10066.53
HARTL ELECTRIC	STREETS-LIGHT MAINT	1567.80
	AMBULANCE-BLDG MAINT	536.22
HAWKINS WATER TREATMENT	POOL-CHEMICALS	400.00
	WATER-CLORINE SUPPLY	40.00
HUSKERS	WATER -FUEL	853.16
	FIRE-FUEL	246.40
KAREN'S DELIVERY COMPANY	POOL-MISC	40.00
JOE WILSON	MAYROR & COUNCIL TRAVEL & TRAINING	369.60
MARCO	ADMIN-COPY MACHINE	381.06
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2500.00
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	133.64
ONE-CALL OF WYOMING	WATER-ONE CALL	39.90
POWERSCHOOL GROUP LLC		1391.97
PURNET REAL ESTATE	UTIITY DEPOSIT REFUND	100.00
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	380.90
	FIRE-TELEPHONE & INTERNET	73.22
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.41
	PUBLIC SAFETY-TELEPHONE	43.42
	AMBULANCE-TELEPHONE	22.22
	SWIMMING POOL	79.82
	WATER-INTERNET	80.00
SERENDIPITY FLORAL AND GIFT	WEED/ CONTROL/STREET FLOWERS	852.50
SERVALL UNIFORM	ADMIN-JANITORIAL	216.29
SLATTERY ENTERPRISES	TOILETS--SOFTBALL/BASEBALL	636.60
STATE LINE NO.7	OLD STONEY PHASE 2 GRANT	22886.65
	OLD STONEY PHASE 2 MATCH	1460.85
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP-SUPPLIES	74.12
	JANITOR-SUPPLIES	58.43
	WATER-SUPPLIES	152.35
	POOL-SUPPLIES	71.97
	FIRE-SUPPLIES	168.95
THE SUNDANCE TIMES	ADMIN ADVERTISING	256.00
	WATER-ADVERTISING	176.00
	SEWER-ADVERTISING	176.00
	GARBAGE/ LANDFILL ADVERTISING	176.00
TIMBERLINE	STREETS-SUPPLIES	291.01
TRACY MOTOR COMPANY	WATER -MISC	30.05
	STREETS-MAINT/PARTS	386.28
	PARKS-EQUIP	419.00
	FIRE	27.88
TRIHYDRO CORPORATION	SEWER-CITY ENGINEER	2200.00
	3RD STREET WATERLINE ARPA (50.7%)	23421.33
	3RD STREET WATERLINE ARPA MATCH (9.3%)	4296.22
	MRG 3RD STREET GRANT (29.5%)	13627.79
	MRG 3RD STREET MATCH (10.5%)	4850.57
TY STUTZMAN	UTILITY DEPOSIT REFUND	78.21
US POSTMASTER	POSTAGE	314.00
VISA #6811	ADMIN-COMPUTER SUPPORT	67.98
	POOL-SUPPLIES	1348.37
	ADMIN-TRAVEL & TRAINING	688.39
	MAYOR & COUNCIL TRAINING	477.00
VISA #7611	ADMIN-COMPUTER SUPPORT	136.49

VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WAMCAT	ASSOC DUES	75.00
W.A.R.M. PROPERTY INSURANCE POOL	INSURANCE	9752.34
WESTERN STATIONERS	OFFICE SUPPLIES	14.97
WONDERWARE	WATER-MISC	11.65
	SEWER-MISC	11.65
	GARBAGE-MISC	11.65
	TOTAL	254917.94

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the July 1, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of June 3, 2025, as published. Approve the July check register and the June payroll check register.

Acting Mayor Brad Marchant congratulated Sarah Pridgeon, the new owner of the Sundance Times.

REGULAR AGENDA
UNFINISHED BUSINESS
South 21st Street-Cost Agreement
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the amended agreement as presented. All Ayes, MOTION CARRIED.

Fairbanks Billing Request
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to table for a month. All Ayes, MOTION CARRIED.

NEW BUSINESS
Ordinance 2, 2025 – Parking – 2nd Reading
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Ordinance 2, 2025 - Parking on the 2nd reading. All Ayes, MOTION CARRIED. Mark Hughes, Jeff Hodge and Mac Erickson will get together before the next meeting to make changes to the document.

Land Use and Planning – Minutes of June 23, 2025
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the June 23, 2025 Land Use Committee Meeting Minutes as presented. All Ayes, MOTION CARRIED.

A. Jeff Ahler	Front Deck	321 E Sewell St
B. Garrett Cook	Fence	121 N 11th St
C. Judi Sipe	Fence	522 E Park St
D. Ervin Hamilton	Garage	414 E Park St
E. Marvin Bauvelt	House Addition	121 N 6th St
F. Lonnie Galloway	Garage	209 E Alden St

Resolution 5, 2025 – Fireworks
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Resolution 5, 2025 – Fireworks. All Ayes, MOTION CARRIED.

24-Hour Alcohol Catering and Malt Beverage Permits – Pokey's at Harley Shop and The Dime
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve all five catering permits for Rally. All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion that lots with RVs and Campers will be charged the non-use fee during months they are not being used. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to sign the Leo & Riley contract for our yearly audit for $22,000. All Ayes, MOTION CARRIED.

Susan Worthington asked for clarification on the rate fee schedule to see if she would be charged a minimum of all services for her RV or the non-use fee when she is gone for the winter.

Kid Prints, Kendall Livingston and Sherry Gose, reported on the daycare. They currently have 17 regular kids and some drop-ins. 34 families are enrolled. 7 people are employed. They are not maxed out for the amount of children they can have. They have a venting issue with the sewer and asked that it be fixed. Mac will take a look.

Mark Koep reported that baseball went great. 5 parents helped coach 20 kids. Mark asked that the fire hydrants in his neighborhood be tested. Mark feels that the golf course should not be subsidized by the city. The golf course uses 19% of the city water and should be paying their fair share of the water rates.

Marvin Bauvelt attended the meeting to see if the council had any questions about his building permit for a house addition.

REPORTS

Deputy Sheriff Dan Bush, reported 120 incidents in June 2025. He introduced their newest Deputy, Deputy Holst to the Sheriff's Office.

Mac Erickson, Public Works Director, reported that the 3rd Street Waterline is chugging along. They only have Western Properties, Bearlodge Motel and Wallers left on 3rd Street and then that street will be done and ready to tie into the water main. Hopefully, in the next week or two. Pool leaks were fixed and they started later than they planned to. Fixed three leaks and then found the 3-inch line was completely broken. Took on Upton kids and their instructors for swimming lessons at the pool because Upton's pool is closed.

Curt Williamson, Fire Chief, reported that the Fire Department is ready for the July 4th weekend. They promised 2 trucks to Pine Haven for their fireworks show on Saturday night. Would like to get the opinion of the council on whether to have insurance on the 1968 fire truck that they only use in parades and special events.

Mark Hughes, City Attorney, made changes to the Cost Share Agreement with the City and Mountain View Adventures LLC for the Kammerer Subdivision. Added variance for Mountain View to not pave South 21st Street and install curb and gutter. Made changes to Ordinance 2, 2025 – Parking. Also attended a meeting with Theresa for the recodification of the city ordinances.

Ryan Christianson, Trihydro, reported that the landfill monitoring is ongoing. He will be onsite on Monday, July 7th for the 3rd Street Waterline.

Theresa Curren, Clerk Treasurer, reported that there are a few softball games being planned to raise money for the ball fields. Need to get ready for rally. Ordered 15 regular portapotties and 1 handicap stall. The Dime requested to have the tire pit in the alley again this year and they will also be having a bigger band for Rally Wednesday. Beth Lill is working on getting the container moved once she is finished with it. She gets charged for it. Richard and Aloma Cole are working on getting the vehicles removed. Free Landfill coupons are done for the year and the transfer station collected 145 loads = 110,842 lbs = 55.43 tons = $3,880.10. Amanda's Novelty Shop requested to sell t-shirts/sundresses/adult novelties/games. The council requested that she sell her items in the back of the Dime Bar per Jessica Jones. Safe Streets For All Safety Action Plan kick off meeting and met with HDR. Figured out all of the information that they needed and need to start recruiting the Study Advisory Team, which we would like a member of the council, Fire Chief, PW Director, CCSO and WYDOT to be involved. Asked the council for clarification on the Rate Fee Schedule. Had our first court hearing in over three years. Getting a grant application ready to ask for Emergency Mineral Royalty Grant funds to replace the 3rd Street Culvert which is shrinking 2" a year.

Meeting adjourned 7:40p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren