June 3, 2025

The Town Council met this day in regular session at 7:05 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Brad Marchant, Callie Hilty and Joe Wilson present.

CONSENT AGENDA

MAY 2025

PAYROLL		
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	14,203.15
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	546.20
EFTPS	TAX PAYMENT	10,586.50
GREAT WEST TRUST	DEFERED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10,088.50
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.19
SYMETRA	LONG TERM DISABILITY	344.23
WYOMING RETIREMENT SYSTEM	RETIREMENT	7,543.75
WYOMING WORKERS COMP	WORKERS COMP	1,387.28
	TOTAL	45,158.80
JUNE 2025		
21 ELECTRIC	POOL-SYSTEM REPAIRS	865.00
AMERICAN HIGHWAY PRODUCTS LTD	STREETS-SUPPLIES	988.73
AMERICAN LEAK DETECTION OF NORTHERN CO	POOL-SYSTEM REPAIRS	3,525.00
AT & T	WATER-MISC	108.61
BIG HORN TIRE	FIRE-EQUIP & MAINT	2,685.24
BLAKEMAN PROPANE	POOL-PROPANE	149.52
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	1,756.00
CASELLE INC	COMPUTER SUPPORT	1,478.00
CHRIS TOMFORD	INSPECTOR FIRE MARSHALL	1,200.00
CITY CLERK TREASURER	ADMIN POSTAGE	4.74
	CEMETARY DEEDS	24.00
	ADMIN-MISC EXP	15.00
CIVICPLUS	RECORDS/MINICODE/WEBSITE	2,700.00
C N A SURETY	PE POSITION BOND	152.50
CONTRACTORS SUPPLY	WATER-SUPPLIES	402.31
CROOK COUNTY FAMILY VIOLENCE	ADMIN-FAMILY VIOLENCE	2,000.00
CROOK COUNTY NATURAL RESOURCES DIST	STREETS-MISC	300.00
CROOK COUNTY SHERIFF	PS-CONTRACT	26,309.08
CURREN, THERESA	TRAVEL & TRAIING	460.60
CUSTOM AUTO & TRUCK	FIRE-EQUIP & MAINT	3,210.00
CW WASTE	GARBAGE-GATE FEE	14,194.73
	GARBAGE-RECYCLING	3,752.41
DEBORAH KING	ADMIN JANITORIAL/PARK JANITORIAL	1,400.00
DESIGN CONSTRUCTION	STREETS-STRIPING	7,658.00
DWYER INSTRUMENTS	WATER-SUPPLIES	524.58
EARTH PLANTER	STREETS-FLOWERS	1,288.00
ENERGY LABS	WATER TESTING	201.00
FRAZIER, JON	CUSTOMERS DEPOSIT PAYABLE	11.45
FRONTIER PRECISION	WATER-SYSTEM REPAIRS	8,224.00
GROSSENBURG IMPLEMENT INC	PARKS-MISC	21.68
HALME INC	3RD STREET WATERLINE ARPA (50.7%)	123,435.98
	3RD STREET WATERLINE MATCH (9.3%)	22,642.10
	MRG 3RD STREET WATERLINE GRANT (29.5%)	71,821.73
	MRG 3RD STREET WATERLINE MATCH (10.5%)	25,563.67
HARTL ELECTRIC	STREETS-LIGHT MAINT	1,528.45
HAWKINS WATER TREATMENT	WATER-CHLORINE SUPPLY	40.00
	POOL-CHEMICALS	2,337.25

HEGGE, MICHELLE	CUSTOMERS DEPOSIT PAYABLE	100.00
HUSKERS	SHOP-GAS	1,725.38
	FIRE-FUEL	76.07
KAREN'S DELIVERY COMPANY	SHOP-MISC	45.00
MARCO	ADMIN-COPY MACHINE	367.32
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2,500.00
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	779.58
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	390.00
	FIRE-TELEPHONE & INTERNET	73.34
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.64
	PUBLIC SAFETY-TELEPHONE	43.66
	AMBULANCE-TELEPHONE	22.34
	WATER-INTERNET	80.00
REED, MARIE	CUSTOMERS DEPOSIT PAYABLE	45.00
SACRISON PAVING INC	CAP IMPROVEMENT/CRACKSEAL	123,881.96
SERVALL UNIFORM	ADMIN-JANITORIAL	216.29
STATE LINE NO.7	OLD STONEY PHASE 2 GRANT	21,479.00
	OLD STONEY PHASE 2 MATCH	1,371.00
SUNDANCE EXTINGUISHER	FIRE-EQUIP & MAINT	226.00
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP-SUPPLIES	25.02
	STREETS-MISC	23.96
	JANITOR-SUPPLIES	53.94
SUNDANCE STATE BANK	CEMETARY SINKING FUNDS	10,000.00
	STREET EQUIP REPLACEMENT FUNDS	10,000.00
	PARK IMPROVEMENT FUNDS	5,000.00
	WATER EQUIP REPLACEMENT FUNDS	10,000.00
	SEWER EQUIP REPLACEMENT FUNDS	10,000.00
	GARBAGE EQUIP REPLACEMENT FUNDS	15,000.00
	TRANSFER STATION EQUIP REPLACEMENT FUNDS	5,000.00
SUNDANCE STATE BANK	3RD STREET WATERLINE ARPA (50.7%)	42,688.50
	3RD STREET WATERLINE MATCH (9.3%)	7,830.43
	MRG 3RD STREET GRANT (29.5%)	24,838.47
	MRG 3RD STREET MATCH (10.5%)	8,840.82
TED ROSENCRANZ	GARBAGE-CAP IMPROVEMENT	2,500.00
THE SUNDANCE TIMES	ADMIN ADVERTISING	229.63
	WATER-ADVERTISING	229.62
	SEWER-ADVERTISING	229.62
	GARBAGE/LANDFILL -ADVERTISING	269.63
TIMBERLINE	STREETS-SUPPLIES	1,190.22
TRACY MOTOR COMPANY	SHOP-SUPPLIES	213.64
	SHOP-SUPPLIES	401.39
TRIHYDRO CORPORATION	3RD STREET WATERLINE ARPA (50.7%)	20,588.75
	3RD STREET WATERLINE MATCH (9.39 %)	3,776.64
	MRG 3RD STREET GRANT (29.5%)	11,979.65
	3RD STREET WATERLINE MATCH (10.5%)	4,263.94
	SEWER-CITY ENGINEER	2,200.00
	GARBAGE TESTING	917.50
	WATER-ENGINEER AND PLANNING	240.00
	STREETS-CAP IMPROVEMENT	48.00
US POSTMASTER	POSTAGE	2,071.16
VISA #6811	ADMIN-COMPUTER SUPPORT	67.98
	SUMMER REC-SPORTS EQUIPMENT	271.68
	GARBAGE TRANSFER STATION BUILDING MAINT	713.96
	BUILDING-NEW DAYCARE	59.77
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WESTERN FOAM	STREETS-MAINT	2,500.00

WESTON COUNTY CHILDREN'S CENTER	ADMIN-DEVELOPMENTAL SERVICES	2,000.00
WESTERN STATIONERS	OFFICE SUPPLIES	162.82
WINWATER	WATER-SUPPLIES	502.00
WOLFF'S PLUMBING AND HEATING	POOL-CAP-IMPROVEMENT	13,727.70
WONDERWARE	WATER-MISC	12.99
	SEWER-MISC	12.98
	GARBAGE-MISC	12.98
WY DEPT OF AGRICULTURE	POOL-MISC	50.00
WYDOT-MOTOR VEHICLE SERVICES	GARBAGE--MISC	2.00
WYOMING ASSN OF MUNICIPALTIES	COUNCIL TRAVEL & TRAINING	260.00
WYOMING OFFICE OF STATE LANDS AND INVESTMENTS	DWSRF LOAN 102 COLE WATER TANK	3,791.17
	TOTAL	711,499.75

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the June 3, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of May 6, 2025, as published. Approve the June check register and the May payroll check register.

REGULAR AGENDA
UNFINISHED BUSINESS
South 21st Street-Cost Agreement
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to have the Mayor sign the Cost Share Agreement with Mountain View Adventures LLC including the revisions that we just discussed; credit for sewer. All Ayes, MOTION CARRIED.

Ordinance 1, 2025 2025/2026 Budget-Third and Final Reading
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Ordinance 1, 2025 on the third and final reading. All Ayes, MOTION CARRIED.

Safe Streets For All Grant – HDR Agreement
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve this agreement with HDR Engineering so that it can happen simultaneously with the County and allow Economic Development to move forward. All Ayes, MOTION CARRIED.

Sundance Law Enforcement Contract
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Mayor to sign and Theresa to attest Sundance Law Enforcement Contract for FY 2026. All Ayes, MOTION CARRIED.

NEW BUSINESS
Ordinance 2, 2025 - Parking
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Ordinance 2, 2025 - Parking on the first reading. All Ayes, MOTION CARRIED. Mark Hughes, Jeff Hodge and Mac Erickson will get together before the next meeting to make changes to the document.

Land Use and Planning – Minutes of May 27, 2025
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the May 27, 2025 Land Use Meeting Minutes and grant the variance for Item A. All Ayes, MOTION CARRIED.

A. Diane Johannesen	Hail Netting	98 N 21st Street
B. Dave Jundt	Retaining Wall	422 Thompson St.
C. Marlowe Olson	Fence	704 Frontage Road
D. Brian Grady	Business Variance	401 E Oak Street

CW Waste Contract Renewal
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign the contract extension between CW Waste and City of Sundance for one more year. All Ayes, MOTION CARRIED.

Kid Prints Contract Renewal
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign the contract between the City of Sundance and Kid Prints. All Ayes, MOTION CARRIED.

Promotion Board Application Changes
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the County Clerk's changes on the application for the Promotion Board. All Ayes, MOTION CARRIED.

24-Hour Alcohol Catering and Malt Beverage Permits - The Dime and Turf Bar
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve both the Lucky Horseshoe Enterprise's and the Redenbaugh's 24-Hour Permit. COUNCIL MEMBER HILTY MADE A FRIENDLY AMENDMENT, COUNCIL MEMBER WILSON SECONDED to waive the $30 permit fee for the Lucky Horseshoe Enterprise for the veteran fundraiser. VOTE ON THE FRIENDLY AMENDMENT: All Ayes, MOTION CARRIED. VOTE ON THE ORIGINAL MOTION: All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to charge empty lots $9.71/inside city limits and $12.14/outside city limits a month for none-use fee just like the rate study suggested. All Ayes, MOTION CARRIED.

Amber Kalbach asked if there was anything else they needed to do for the Sundance Saturday Nights street closures on June 21, 2025, July 19, 2025 and August 16, 2025. They will need to go through Mac and the Sheriff to close the street and Amber will need to get back to City Hall as to how many portapotties will be needed.

Roger and Carol Jones requested that the volume be turned down on movie nights and street dances. They also requested that the fireworks only be approved for one night.

Susan Worthington requested on behalf of the Pickleball Club that they get a portapotty for the summer. Also, they are willing to put up the net that the city purchased so it can stay up all summer for public use.

Cynthia Lambert thanked the City and the Sheriff's Office for being receptive to the Canyon Road speed and noise. Having the presence of the Sheriff's Office helps control the traffic. Mayor asked if the residents on Canyon Road are receptive to a walking path and if they would be willing to give 20 feet of their land. If they are, then the City can start looking for a walking path grant. According to Ordinance 9, 1997, truck or trailer traffic is prohibited.

Dan Fairbanks requested that he not receive bills when he doesn't have a tenant in his commercial buildings on Hwy 585. He asked the City to shut off the water when he doesn't have a tenant and require the $55 fee be charged to his tenants and not him. One of his tenants lives in the commercial building and that is against the City Ordinance. Dan also reported on behalf of the Economic Development Board that the HDR contract is ready to be signed.

Dianne Johanneson showed the City Council a picture of her garden and showed how the hail net is set up for her building permit.

April Hanley requested a variance to rent the VFW for a gunsmithing commercial business.

Mark Erickson and Sandy Neiman of the Crook County Medical Services Foundation. The foundation was created two years ago so that the hospital district had a board to raise money to go directly to the CCMSD. The Foundation will keep donations until the hospital requests it and people can get tax relief if they donate to the Foundation. Those that donate can also be very specific as to what their money will go towards. They are requesting the City to think of ways the Foundation can raise money and if they would support the foundation by writing a letter of support for specific fundraisers.

REPORTS
Jeff Hodge, Sheriff, reported 180 incidents in May 2025. He has had a deputy on Canyon Road to see how fast people are going and they haven't given out any tickets.

Gari Gill reported on behalf of the Fire Department they finished the pump tests on the trucks. They finished out a grant and now Curt, Fire Chief, and himself will be working on another grant for bunker gear and extrication gloves. Open House went well but didn't have as many people as they had hoped.

Ryan Christianson, Trihydro, reported that the landfill monitoring is ongoing. They have two engineers monitoring the 3rd Street Waterline Project. It is almost to Cleveland Street.

Theresa Curren, Clerk Treasurer, requested clarification on bills from the City Council. The Council will no longer have a vacation rate. So, if a resident shuts off their water for a period of time, they will pay $55 to shut off the water and $55 to turn it back on. They will also be charged the monthly minimum of water, sewer, garbage and recycling. So, they will receive a monthly bill. Residents will receive a bill regardless if they are using the utilities or not. Empty lots will also be charged a minimum rate of $9.71/month for a non-use fee. The pool is leaking and will not be opened for the foreseeable future. May need to refund swimming lessons, depending on when we open.

Meeting adjourned 7:42p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren