May 6, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Brad Marchant, Callie Hilty and Joe Wilson present.

CONSENT AGENDA

April 2025

PAYROLL		33,775.99
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	14,203.15
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	546.20
EFTPS	TAX PAYMENT	10,145.73
GREAT WEST TRUST	DEFERED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10,899.61
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.05
SYMETRA	LONG TERM DISABILITY	344.23
WYOMING RETIREMENT SYSTEM	RETIREMENT	7,543.75
WYOMING WORKERS COMP	WORKERS COMP	1,313.12
	TOTAL	79,230.83

MAY 2025

AT & T	WATER-MISC	96.86
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	1820.10
CASELLE INC	COMPUTER SUPPORT	1478.00
CITY CLERK TREASURER	ADMIN POSTAGE	6.07
CITY OF SUNDANCE	OLD STONEY ll Match	7500.00
	MRG MATCH	283620.00
CLIMATE SOLUTIONS	GARBAGE-TRANSFER STATION BUILDING MAINT	3239.00
CONTRACTOR SUPPLY	WATER-SUPPLIES	38.20
CRONIN, SANDRA	UTILITY DEPOSIT REFUND	80.01
CROOK COUNTY SHERIFF	PS-CONTRACT	26309.08
CURREN, THERESA	TRAVEL & TRAINING	432.60
CUSTOM AUTO & TRUCK	EQUIPMENT & MAINT	1569.94
CW WASTE	GARBAGE-GATE FEE	14194.73
	GARBAGE-RECYCLING	4083.42
DAKOTA EQUIPMEN RENTAL	PARKS-MAINT	131.97
DANCIN MACHINE LLC	STREETS-MISC	40.00
DEBORAH KING	ADMIN-JANTORIAL	500.00
DECKERS	ADMIN0-SUPPLIES	58.95
ELITE FITNESS LLC	OSHA	2040.00
ENERGY LABS	WATER TESTING	76.00
ERVIN HAMILTON	MISC EXP-BUILDING PERMIT REFUND	25.00
GETTING GREAT RATES	RATE STUDY	8678.00
GROSSENBURG IMPLEMENT INC	PARKS-MAINT	40.25
HALME, NOLAN	UTILITY DEPOSIT REFUND	46.17
HALME INC	3RD STREET WATERLINE ARPA (50.7%)	248360.56
	3RD STREET WATERLINE MATCH (9.3%)	45557.26
	MRG 3RD STREET WATERLINE GRANT (29.5%)	144509.60
	MRG 3RD STREET WATERLINE MATCH (10.5%)	51435.62
HAWKINS	WATER-CHLORINE SUPPLY	40.00
HEIMAN FIRE EQUIPMENT	FIRE, AMS FUND	19516.95
HUSKERS	SHOP-GAS	1328.08
	FIRE-FUEL	37.58
MARCO	ADMIN-COPY MACHINE	609.89
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2500.00

NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	5755.47
ONE-CALL OF WYOMING	WATER-ONE CALL	19.95
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	382.80
	FIRE-TELEPHONE & INTERNET	73.34
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.64
	PUBLIC SAFETY-TELEPHONE	43.66
	AMBULANCE-TELEPHONE	22.34
	WATER-INTERNET	80.00
ROLLING METAL	SHOP-GAS	444.98
SERVALL UNIFORM	ADMIN-JANITORIAL	206.09
STATE OF WY-DEPT OF ENTERPRISE TECHNOLOGY	ADMIN-RECORDS MANAGEMENT	1.69
STATE LINE NO.7	OLD STONEY PHASE 2 GRANT	20821.00
	OLD STONEY PHASE 2 MATCH	1329.00
SUNDANCE STATE BANK	3RD STREET WATERLINE ARPA (50.7%)	28973.40
	3RD STREET WATERLINE MATCH (9.3%)	5314.65
	MRG 3RD STREET GRANT (29.5%)	16858.29
	MRG 3RD STREET MATCH (10.5%)	6000.39
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP-SUPPLIES	142.38
TATE, TIM	UTILITY DEPOSIT REFUND	78.71
THE SUNDANCE TIMES	ADMIN ADVERTISING	396.00
	WATER-ADVERTISING	241.50
	SEWER-ADVERTISING	241.50
	GARBAGE/LANDFILL -ADVERTISING	385.50
TRACY MOTOR COMPANY	STREETS-SUPPLIES	289.92
	SEWER EQIUP & MAINT	651.02
	FIRE-EQUIP & MAINT	656.84
	SEWER-CITY ENGINEER	2200.00
TRIHYDRO CORPORATION	3RD STREET/CLEVELAND (84%)	10190.00
	3RD STREET WATERLINE MATCH (16%)	1940.95
	GARBAGE-TESTING	6779.26
US POSTMASTER	POSTAGE	457.46
US POSTAL SERVICE	ANNUAL PERMIT	350.00
VANWAY TROPHY & AWARD INC	MISC EXP	21.75
VISA #6811	FIRE-EQUIP & MAINT	549.07
VISA #5219	COMPUTER SUPPORT	42.00
	SHOP SUPPLIES	418.00
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WCSD #1	POOL	50.00
WILSON, JOE	MAYOR & COUNCIL TRAVEL & TRAINING	261.80
WINWATER	WATER-SUPPLIES	2408.40
WONDERWARE	WATER-MISC	12.32
	SEWER-MISC	12.32
	GARBAGE-MISC	12.31
WYOMING MACHINERY	WATER-MIES	440.71
	TOTAL	985856.55

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the May 6, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of April 1, 2025, as published. Approve the May check register and the April payroll check register.

REGULAR AGENDA

UNFINISHED BUSINESS

South 21st Street-Cost Agreement and Map of Sewer Improvements

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Kammerer Subdivision to go ahead and do the sewer improvements as shown on the Draft Engineering Sewer Improvements 2025. All Ayes, MOTION CARRIED.

Cost Agreement with Mountain View will be redone by Mark Hughes, City Attorney.

1. Kammerer will be responsible for completing the city sewer line from the subdivision north west to Klocker's property line.

2. Remove
3. Remove
4. Remove wording "before repair and paving of 21st Street"
5. Remove
6. Credit for 8 new sewer connections and move original 1 sewer connection to front of lot. So, sewer connections will be taken care of, but those that purchase the lots will need to pay for the water connection fee.

Safe Streets For All Grant – Economic Development
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to accept HDR as our consultant to set up an agreement for the grant which includes preliminary cost estimate, schedule, preliminary scope of work. All Ayes, MOTION CARRIED.

Chris Tomford Inspection Agreement
We have the agreement ready between the City and Chris Tomford to do inspections for the Fire Department. City Council already moved in April for the Mayor to sign the inspection agreement.

Parking Ordinance and Enforcement
Mayor asked Mark Hughes, City Attorney, to meet with Crook County Sheriff Hodge to combine all parking ordinances and to make sure whatever is in the agreement is enforceable. City Council already made a motion to combine all parking ordinances.

CCMSD Ambulance Bay Lease
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow Mayor Brooks to sign the CCMSD Ambulance Bay Lease for another year. All Ayes, MOTION CARRIED.

Fire Department Standard Operating Procedures
Mark Hughes, City Attorney, made a few suggestions and Clerk Theresa changed the document. City Council already moved to have the Mayor sign the SOP when it was done.

Resolution 4, 2025 – Revised City Fees and Rate Schedules July 1, 2025
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Resolution 4, 2025 that we adopt and implement as written. All Ayes, MOTION CARRIED.

Ordinance 1, 2025 2025/2026 Budget-Second Reading
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Ordinance 1, 2025 upon the second reading. All Ayes, MOTION CARRIED.

NEW BUSINESS
Land Use and Planning – Minutes of April 28, 2025
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Land Use Committee Meeting April 28, 2025 excluding G, H and I. All Ayes, MOTION CARRIED.

A.	Ken Denzin	House variance	1003 E Main Street
B.	Alissa Fuhrmann	Fence	102 Sewell Street
C.	Ervin Hamilton	Carport	414 E Park Street
D.	Jill Hartman	Shed	506 E Ryan Street
E.	J & L Rentals	Fence	S 23rd Street
F.	Judi Sipe	Fence	522 E Park Street
G.	Rusty Speidel	Shed	132 Government Valley
H.	Tracy Wilson	Fence	705 S 3rd Street
I.	Joe Wilson	Greenhouse	729 Theater Road
J.	Barbarann Grote	Greenhouse	615 E Thompson
K.	Amanda Miller	Garage and Fence	511 E Ryan Street
L.	Todd Sanburn	Deck	718 Frontage Road
M.	Mark Koep	Hail Net	72 N 21st Street

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Item G from the Land Use minutes as presented. COUNCIL MEMBER MARCHANT RECUSED HIMSELF FROM VOTING. Three Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Items H and I on the Land Use Minutes as presented. COUNCIL MEMBER WILSON RECUSED HIMSELF FROM VOTING. Three Ayes, MOTION CARRIED.

Shrine Circus Sponsorship for Student Tickets
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to table indefinitely. All Ayes, MOTION CARRIED.

Team 307 Basketball Fundraiser-Family Swim Pass

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to grant the one pool pass to the Team 307 Basketball Fundraiser. All Ayes, MOTION CARRIED.

Pavement Bid Opening
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the apparent low bidder Sacrison's of $125,950.00 for the 2025 street paving projects. All Ayes, MOTION CARRIED.

24-Hour Catering Permit-The Dime-Opening Summer Bash
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the Lucky Horseshoe LLC's permit for 05/31/2025 for their Summer Bash. All Ayes, MOTION CARRIED.

Crook County Family Violence Contract for Services and Weston County Children's Center Funding
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the Contract for Services with Crook County Family Violence and the Weston County Children's Center Development Service. All Ayes, MOTION CARRIED.

Sundance Law Enforcement Services Agreement
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mr. Mayor Paul Brooks to sign the Sundance Law Enforcement Services Agreement pending the completion of Attorney Mark Hughes' changes. All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to instruct Mark Hughes, City Attorney, and Theresa Curren, Clerk to get letters out for the complaints made by Thomas Engelhaupt. COUNCIL MEMBER STEVENSON MADE A FRIENDLY AMENDMENT , COUNCIL MEMBER MARCHANT SECONDED that the vehicles next to the Engelhaupts and cargo container up on Sugar Loaf are in violation of the current ordinance and we would like to have the situation cleared up. All Ayes on the Friendly Amendment, FRIENDLY AMENDMENT CARRIED. All Ayes on the Original Motion, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the payment of the Halme invoice when the engineer and the contractor agree on the price. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to refund Mr. Hamilton his $25 building fee. All Ayes, MOTION CARRIED.

Ken Kary, resident, is asking for some type of relief on the Canyon Road for the pollution, noise and all the vehicles traveling on it and not going the correct speed. Discussion was made on what can be done to help prevent all these, but the road is public and everyone is allowed on it. Cynthia Lambert asked if we could somehow make the public aware because summer is coming and school will be out. Kids will be walking on the Canyon Road and bicyclists and runners use it.

Josh Kammerer, resident, said that there are other options out there than building up the road before he can start his subdivision. He brought plans to show the council to install city sewer from his property to the edge of Klocker's property just north of him. He would like to trade curb and pavement for sewer, equipment and manpower and put the sewer in the proper place so the road can be fixed later.

Josh Kammerer, Economic Development, would like the council to hire HDR to write up the agreement with the City for the Action Plan for the Safe Streets for All Grant.

Thomas Engelhaupt, resident, asked for the storage container located on Sugarloaf for the past two-three years be removed due to the ordinance along with a pickup that has been parked for two years without registration. Would also like the 6-7 vehicles next to the Engelhaupt property be removed due to ordinance.

REPORTS
Cody Lenz, Deputy Sheriff, reported 121 incidents in April 2025.

Curt Williamson, Fire Chief, reported that everything is good at the department.

Mac Erickson, Public Works Director, reported that everything is going pretty good. 3rd Street Waterline project is in progress. There have been a few snags with the bore by the creek on 3rd Street but they are moving forward. They have 4-5 connections done so far. The old galvanized pipe that is being replaced was pulled out with several holes formed in it. So, we should already be saving water on the project. Mowers started this week.

Ryan Christianson, Trihydro, reported that Mac pretty much covered everything.

Theresa Curren, Clerk Treasurer, reported the city will be having Serendipity plant all of their flowers again this year. FFA was going to do the hanging pots, but they have been busy with their greenhouse and the flowers that

they have been selling. Requested that the council look at possibly adding wording to the Water and Sewer Ordinances to match Section 3 Prima Facie Evidence from the Garbage Ordinance. The Municode attorney contact Theresa and Mark Hughes, City Attorney, to meet in order to talk through the next steps. Requested a motion from Council to pay a Halme invoice once the engineer and contractor agree on the amount. Requested a motion from Council to refund Captain Hamilton's $25 building permit fee.

Joe Wilson, Council Member, reported that he attended the WAM Board Meeting. They cleaned up and edited the By-laws. They also had a discussion on the lead pipes and the Freedom Caucus. They will be voting on new board members at the meeting in June. The next two meetings will be in Laramie and Saratoga.

Meeting adjourned 8:03p.m.

Mayor_____
(SEAL) Paul Brooks

ATTEST: City Clerk _____
Theresa Curren