November 4, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Callie Hilty, Joe Wilson, Randy Stevenson and Brad Marchant present.

CONSENT AGENDA

October 2025		
PAYROLL		35,869.40
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	19,793.10
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	533.60
EFTPS	TAX PAYMENT	10,531.48
GREAT WEST TRUST	DEFERRED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10,160.92
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.12
SYMETRA	LONG TERM DISABILITY	283.98
WYOMING RETIREMENT SYSTEM	RETIREMENT	7,760.29
WYOMING WORKERS COMP	WORKERS COMP	1,404.45
	TOTAL	86,796.34
NOVEMBER 2025		
ANDERSON SERVICES	GENERAL-TOILET RENTAL	225.00
AT & T	WATER-MISC	85.62
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	1532.80
CAR-KNACK, INC.	WATER-VEHICLE PURCHASE	975.00
CASELLE INC	COMPUTER SUPPORT	1732.00
CITY CLERK TREASURER	ADMIN-POSTAGE	0.29
	ADMIN-MISC	48.00
COREY JENSEN	DEPOSIT REFUND	18.44
CROELL	STREETS-SUPPLIES	864.47
CROOK COUNTY SHERIFF	PS-CONTRACT	26572.25
CW WASTE	GARBAGE-GATE FEE	16130.63
	GARBAGE-RECYCLING	3630.60
DEBORAH KING	ADMIN-JANITORIAL	500.00
	PARK-TOILET MAINT	900.00
DECKERS FOOD MARKET	FIRE-SUPPLIES	2.99
DELORIS ROADIFER	UTILITY REFUND	31.48
DWYER INSTRUMENTS	WATER-SUPPLIES	544.95
ENERGY LABS	WATER TESTING	76.00
FAIRBANKS	GARBAGE-TRANSFER STATION/MAINT	1973.85
FASTENAL	SHOP SUPPLIES	120.03
FENCE TECH	GARBAGE-SYSTEM REPAIRS	50.00
GROSSENBURG IMPLEMENT INC	PARKS-VEHICLE MAINT	347.74
HARTL ELECTRIC	STREETS-LIGHT MAINT	1108.01
HAWKINS WATER TREATMENT	WATER-CHLORINE SUPPLY	40.00
HDR ENGINEERING	ECON DEV ACTION PLAN GRANT	18837.15
HUGHES, MARK	ADMIN-CITY ATTORNEY RETAINER	2500.00
HUSKERS	GARBAGE -FUEL	1024.78
JULIA LAND	CUSTOMERS DEPOSIT PAYABLE	45.00
KARENS DELIVERY	STREET-MISC	24.00
LEO RILEY & CO	AUDIT	12550.00
MARY ANN NICKLES	REFUND OVERPAYMENT	111.78
MENARDS	PARKS-SUPPLIES	158.41
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	2518.20
PATLOC SAFETY SYSTEMS	UTILITY REFUND	157.88
PAUL BROOKS	MAYOR TRAVEL & TRAINING	397.60
RACHAEL FROSS	REFUND OVERPAYMENT	29.68
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	408.23
	FIRE-TELEPHONE & INTERNET	73.35
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.67

	AMBULANCE-TELEPHONE	22.35
	WATER-INTERNET	160.00
ROBERT WADD	REFUND OVERPAYMENT	37.26
ROLLLING METAL	WATER-FUEL	551.33
SERVALL UNIFORM	ADMIN-JANITORIAL	216.29
STATELINE NO. 7	OLD STONEY PHASE 2 GRANT (94%)	5358.00
	OLD STONEY PHASE 2 MATCH (6%)	342.00
SUMIT SIGNS AND SUPPLY CO	STREETS-SUPPLIES	118.00
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP SUPPLIES	54.10
	WATER-SUPPLIES	9.18
	JANITOR SUPPLIES	55.76
SUNDANCE STATE BANK	OLD STONEY PHASE II GRANT (94%)	6873.65
	OLD STONEY PHASE II MATCH (6%)	438.74
THE SUNDANCE TIMES	ADMIN ADVERTISING	152.63
	WATER-ADVERTISING	152.63
	SEWER-ADVERTISING	152.62
	GARBAGE/ LANDFILL ADVERTISING	152.62
TIMBERLINE	STREETS -MISC	440.00
TOMFORD, CHRIS	INSPECTOR FEES	200.00
TRACY MOTOR COMPANY	PARKS-SUPPLIES	41.02
	SHOP SUPPLIES	182.71
	FIRE-EQUIP & MAINT	16.60
TRIHYDRO CORPORATION	GARAGE-TESTING	3561.65
	MRG 3RD STREET GRANT (75%)	2875.87
	MRG 3RD STREET MATCH (25%)	958.63
	WATER-CITY ENGINEER	2200.00
US POSTMASTER	POSTAGE	347.78
VAN EWING CONSTRUCTION	OLD STONEY PHASE II GRANT EXP (94%)	130599.23
	OLD STONEY PHASE II GRANT MATCH (6%)	8336.12
VFW	DUES	35.00
VISA #6811	WATERPVEHICLE PURCHASE	1466.82
	STREETS - MAINT/PARTS	322.45
	MAYOR-TRAVEL & TRAIINING	203.06
	ADMIN-COMPUTER SUPPORT	67.98
VISA #7611	ADMIN-OFFICE SUPPLIES	59.00
	ASSN DUES	195.00
	ADMIN-TRAVEL & TRAINING	75.00
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WINWATER	WATER-SUPPLIES	906.18
WOLFF'S PLUMBING & HEATING	POOL	1435.00
WONDERWARE	WATER-MISC	12.32
	SEWER-MISC	12.32
	GARBAGE-MISC	12.31
WY DEPT OF FIRE PREVENTION AND ELECTRICAL SAFETY	TRAVEL & TRAINING	804.95
WYATT, JEANNE L	WYATT EASEMTENT PAYMENT	1500.00
WYOMING APPARATUS LLC	FIRE- EQUIP & MAINT	1075.00
WYDOT-MOTOR VEHICLE SERVICES	PUBLIC WORKS	4.00
WYOMING OFFICE OF STATE LANDS & INVESTMENTS	JPA13580	15149.96
WYOMING OFFICE OF STATE LANDS & INVESTMENTS	MWL15015	12393.76
WYOMING ASSN OF RURAL WATER SYSTEMS	WATER-MISC	676.00
WYOMING WATER DEVELOPMENT	RE0707130	16618.43
	TOTAL	314277.44

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the November 4, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of October 7, 2025, as published. Approve the November check register and the October payroll check register.

REGULAR AGENDA
UNFINISHED BUSINESS
Municode Proofs
Mark Hughes, City Attorney, and Toby Shamion, Deputy Clerk, are reading through the proofs to see if they can find any errors. Mayor and Council are more than welcome to read through them to see if they can find any errors. Corrections are due back by December 1, 2025.

NEW BUSINESS
Land Use and Planning – Minutes of October 27, 2025
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Land Use Planning minutes pulling out B because we don't know if the building meets the covenants in place on Sugarloaf. So, approval of A, C and D. All Ayes, MOTION CARRIED.

A.	Cascade Construction	Fence	210 N 3rd Street	Approved
B.	Charles Cook	2 Storage Buildings	57 Sugar Loaf Ct.	Denied
C.	Longhorn Saloon	Walk-in Cooler	214 E Main Street	Approved
D.	Mark Mayer	Demolish House	321 Oak Street	Approved

Resolution 6, 2025 Budget Amendment – County Funds and Wyatt Easement Payment
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Theresa to pass Resolution 6, 2025 and allow Theresa to reconcile the budget. All Ayes, MOTION CARRIED.

HDR Contract Changes
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign the Amendment for Agreement for Engineering Services with HDR. All Ayes, MOTION CARRIED.

Jon Wiegand, HDR Engineering, gave an update on the Safe Streets For All Action Plan. Notable dates: Strategy brainstorming workshop November 2025, Preliminary Strategy Recommendations December 2025, Draft Plan ready by December 19, 2025, Open House January/February 2026, Final Plan April 30, 2026, Finalized June 2026.

Justin Wood spoke to the council about the rates and why he doesn't believe in them.

REPORTS
Jeff Hodge, Crook County Sheriff, reported 114 complaints for October 2025. Asked if there is a way to move the school zone further down the road to include the elementary school. Mac will put crosswalk signs up and talk to Powder River. Brad will speak to Michelle at WYDOT.

Curt Williamson, Fire Chief, is out of town.

Ryan Christensen, Trihydro, reported that Landfill monitoring is ongoing and that Halme may work in November if weather permits.

Mac Erickson, Public Works Director, reported that 3rd Street waterline is finished, except for a few odds and ends. No new construction until spring. Halme Inc. will be back in town the end of October, beginning of November and will work on Cleveland/North West Streets if weather permits. Saving a lot of water since 3rd Street was fixed.

Mark Hughes, City Attorney, reported that he is working on reading through the Municode Proofs. Reported that the nuisance is gone on Sugarloaf.

Theresa Curren, Clerk Treasurer, reported that the last day of yard waste was on November 4, 2025. We will not be collecting cans. Only did it last year to get inventory and to make sure that everyone that wanted one got one. Old Stoney will be getting the top floor drywalled.

Meeting adjourned 7:05p.m.

Mayor_____
(SEAL) Paul Brooks

ATTEST: City Clerk _____
Theresa Curren