October 7, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Callie Hilty, Joe Wilson, Randy Stevenson and Brad Marchant present.

CONSENT AGENDA

SEPTEMBER 2025		
PAYROLL		36861.12
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	18403.15
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	533.60
DEARBORN	LIFE INSURANCE	140.40
EFTPS	TAX PAYMENT	10875.29
GREAT WEST TRUST	DEFERRED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	11332.13
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.05
SUNDANCE STATE BANK	LOADER PAYMENT	30657.86
SYMETRA	LONG TERM DISABILITY	285.44
WYOMING RETIREMENT SYSTEM	RETIREMENT	7798.80
WYOMING WORKERS COMP	WORKERS COMP	1421.80
	TOTAL	118768.64
OCTOBER 2025		
21 ELECTRIC	WATER-ELECTRICAL MAINT	6200.55
	BUILDING - DAYCARE	107.50
AT & T	WATER-MISC	63.64
ANDEERSON SERVICES	TOILET RENTAL	175.00
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	2039.20
CASELLE INC	COMPUTER SUPPORT	1732.00
CHRIS RINGER	JUDGE	175.00
	TRAVEL	85.40
CHRIS TOMFORD	INSPECTOR FEES	200.00
CITY CLERK TREASURER	ADMIN-POSTAGE	0.93
	ADMIN-MISC	12.00
CLIMATE SOLUTIONS	BULDING- DAYCARE	4241.00
CROOK COUNTY SHERIFF	PS-CONTRACT	26572.25
CURREN, THERESA	TRAVEL & TRAINING	632.85
CUSTOM AUTO & TRUCK	EQUIPMENT & MAINT	1010.22
CW WASTE	GARBAGE-GATE FEE	15008.03
	GARBAGE-RECYCLING	3717.65
DALLAS JOHNSON	SUPPLIES	108.50
DEBORAH KING	ADMIN-JANITORIAL	500.00
	PARK-TOILET MAINT	900.00
DECKERS FOOD MARKET	POOL	149.89
ENERGY LABS	WATER TESTING	6191.00
FAIRBANKS	GARBAGE-TRANSFER STATION	1328.75
FOREST RECREATION MANAGEMENT	UTILITY DEPOSIT REFUND	8.45
FREMONT MOTORS	WATER-VEHICLE PURCHASE	62147.00
GROSSENBURG IMPLEMENT INC	STREETS-EQUIP	5500.00
HALME INC	3RD STREET WATERLINE (REST OF MATCH)	52406.86
	MAR 3RD STREET GRANT EXPENSE (75% OF LEFTOVER)	42259.48
	MRG 3RD STREET MATCH EXPENSE (25% OF LEFTOVER)	14086.50
HALME INC	STREETS-STORM SEWER	11835.00
HAWKINS WATER TREATMENT	WATER-CHLORINE SUPPLY	30.00
HDR ENGINEERING	ECON DEV ACTION PLAN GRANT	11071.36
HUGHES, MARK	ADMIN-CITY ATTORNEY RETAINER	2500.00
HUSKERS	SEWER-FUEL	1428.45
LANGER INDUSTRIAL SERVICE	GARBAGE-TIRE HAULING	4872.00

MARCO	ADMIN-COPY MACHINE	327.90
MENARDS	SHOP-TOOLS	120.36
MUELLER CO	WATER SUPPLIES	1275.96
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	786.00
PAM JENSEN	POOL-MISC	329.71
QUIK SIGNS	STREETS-MISC	212.44
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	382.77
	FIRE-TELEPHONE & INTERNET	73.35
	GARBAGE/LANDFILL TELEPHONE & INTERNET	93.67
	PUBLIC SAFETY-TELEPHONE	-12.84
	AMBULANCE-TELEPHONE	22.35
	WATER-INTERNET	160.00
	POOL-TELEPHONE	-18.01
REDWATER WELDING	STREETS-MISC	625.00
ROLLING METAL	WATER-FUEL	2219.61
SERVALL UNIFORM	ADMIN-JANITORIAL	216.29
STATELINE NO. 7	OLD STONEY PHASE 2 GRANT	4946.75
	OLD STONEY PHASE 2 MATCH	315.75
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP SUPPLIES	81.70
	WATER-MISC	250.71
	JANITOR SUPPLIES	75.96
SUNDANCE STATE BANK	MRG 3RD STREET GRANT (75%)	9062.73
	MRG 3RD STREET MATCH (25%)	3020.92
SUNDANCE STATE BANK	OLD STONEY PHASE II GRANT (94%)	7854.17
	OLD STONEY PHASE II MATCH (6%)	501.34
TAMMY ROUCH	UTILITY DEPOSIT REFUND	64.08
THE JEALOUS GYPSY	PEE WEE FOOTBALL	1070.76
THE SUNDANCE TIMES	ADMIN ADVERTISING	148.50
	WATER-ADVERTISING	148.50
	SEWER-ADVERTISING	148.50
	GARBAGE/ LANDFILL ADVERTISING	148.50
	MISC. EXPENSE SUPPPLIES	195.36
TRACY MOTOR COMPANY	STREET SUPPLIES	116.42
	SHOP SUPPLIES	305.57
TRIHYDRO CORPORATION	GARAGE-TESTING	387.00
	MRG 3RD STREET GRANT (75%)	16468.92
	MRG 3RD STREET MATCH (25%)	5489.65
	WATER-CITY ENGINEER	2200.00
US POSTMASTER	POSTAGE	354.19
VAN EWING CONSTRUCTION	OLD STONEY PHASE II GRANT EXP (94%)	149229.46
	OLD STONEY PHASE II GRANT MATCH (6%)	9525.29
VISA #6811	ADMIN-COMPUTER SUPPORT	82.64
	TRAVEL & TRAINING	385.00
	FIRE-TRAINING	130.49
VISA #7611	ADMIN-COMPUTER SUPPORT	119.88
	ASSN DUES	75.00
	ADMIN-TRAVEL & TRAINING	1037.40
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT-RETIREMENT	206.25
WINWATER	WATER-SUPPLIES	84.75
WONDERWARE	WATER-MISC	12.32
	SEWER-MISC	12.32
	GARBAGE-MISC	12.31
WYOMING OFFICE OF STATE LANDS & INVESTMENTS	WATER-DW215	9748.01
WYO SERVICES LLC	STREETS-OUTDOOR COURTS	3700.76
	TOTAL	513828.88

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the October 7, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of September 2, 2025, as published. Approve the October check register and the September payroll check register.

REGULAR AGENDA
UNFINISHED BUSINESS
Rates
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to adopt the Rate Schedule Resolution approving the tiered residential rates, tiered commercial rates with $45 base for all businesses, reinstate vacation rate of $54, vacant lots and unoccupied buildings will be charged $5 per month if they have a meter, old garbage rates will apply and the Sundance Country Club rate per thousand after the base rate will increase 20%. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to leave last three months' bills as is and proceed here on with the new rates with no back fill. Council Member Marchant, Council Member Stevenson and Mayor Brooks voted Aye. Council Member Hilty and Council Member Wilson voted No. MOTION CARRIED.

Storage Container on Sugarloaf
Mark Hughes wrote a letter to Beth Lill giving her until October 21, 2025 to remove storage container.

NEW BUSINESS
Land Use and Planning – Minutes of September 29, 2025
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Land Use Planning minutes as presented. All Ayes, MOTION CARRIED.

A.	Tyler Hawkens	Fence	110 High Mile Rd	Approved
B.	Marian Shatzer	Fence	511 Ryan Street	Approved
C.	Ron Vore	Storage Building	TBD S 11th Street	Approved

St. Paul's Church of Sundance Building Permit
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the permit for St. Paul's Catholic Church. Council Member Hilty recused herself. All Ayes, MOTION CARRIED.

Cleaning Services Contract – continuation for another year
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to renew our cleaning service contract with Deborah King and allow the Mayor to sign. All Ayes, MOTION CARRIED.

Nominations for LGLP Board Vacancies
No nominations.

Wyatt Easement
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to pay Jeannie Wyatt $1,500 a year for the easement to the Government Valley wells, asking Mark Hughes to add payment wording to the easement and have Mayor Brooks sign. All Ayes, MOTION CARRIED.

Van Ewing Retainage for Old Stoney
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Theresa to set up a retainage account for Van Ewing Construction. All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Longhorn's 24-Hour Catering Permit for Ladies Night Block Party. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow Theresa to charge to the master meters for the Fairbanks buildings. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to go into Executive Session. All Ayes, MOTION CARRIED. 7:25pm
No Motions made.

Joe Baron, on behalf of the St.Paul's Church of Sundance, presented drawings of the church that will be built in the spring. He would like a building permit approved to do dirt work this fall/winter before they start construction.

Joe Wilson, Council Member, reported working with Economic Development and Randy Stevenson on the rates. He suggested approving the tiered system for residential, the tiered system of commercial with a base of $45 instead of $57 that all businesses will be charged, vacation rate of $54 will be reinstated, garbage will be at the old rate, vacant lots/vacant buildings will be charged $5/month if they have a meter and Sundance Country Club the base of $558.45 and increase the rate 20% for every thousand after. Rates were discussed extensively.

REPORTS
Josh Throckmorton, Deputy Sheriff, reported 146 complaints for September 2025.

Mac Erickson, Public Works Director, reported that 3rd Street waterline is finished, except for a few odds and ends. No new construction until spring. Halme Inc. will be back in town the end of October, beginning of November and will work on Cleveland/North West Streets if weather permits. Saving a lot of water since 3rd Street was fixed.

Ryan Christensen, Trihydro, reported that Landfill monitoring is ongoing and that Halme may work this fall/winter if weather permits.

Curt Williamson, Fire Chief, reported the Fire Department has 2 cadets under 18 and two more applications to review.

Mark Hughes, City Attorney, reported asked that the Council go into executive session at the end of the meeting due to potential litigation.

Theresa Curren, Clerk Treasurer, reported that the MRG Grant was heard by the SLIB Board. Mayor Brooks spoke on the City of Sundance's behalf. We were rejected for the emergency funding for the 3rd Street Culvert Replacement, but the application will be deferred to the regular MRG Grant approval in February 2026. The PRECORP EV charging station will be offline indefinitely and is likely to be removed. Received a thank you note from the Crook County Natural Resource District for helping support their E-Cycling event. NEWY update enclosed in packet for the review of the council. Public Notice for written comments on the closure permit for the Moorcroft Landfill. Gave copies of the F66 Census Report for the Department of Audit in the council packet along with providing copies to the public. Old Stoney 3rd floor construction is well underway. Drywall is on target to be installed on November 17th. Tuckpointing is being done on the north side of Old Stoney and Barton Construction is waiting for the mortar to be delivered to finish the north side. Had auditors at City Hall the third week of September for our regular yearly audit and for the required federal audit. Requested a motion from council to utilize the two master meters to Fairbanks buildings instead of the individual unit meters. Economic Development SS4A grant will have a pop-up event at the Homecoming football game this Friday night to get public input.

Meeting adjourned 7:32p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren