April 1, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Brad Marchant, Callie Hilty and Joe Wilson present.

CONSENT AGENDA

MARCH PAYROLL 2025

PAYROLL		33947.86
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	14203.15
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	550.40
EFTPS	TAX PAYMENT	10204.12
DEARBORN LIFE INSURANCE COMPANY	LIFE INSURANCE	140.40
GREAT WEST TRUST	DEFERED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10955.30
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.05
SYMETRA	LONG TERM DISABILITY	346.12
WYOMING RETIREMENT SYSTEM	RETIREMENT	7583.58
WYOMING WORKERS COMP	WORKERS COMP	1319.80
	TOTAL	79709.78

APRIL 2025

21 ELECTRIC	WATER-SCADA	2126.61
AT & T	WATER-MISC	58.98
BEARLODGE SPRAY FOAM	TRENCH CUT REFUND	125.00
BRIAN HALME	CUSTOMER DEPOSIT PAYABLE	24.23
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	768.00
CASELLE INC	COMPUTER SUPPORT	1478.00
CHRIS RINGER	JUDGE	260.40
CITY CLERK TREASURER	ADMIN POSTAGE	1.18
	ADMIN-MISC	12.00
CROELL INC	STREETS- SUPPLIES	113.22
CROOK COUNTY SHERIFF	PS-CONTRACT	26309.08
CUSTOM AUTO & TRUCK	STREETS-MISC	60.00
CW WASTE	GARBAGE-GATE FEE	14194.73
	GARBATE RECYCLING	3699.49
DEBORAH KING	ADMIN-JANTORIAL	500.00
ENERGY LABS	WATER TESTING	76.00
GROSSENBURG IMPLEMENT INC	STREETS-MAINT/PARTS	50.00
HALME INC	SLIB ARPA PROJECTS	20544.30
	SLIB ARPA MATCH	3913.20
HAWKINS	WATER-CHLORINE SUPPLY	40.00
HUSKERS	SHOP-GAS	608.96
	FIRE-FUEL	111.14
IRON HORSE	STREETS-PARTS	65.00
KATHY LOVELAND	CUSTOMER DEPOSIT PAYABLE	59.35
LOCAL GOVERNMENT LIABILITY POOL	ADMINISTRATION-INSURANCE`	6139.00
MARCO	ADMIN-COPY MACHINE	379.58
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2500.00
MID-AMERICA RESEARCH CHEMICAL	SHOP-SUPPLIES	238.22
MUELLER	WATER-SUPPLIES	1193.64
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	141.95
ONE-CALL OF WYOMING	WATER-ONE CALL	4.20
PAINTBRUSH SERVICES	SPECIAL PROGRAMS	1760.00
POOL ELECTRICAL SUPPLY	POOL-CAP IMPROV	40892.28
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	378.73
	FIRE-TELEPHONE & INTERNET	73.34
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.64
	PUBLIC SAFETY-TELEPHONE	43.66
	AMBULANCE-TELEPHONE	22.34

	WATER-INTERNET	80.00
ROLLING METAL	SHOP-GAS	348.46
SERVALL UNIFORM	ADMIN-JANITORIAL	206.09
STATE LINE NO.7	OLD STONEY PHASE 2 GRANT	26437.50
	OLD STONEY PHASE 2 MATCH	1687.50
SUNDANCE EXTINGUISHER LLC	FIRE-EQUIP & MAINT	639.50
SUNDANCE HARDWARE & SPORTING GOODS LLC	WATER-MISC	226.34
	BUILDING-DAYCARE	95.96
	JANITOR-SUPPLIES	54.48
SUNDANCE STATE BANK	SLIB ARPA PROJECTS	2282.70
	SLIB ARPA MATCH	434.80
THE SUNDANCE TIMES	ADMIN ADVERTISING	258.50
	WATER-ADVERTISING	148.50
	SEWER-ADVERTISING	148.50
	GARBAGE/LANDFILL -ADVERTISING	308.50
TRACY MOTOR COMPANY	STREETS-MAINT/PARTS	958.32
	SHOP-TOOLS	895.04
	SEWER- SUPPLIES	453.95
TRIHYDRO CORPORATION	WATER 3RD STREET	3340.50
	WATER-SYSTEM IMPROV	9594.50
	WATER-CITY ENGINEER	2200.00
	GARBAGE-TESTING	541.67
	GARBAGE-TESTING	1118.88
	WATER--3RD STREET	1152.00
US POSTMASTER		450.74
VISA #5219	ADMIN COMPUTER SUPPORT	63.19
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WESTERN STATIONERS	OFFICE SUPPLIES	260.89
WESTERN WATER CONSULTANTS INC	WATER-RYAN STREET	1184.00
WONDERWARE	WATER-MISC	13.32
	SEWER-MISC	13.32
	GARBAGE-MISC	13.31
	TOTAL	184876.66

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the April 1, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of March 4, 2025, as published. Approve the April check register and the March payroll check register.

REGULAR AGENDA
UNFINISHED BUSINESS
South 21st Street
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to set this project up to bid. All Ayes, MOTION CARRIED.

Land Use February 24, 2025 A: Scully Garage
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to deny the variance/building permit for a carport/garage. COUNCIL MEMBER STEVENSON MOVED TO ADD A FRIENDLY AMENDMENT, COUNCIL MEMBER WILSON SECONDED to ask the City Attorney to draw up this document (a license) for review next month and make the final decision at that time. VOTE ON THE FRIENDLY AMENDMENT: STEVENSON AND WILSON VOTED Ayes and HILTY AND MARCHANT VOTED Against, MAYOR BROOKS needed to break the tie and VOTED AGAINST, MOTION DENIED. VOTE ON ORIGINAL MOTION TO DENY VARIANCE: No Ayes, All Voted Against, MOTION DENIED.

Chris Tomford Inspection Agreement
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the MOU with Chris Tomford, Inspector and Investigator for the City of Sundance. All Ayes, MOTION CARRIED.

Parking Ordinance and Enforcement
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to ask the City Attorney to combine all current parking ordinances and repeal the rest and work on only the bonds that are needed for the Sheriff's Office to enforce ordinances. All Ayes, MOTION CARRIED.

West Cleveland Street Extension
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow Jay Cooper to do improvements inside his Cleveland Street right-of-way north of his property. All Ayes, MOTION CARRIED.

NEW BUSINESS
Liquor License Hearing 7:15pm
Mayor Brooks read the names of the businesses that are asking for a renewal of their liquor licenses for 2025/2026:

Uncle Louie's Diner, Inc. 6' X 8' room in northwest corner of building Block 9 Lots 5 & 6 of Original Town of Sundance (GBD)	203 Cleveland Street dba Uncle Louie's
Longhorn Saloon & Grill, LLC East 18ft of Lot 9 & Lot 10, Original Town of Sundance, WY (GBD)	214 East Main Street dba Longhorn Saloon & Grill
Lucky Horseshoe Enterprises, LLC North 22' of Lots 1 & 2, Block 9, Original Town of Sundance, WY (GBD)	111 North 3rd Street dba Dime Horseshoe Bar
Redenbaugh's Lot 1, Block 10, Original Town of Sundance, WY (GBD)	121 Cleveland Street dba Turf Bar
Sundance Country Club, Inc. 9' X 13' room on the west side of building Lots 13 &14, Block 22, Railroad Addition to the Town of Sundance, WY (HBD)	1612 East Cleveland Street dba Sundance Country Club

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve liquor licenses as read. All Ayes, MOTION CARRIED.

Land Use and Planning – Minutes of March 24, 2025
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the March 24, 2025 Land Use and Planning minutes, pulling permits D, F and G that are asking for variances. All Ayes, MOTION CARRIED.

A.	Kelly Blakeman	Portable Shed	620 S 3rd Street
B.	Kenny Denzin	House and Retaining Wall	1003 E Main Street
C.	Mike Frolander	Addition to Cold Storage	208 Park Street
D.	Tim Rieffnaugh	Garage, Addition, Deck	412 E Ryan Street
E.	Tracy Wilson – no application turned in		
F.	Perry Livingston	Addition and Covered Deck	705 S 3rd Street
G.	Jill Keller	Mobile Home	132 High Mile Road
H.	Josh Kammerer	Portable Cold Storage Bldg	112 N 5th Street

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve variance for the covered porch 8' into 25' setback. COUNCIL MEMBER MARCHANT RECUSED HIMSELF FROM VOTING. Three Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Perry Livingston's variance request for 6' into the setback. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to let Jim and Jill Keller move their mobile home to 132 High Mile Road. All Ayes, MOTION CARRIED.

Resolution 3, 2025-2024/2025 Budget Amendment for Swimming Pool Heater
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the purchase of the swimming pool heater approving Resolution 3, 2025 Budget Amendment. All Ayes, MOTION CARRIED.

Ordinance 1, 2025 – 2025/2026 Budget First Reading
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Ordinance 1, 2025 2025/2026 Budget on its First Reading. All Ayes, MOTION CARRIED.

Free Landfill Coupon
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the City of Sundance Free Landfill/Transfer Station Coupon expiring June 30, 2025. All Ayes, MOTION CARRIED.

WAM-Voting Delegate
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to vote in Joe Wilson as WAM Voting Delegate. COUNCIL MEMBER JOE WILSON RECUSED HIMSELF. Three Ayes, MOTION CARRIED.

Fire Department Standard Operating Procedures
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign the Fire Department Standard Operating Procedures once the final document is presented to him. All Ayes, MOTION CARRIED.

24-Hour Alcohol Catering Permit – Turf-Ducks Unlimited and Dime-David Jundt Retirement Party
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve 24 Hour Daily Alcohol Permit for Turf Bar on 04/12/25 for Ducks Unlimited and The Dime on 04/26/25 for Dave Jundt's Retirement Party. All Ayes, MOTION CARRIED.

CCMSD Ambulance Bay Lease
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to table for 30 days and have Mac and Mark add language to lease that CCMSD pay their own propane and the maintenance of their propane system. All Ayes, MOTION CARRIED.

Wyoming Rural Water-Voting Delegate
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to make Mac Erickson City of Sundance's Rural Water Voting Delegate. All Ayes, MOTION CARRIED.

Child Abuse Prevention Month Proclamation
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion for the Mayor to sign the Child Abuse Prevention Month Proclamation. All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to instruct Theresa to create a 10% Retainage account at Sundance State Bank for the 3rd Street Waterline Project. All Ayes. MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the Mineral Royalty Grant. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow Theresa to separate grants into their own fund in the budget. All Ayes, MOTION CARRIED.

Amber Kalbach, Uncle Louie's Manager, suggested that Sundance do a similar event once a month in the summer like Spearfish Downtown Friday Nights. With music, activities for kids, etc. The council mentioned that they would be the ones that closed the streets and provided the portapotties, but suggested that Amber talk to the Sundance Chamber.

REPORTS
Dan Bush, Deputy Sheriff, reported 116 incidents in March 2025.

Mac Erickson, Public Works Director, reported that he had met with Council Member Brad with WYDOT and did not recommend the design permit approach because of the logistics of the hill on the corner of Cleveland/North West Streets. Monday, April 7th is the tentative start date for the waterline replacement starting at 3rd/Alden Streets. Met with Natalie Skeens about cleaning and opening of the pool for the summer after the pool heater is replaced. ISO renewal starts next week for the city and then they will visit the Volunteer Fire Department.

Curt Williamson, Fire Chief, reported that they will be installing the new unit on the truck this weekend from the VFD Funds. Department is doing very well. They have three interviews for new volunteers next week.

Ryan Christianson, Trihydro, reported that the landfill monitoring is ongoing. Turned in CIP water/sewer for the Carl Brown Study. The CIP is a priority list for water/sewer projects over 10 years with inflation cost estimates.

Theresa Curren, Clerk Treasurer, reported the city is required to start a 10% Retainage account for Halme Inc. for the 3rd Street Waterline Project. Asked to get permission from Council to open the Retainage account at Sundance State Bank. Received the Mineral Royalty Grant Agreement paperwork by email today. The MRG Grant will pay $850,862 with match funds from the City of Sundance of $283,620 to pay for the rest of the 3rd Street Waterline Project. Asked the Council for approval of the grant agreement. WAM Convention is June 11-13, 2025 and asked if any of the Council will be attending. Spoke to Paul Stilles, Leo & Riley Accountant and he made the suggestion that putting the grants into their own fund will be easier to break them down. Asked the Council if they want to

separate the grants into their own funds instead of mixing them with the General, Water, Sewer Funds. Mailed letter to the 57 residents that will have their service lines replaced by Halme Inc. over the next few months. Spoke to Jeff Hodge, Sheriff, about the parking ordinances that need to be chosen by Council and the bonds that go with the ordinances need discussed. The current 2025/2026 Budget needs to use City savings to balance or we need to look at cutting $700,000-1,000,000 from the budget. The amount of carry-over from the current budget will be changing each month due to expenditures each month and the revenues will change when the WAM Revenue Estimates come out at the end of April.

Meeting adjourned 8:11p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren