February 4, 2025

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Brad Marchant, and Joe Wilson present. Council Member Callie Hilty appeared by phone.

CONSENT AGENDA

JANUARY 2025

PAYROLL		33904.89
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	15802.90
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	546.20
EFTPS	TAX PAYMENT	10189.54
GREAT WEST TRUST	DEFERED COMPENSATION	325.00
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	10303.38
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.05
SYMETRA	LONG TERM DISABILITY	345.65
WYOMING RETIREMENT SYSTEM	RETIREMENT	7573.63
WYOMING WORKERS COMP	WORKERS COMP	1318.13
	TOTAL	80443.37

FEBRUARY 2025

AMERICAN SOLUTIONS FOR BUSINESS	ADMIN-OFFICE SUPPLIES	1161.01
AT & T	WATER-MISC	55.57
BLAKEMAN PROPANE	CITY HALL, FIRE HALL, SWIMMING POOL, LANDFILL	324.00
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	812.80
CHRIS TOMFORD	TRAVEL & TRAINING	190.00
CASELLE INC	COMPUTER SUPPORT	1478.00
CITY CLERK TREASURER	ADMIN POSTAGE	22.53
	ADMIN MISC	3.17
CROELL INC	STREETS-SUPPLIES	57.50
CROOK COUNTY CLERK	ELECTION	5250.77
CROOK COUNTY SHERIFF	PS-CONTRACT	26309.08
CW WASTE	GARBAGE-GATE FEE	14194.73
	GARBATE RECYCLING	3552.34
DEBORAH KING	ADMIN-JANTORIAL	500.00
DECKERS	ADMIN-MISC	753.35
	FIRE-FIREMANS FUND	44.00
DRM	RYAN STREET MATCH	7455.76
ENERGY LABS	WATER TESTING	218.00
FRONT RANGE FIRE APPARATUS	EQUIP & MAINT	410.24
HAWKIN WATER TREATMENT	WATER CHOLORINE SUPPLY	40.00
HUSKERS	SHOP-DIESEL	530.08
JOE WILSON	MAYOR & COUNCIL TRAVEL & TRAINING	397.60
MARCO	ADMIN-COPY MACHINE	284.92
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2500.00
NORTHWEST PIPE FITTINGS	WATER-SUPPLIES	207.51
OMEGA COMPUTERS	COMPUTER HARDWARE	128.00
ONE-CALL OF WYOMING	WATER-ONE CALL	4.50
PAUL BROOKS	MAYOR & COUNCIL TRAVEL & TRAINING	397.60
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	385.64
	FIRE-TELEPHONE & INTERNET	73.32
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.60
	PUBLIC SAFETY-TELEPHONE	43.62
	AMBULANCE-TELEPHONE	22.32
	WATER-INTERNET	80.00
ROLLING METAL AUTO LLC	SHOP-GAS	619.80

	SHOP-DIESEL	619.80
	FIRE-FUEL	562.03
SERVALL UNIFORM	ADMIN-JANITORIAL	206.09
STACY FINKBEINER	OSHA- EQUIP	105.00
STATELINE #7	OLD STONEY PHASE 2	9400.00
	OLD STONEY PHASE 2 MATCH	600.00
SUNDANCE EXTINGUISHER	STREETS-MISC	584.50
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP-SUPPLIES	30.94
	JANITOR-SUPPLIES	111.53
THE SUNDANCE TIMES	ADMIN ADVERTISING	394.38
	OLD STONEY PHASE 2 GRANT	165.44
	WATER-ADVERTISING	127.87
	SEWER-ADVERTISING	127.87
	GARBAGE/LANDFILL -ADVERTISING	127.88
	OLD STONEY PHASE 2 MATCH	10.56
TRACY MOTOR COMPANY	STREETS-MISC	480.55
	SHOP-SUPPLIES	24.58
	FIRE DEPT- EQUIP & MAINT	119.30
TRIHYDRO CORPORATION	GARBAGE-TESTING	343.75
	STREETS- CAP IMPROVEMENT	6598.50
	WATER-CITY ENGINEER	2200.00
US POSTMASTER	POSTAGE	377.98
VISA #5219	COUNCIL TRAVEL & TRAINING	265.00
	ADMIN-COMPUTER SUPPORT	83.19
VISA #6811	ADMIN-COMPUTER SUPPORT	4.99
	STREETS-VEHICLE PURCHASE	496.98
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	225.00
WESTERN STATIONERS	OFFICE SUPPLIES	60.98
WESTERN WATER CONSULTANTS	RYAN STREET MATCH	8442.00
WILBER, TROYER	STREETS-EXCAVATING REFUND	125.00
WONDERWARE	WATER-MISC	12.32
	SEWER-MISC	12.31
	GARBAGE-MISC	12.32
WYOMING DEPT OF AGRICULTURE	GARBAGE-SUPPLIES	40.00
WYOMING STATE FIREMEN'S ASSOC		75.00
	TOTAL	101775.00

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the February 4, 2025 Consent Agenda as provided. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of January 7, 2025, as published. Approve the February check register and the January payroll check register.

REGULAR AGENDA

UNFINISHED BUSINESS

Variance for Adventures 307 LLC – 1 year Variance Expired

The one-year variance to sell ATVs out of empty lot on 3rd Street and Cleveland has expired and they will need to start the variance process over if they want to do the same.

Deer Harvest

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the Deer Harvest of 50 deer during this calendar year. All Ayes, MOTION CARRIED.

Land Swap

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to table the land swap for 30 days. All Ayes, MOTION CARRIED.

Pasture Bid Opening

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to accept the bids for Parcel #1 to Jay Cooper the apparent high bidder of $600 and Parcel #2 to Jim Miller the apparent high bidder of $362. All Ayes, MOTION CARRIED.

NEW BUSINESS

Hans "Bart" Simpson 10-year Appreciation
Mayor Brooks presented Bart Simpson a 10-year Appreciation plaque for his hard work and dedication.

Land Use and Planning – Minutes of January 27, 2025
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the Land Use Crook County shed move. All Ayes, MOTION CARRIED.

Audit Review by Paul Stilles of Leo Riley and Company
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor Brooks to sign the Financial Statement as presented by Riley Associates. All Ayes, MOTION CARRIED.

24-Hour Catering Permit - Winterfest
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve all three catering permits for Winterfest. All Ayes, MOTION CARRIED.

Trihydro Cost Proposal for 2025 Environmental Monitoring and Reporting
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the Mayor to sign the Work Order with Trihydro for the Environmental Monitoring and Reporting of the semi-annual reporting of the Landfill. All Ayes, MOTION CARRIED.

Other
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign the Capital Improvement Plan brought by Trihydro. All Ayes, MOTION CARRIED.

Paul Stilles, CPA Leo Riley and Company, presented the audit findings for the fiscal year 2023/2024.

REPORTS
Josh Throckmorton, Deputy Sheriff, reported that he didn't have any stats for January.

Mac Erickson, Public Works Director, reported that Trihydro has a new Work Order for another year of Landfill Monitoring. Not sure how much longer they will need to do the monitoring. In talking with Carl Brown, we needed to provide him with a Capital Improvement Plan. So, he reached out to Ryan and got a proposal for water and sewer capital improvement. No updates on 3rd Street Waterline. Winterfest is coming up and will be hauling in snow next Thursday and close the main street on Friday, February 14th.

Curt Williamson, Fire Chief, reported that Gari Gill did a great job making sure that the transition of the new Fire Chief went smoothly. The Fire Department is behind the transition which helps it go smoothly. Engine 1 lost a sensor so it is down until further notice. VFA grant will be going through soon and they will be purchasing another spray unit. Stacy Finkbeiner put together a program for the fire department in order to meet OSHA requirements.

Ryan Christianson, Trihydro, reported that the landfill monitoring is ongoing. Worked on the proposal for the CIP Water and Sewer and the Conceptual design for south 21st Street.

Theresa Curren, Clerk Treasurer, reported that they needed to order 10 portapotties this year for Winterfest because the last time they had ordered six and they were all full and ran out of toilet paper. The cost would be $1,760 for the 10 portapotties. The Mineral Royalty Grant has been approved for funding. It is the rest of the funding needed for 3rd Street Waterline. Mayor Brooks will be going down to Cheyenne to talk to the SLIB board. Trump freezing funds which includes our SS4A USDOT grant for Economic Development. Mark Hughes thinks we should wait to spend any funds. Published RFQ for CMAR for Old Stoney Phase II.

Mark Hughes, City Attorney, reported that his client's probate is not done yet and suggests that the land swap be tabled for one month. The trade didn't look very feasible. His client is thinking about it.

Joe Wilson, Council Member, brought up discussion on S. 23rd Street and making it a possible Priority Snow Route due to the road being narrow and the trucks parked on the street. He also went to Cheyenne for WAM. Legislatures are very anti-tax and they will look like heroes when they cut taxes wherever they can; example property tax, alcohol tax, etc. City and County will look like villains. He is concerned with the impact of the tax cuts and no plan of a backfill.

Brad Marchant, Council Member, reported that Council Member Hilty had contacted him concerning the dangerous corner where Cleveland and West Street meet. Sheridan WYDOT is looking at what they can do with the corner due to close calls and accidents. When we get a lot of snow in town, two lanes gets pretty tight on that corner.

Meeting adjourned 7:26p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren