April 2, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers. City Clerk Theresa Curren brought the meeting to order and asked for nominations for Mayor Pro Tem.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to nominate Council Person Joe Wilson as Mayor Pro Tem. All Ayes, MOTION CARRIED.

Roll call was taken by Mayor Pro Tem Wilson with Council Members, Callie Hilty and Randy Stevenson present. Brad Marchant appearing by phone.

CONSENT AGENDA

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

American Legion Emblem Sales-Shop Supplies $107.97; Architectural Specialties LLC- Garage-Transfer Station -Building Maint $698.09; AT & T-Water Misc $79.81; Campbell County Public Works – Garbage Gate Fee $714.40; Caselle Inc – Computer Support $1421.00; Chris Tomford-Supplies $11.98; City Clerk-Treasurer Administration Postage $27.28; Crook County Sheriff-PS Contract $24,937.50; Custom Auto- Equip & Maint- $785.32; CW Waste-Garbage Gate Fee, Garbage Recycling $17,238.13; Dakota Business Center -Admin Office Supplies $261.12; Dakota Equipment-Shop Capital Improvement $400.00; Deborah King-Admin Janitorial $500.00; Energy Laboratories Inc-Water Testing $66.00; Engineering Assoc-Water #rd Street $19,473.47; Grossenburg Implement-Streets Maint & Parts $187.70; Hawkins - Chlorine Supply $40.00; Mark Hughes-Admin City Attorney $2000.00; Huskers-Shop Gas $700.64; International Code Council Inc-Fire Training- $204.00; Joe Wilson-Mayor & Council-Travel & Training $407.00; Knecht Home Center-Shop Capital Improvement $201.55; Langer Industrial Service-Garbage Hauler Fees $3384.00; Larson Fire Apparatus-Equip & Maint $1276.39; Leo Homola-Travel & Training $800.00; Leo Riley & Co-Admin Audit $9500.00; Lyle Brunson-Customer Deposits Payable $100.00; Marco-Admin Copy Machine $579.41; Menards-Gillette-Shop Capital Improvement $753.44; Northwest Pipe Fittings- Water Supplies $2400.00; Omega Computers- Computer Hardware $549.00; One Call of Wyo-Water One Call $27.25; Powder River Energy-Admin-Electricity, Street Lights, Tennis Courts, Softball, Water Electricity, Sewer Electricity, Garbage Electricity, Swimming Pool, Fire Electricity, Ambulance Electricity, Parks Electricity $11,608.30; Range Telephone-Admin Telephone, Garbage/Landfill, Public Safety, Water Internet, Ambulance Telephone $692.18; Servall Uniform-Admin-Janitorial $196.41; Shad Schloredt-Animal Control Deer $1000.00; Stateline Station -Firemen's Fund $1041.31; Sundance Hardware & Sporting Goods-Shop Supplies, Office Supplies, Janitor Supplies $251.39; The Sundance Times-Admin Advertising, Water Advertising, Sewer Advertising, Garbage Advertising, Streets Advertising- $665.00; Tracy Motor Comp-Garbage Supplies, Street Maint/Parts, Water Misc, Shop Misc, Fire Dept Equip & Maint $653.86; Trihydro Corp-Garbage Testing $1030.19; Trihydro Corp- Water City Engineer $2200.00; Trihydro-Water 3rd Street $3585.00; U.S. Postal Service $422.07; Viehauer Enterprises LLC-$230.96; Visa #5219- Admin Janitorial, Computer Support $267.97; Visa #6241- Summer Rec Prize Fund, Fire Equip & Maint, Streets Maint/ Parts $1879.60; Volunteer Firemen's Pension Fund-Fire Dept Retirement-$281.25; Western Stationers-Office Supplies. Office Improvements $675.76; Western Water Consultants Inc -Water Ryant Street $4723.50; Wonderware-Water Misc, Sewer Misc, Garbage Misc- $36.95; Wyoming Assn of Fire Marshals $35.00; Wyoming Machinery Comp-Streets Equip $443.64; Wyoming-Travel & Training $75.00; Payroll Administration, Maintenance,-Payroll $33,541.76; BC/BS-Health Insurance $13,780.25; City off Sundance-Flex Share $546.20; Dearborn Life Ins.- $134.40; EFTPS $9,998.22; Great-West Trust-Deferred Comp-$350.00; NCPERS-Life In-$128.00; Sundance State Bank-Direct Deposit- $6.12; Symetra-Long Term Disability $339.89; Wyoming Retirement System $7460.15; Wyoming Workers Compensation-$1386.89
TOTAL $189,499.67

Approve Minutes of the City Council Regular Meeting of March 5, 2024, as published. Approve the March adjustment report. Approve the March Paid Invoice report. Approve the April Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

REGULAR AGENDA
UNFINISHED BUSINESS

Ordinance 1, 2024 Black Hills Energy Franchise Agreement – 3rd and Final Reading
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Ordinance 1, 2024 Black Hills Energy Franchise Agreement on the 3rd Reading. All Ayes, MOTION CARRIED.

Denis and Sheryl Klocker – Replat Subdivision
Mayor and Council approved in March meeting. Council just needs to sign Final Plat.

Resolution 3, 2024 Lease to Purchase Equipment with Sundance State Bank
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Resolution 3, 2024 A Resolution authorizing the City of Sundance to lease, with an option to purchase certain equipment from Sundance State Bank. All Ayes, MOTION CARRIED.

Resolution 4, 2024 Ryan Street Water Main Replacement Award Recommendation
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Resolution 4, 2024 Resolution awarding bid for Ryan Street Water Main Replacement Project to the apparent low bid, DRM, Inc. All Ayes, MOTION CARRIED.

NEW BUSINESS
Land Use and Planning Minutes of March 25, 2024
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the March 25, 2024 Land Use Committee Meeting minutes as presented. All Ayes, MOTION CARRIED.

A.	Tom Davis	Carport	1 Mt. View Drive
B.	Trevor Olson	30'x30' Addition to House	24 Sugarloaf Ct
C.	Sundance Rentals	50'x144' Addition to RV Storage	TBD S. 27th St
D.	Thomas Davis	Double Wide Mobile Home	133 High Mile Rd
E.	Trevor Keyworth	30'x40' shop	113 High Mile Rd

Child Abuse Awareness and Prevention Month
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Mayor's Proclamation Child Abuse Awareness and Prevention Month. All Ayes, MOTION CARRIED.

National Library Week Proclamation, April 7-13, 2024
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve National Library Week. All Ayes, MOTION CARRIED.

55th Annual Professional Municipal Clerks Week, May 5-11, 2024
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion for the Mayor to sign the Proclamation for the 55th Annual Professional Municipal Clerks Week, May 5-11, 2024. All Ayes, MOTION CARRIED.

24 Hour Catering Permit – Turf Bar for Engelhaupt Wedding and Ducks Unlimited
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the 24 Hour Daily Alcohol Beverage Sale Permit from the Turf Bar; dated 04/07/24 and the other dated 04/21/24. All Ayes, MOTION CARRIED.

Free Landfill Coupon
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the Free Landfill Coupons on the back of the May bills. All Ayes, MOTION CARRIED.

7:15pm Liquor License Hearing
No protests were given for the issuance of any liquor license renewals.
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Retail, Bar and Grill, Golf Club and Restaurant Liquor Licenses for the City of Sundance 2024/2025; Uncle Louie's Diner, Inc., Longhorn Saloon & Grill, LLC, Lucky Horseshoe Enterprises, LLC, Redenbaugh's, Sundance Country Club, Inc., and AM Pizza Co. All Ayes, MOTION CARRIED.

1% SPOT Tax – City Projects
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion that the City of Sundance is in support of the 1% SPOT tax to use for street improvement, sewer, water and lagoon upgrades, including design and engineering, and other infrastructure improvements, and for early retirement of debt incurred for pervious street, water and sewer projects. All Ayes, MOTION CARRIED.

Ordinance 2, 2024 – 2024/2025 Budget First Reading
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Ordinance 2, 2024 for Budget 2024/2025 First Reading. All Ayes, MOTION CARRIED.

Trevor Keyworth requested a variance on the shop that he would like to build.

Heath Waddell spoke on his behalf for hooking up to city sewer. He feels that the cost will be prohibitive after working with the city engineer, Trihydro. Will be asking for a variance to reinstall his holding tank. The council requested that DEQ be involved and before the council decides anything, need approval from DEQ.

Anthony Vopat, EMS Coordinator, discussed the lease agreement of the ambulance bay. Mark Hughes, City Attorney sent the lease agreement to Kara Ellsbury, attorney for CCMSD. A north walkthrough door is being requested by the council instead of using the overhead door to access the bay along with a separate propane tank for the ambulance bay.

REPORTS
Trevor Keyworth, Land Use and Planning, reported on looking at new zoning rules for green space in subdivisions, wind turbines and solar energy.

Ryan Christiansen, Engineer, reported about the 3rd Street and Cleveland Project and we should have some designs to look at in the middle of May. Waddell sewer ready to be submitted to DEQ.

Economic Development – Theresa Curren, Clerk, reported that the board is still working on the Grant Agreement for the $100,000 that they received for Safe Streets for All Grant.

City Attorney Mark Hughes reported on the changes he made to the Lease Agreement with CCMSD for the ambulance bay. He sent the changes to Kara Ellsbury, attorney for CCMSD, to review. Mr. Hughes reported on the changes that were made the Agreement for Water Service Outside the city Limits and Covenant for Annexation.

Clerk Treasurer, Theresa Curren, reported the start of the election process by sending officer positions that are up for re-election to the Crook County Clerk's office for the Primary election. Received FINAL audit from Paul Stille. Reviewed and made a few changes to the Deputy Clerk Treasurer job description. Will be advertising for Helen's position until April 15th.

Meeting adjourned 7:27p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren