February 6, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Joe Wilson and Brad Marchant present and Randy Stevenson and Callie Hilty appearing by phone.

***CONSENT AGENDA***

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

Charles Flint- Customer Deposit Payable $70.84; Brendan Hansen – Customer Deposits Payable $21.60; Joseph Harvel-Customer Deposits Payable $26.30; 21 Electric-Streets Light Maintenance $493.90; AT & T-Water Misc $55.37; Blake Homola-Travel & Training $800.00; Campbell County Public Works – Garbage Gate Fee $707.20; Caselle Inc – Computer Support $1621.00; City Clerk Treasurer- Administration Postage $6.33; Crook County Sheriff-PS Contract $24,937.50; Curren, Theresa -Travel & Training $35.37; CW Waste-Garbage Gate Fee, Garbage Recycling $17,934.92; Deborah King-Admin Janitorial $500.00; Deckers- Fire Dept Supplies $9.49; Dept of Revenue $21.00; Energy Laboratories Inc-Water Testing $66.00; Four Aces Contracting-Sewer Equip & Maintenance Aeriator $5035.00; Hartl Electric-Street Light Maint $381.77; Hawkins Chlorine Supply $40.00; Hughes, Mark -Admin City Attorney $2000.00 ; Huskers-Garbage Fuel $818.56; Northwest Pipe Fittings- Water Supplies $1990.53; Omega Computers-Computer Support $2600.00; One Call of Wyo-Water One Call $12.00; Powder River Energy-Admin-Electricity, Street Lights, Tennis Courts, Softball, Water Electricity, Sewer Electricity, Garbage Electricity, Swimming Pool, Fire Electricity, Ambulance Electricity, Parks Electricity $11,035.35; Quik Signs-Equip & Maintenance $196.20; Range Telephone-Admin Telephone, Garbage/Landfill, Public Safety, Water Internet, Ambulance Telephone $739.64; Rolling Metal- Shop Gas, Shop Diesel, Fire Fuel $651.78; Servall Uniform- Admin-Janitorial $183.69; Sundance Hardware-Shop Supplies, Streets Misc, Janitor Supplies $289.53; The Sundance Times-Admin Advertising, Water Advertising, Sewer Advertising, Garbage Advertising, Office Supplies $636.55; Tracy Motor Comp-Garbage Supplies, Streets Maintenance/Parts, Parks Maintenance, Shop Tools, Fire Dept Supplies $2170.88; Trihydro Corp-Garbage Testing $615.50; Trihydro Corp- Water City Engineer $2000.00; Trihydro-Water 3rd Street $23,831.19; U.S. Postal Service $415.37; Visa #5219; Admin-Travel & Training, Misc Exp, Banner/Decorations $377.50; Visa #6241- Sewer Equip, Garbage $2567.49; Volunteer Firemen's Pension Fund-Fire Dept Retirement-$281.25; Western Stationers-Office Supplies $118.93; Winwater-Water Supply-$5929.41; Wolf's Plumbing & Heating-Building Roof, Contractor License $840.51; Wonderware-Water Misc, Sewer Misc, Garbage Misc- $73.90; Wyoming Assn of Rural Water Systems-Water Misc $876.00; Payroll Administration, Maintenance,-Payroll $33,587.92; BC/BS-Health Insurance $13,780.25; City off Sundance-Flex Share $558.80; EFTPS -$10,036.82; Great-West Trust-Deferred Comp-$350.00; NCPERS-Life In-$128.00; Sundance State Bank-Direct Deposit- $6.12; Symetra-Long Term Disability $340.58; Wyoming Retirement System $7474.80; Wyoming Workers Compensation-$1389.45
TOTAL $ 181,668.08

Approve Minutes of the City Council Regular Meeting of January 2, 2024, as published. Approve the January adjustment report. Approve the January Paid Invoice report. Approve the February Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

***REGULAR AGENDA***
***UNFINISHED BUSINESS***

**Pasture Bid Opening**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to accept the apparent high bids, Parcel 1 Jay Cooper and Parcel 2 Jim Miller. All Ayes, MOTION CARRIED.

***NEW BUSINESS***
**Mac Erickson 10 year Employment Recognition**
Mac Erickson was given a plaque and recognized for ten years of service to the City of Sundance.

**3rd Street Survey Agreement**
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to sign the 3rd Street Survey Agreement between the City of Sundance and Engineering Associates. All Ayes, MOTION CARRIED.

**Trihydro Cost Proposal for 2024 Environmental Monitoring and Reporting for the Sundance Landfill**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Cost Proposal for the 2024 Environmental Monitoring and Reporting for the Sundance Landfill between Trihydro and the City of Sundance. All Ayes, MOTION CARRIED.

**Land Use and Planning Minutes of January 22, 2024**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve minutes as written including B due to receiving more information since the Land Use and Planning meeting. All Ayes, MOTION CARRIED.

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| **A.** | Adventure 307 LLC | Sign | 105 N 3rd Street |
| **B.** | Troyer Built Construction | House | 101 Cleveland Street |
| **C.** | Rockford Mouat | Shed | 216 East Ryan Street |

**24 Hour Alcohol Permit Application**
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the 24 Hour Alcohol Beverage Permits for Lucky Horseshoe Enterprises and Henry Redenbaugh. All Ayes, MOTION CARRIED.

**Leo Riley and Company – Paul Stilles - Audit**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to sign the Audit with Leo Riley and Company. All Ayes, MOTION CARRIED.

**Ordinance 1, 2024 – Black Hills Energy Franchise Agreement**
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Ordinance 1, 2024 Black Hills Energy Franchise Agreement on its First Reading. All Ayes, MOTION CARRIED.

**Pledgee Agreement Form**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to acknowledge the Pledgee Agreement and those that need to sign it. All Ayes, MOTION CARRIED.

**Utility Write-offs**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to write off utility accounts 78.4 and 301.5. All Ayes, MOTION CARRIED.

***REPORTS***
Paul Stilles, Leo Riley and Company, reported on the 2022-2023 City of Sundance Audit.

Naomi Jacobson and Kendall Livingston reported on the Sundance Kids Daycare. They thanked the City and the community for the support. The Daycare is no longer in the red due to fundraising and the City's help. Need to update Safety protocols and would like to work with Mac replacing and adding new locks. Need a new washing machine. Serving 50 kids between daycare and preschool.

Deputy Sheriff Kody Lenz reported 117 calls for the month.

Public Works Director, Mac Erickson reported that once the 3rd Street Cleveland Survey from Engineering Associates is signed, they will get the information to Trihydro so they can get started. Waddell sewer design is in the final stages. Hi Mile drainage is also being worked on. Lead & Copper Inventory continues and is due in October 2024. Mac would like to replace any galvanized pipe.

Fire Chief Gari Gill reported that on January 12-13, 2024 subzero temperatures damaged rig 1 and rig 3. They have Engine 1 up and running and Engine 3 will cost $5,000. Department is doing the labor themselves. OSHA is pushing severe rules and there are several states that are pushing back, including Wyoming. They are expecting PPE to be replaced every 10 years when it is usually every 15-20 years.

Economic Development member Jeremy Holt reported that they are waiting on the government for several things and there isn't much to report.

Ryan Christiansen, Trihydro, reported that 3rd Street and Cleveland is under a 60% design. Project Manual is being started. Worked on a new cost estimate for 3rd Street Culvert to see if we can get emergency funds. Waddell sewer – Engineering Associates is working on elevations. Will be working on Hi Mile drainage next.

Clerk Treasurer, Theresa Curren, reported that the Grant Agreement for the Safe Streets For All Economic Development Grant is half done. Will be working with the Economic Development board to finish it. Attended several zoom meetings and webinars in January for classes and grant information. Currently working on 10 grants; seven that have been awarded, three that are waiting to see if are awarded. WWC Engineering found a Pickleball grant available from Wyoming Outdoor Recreation. Turned in grant for $135,000 with a 10% match hoping to hear within 30 days to see if we are awarded it.

City Attorney Mark Hughes reported that the council could pass the first reading of October 1, 2024 Black Hills Franchise Agreement, but he would like to see the Wyoming Statutes language added. Mr. Hughes also pointed out that there is no dollar amount listed in the agreement or the promise of any delivery of gas. Stacie McDonald of Black Hills reported that she will work with Mark Hughes.

Meeting adjourned 7:18p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren