July 2, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Callie Hilty, Brad Marchant, and Joe Wilson present.

***CONSENT AGENDA***

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

American Contracting & Consulting LLC-General Insurance Claims $27,675.00; American Highway Products, LTD-Streets Maint/Parks $1060.31; Architectural Specialties LLC-Building $650.19; AT & T-Water Misc $107.85; Beck's Nursery Inc-Parks System Repairs $459.99; Bonnie Sipe-Utility Deposit Fund $50.00; Campbell County Health-Travel & Training $305.00; Campbell County Public Works – Garbage Gate Fee $3782.40; Caselle Inc – Computer Support $1421.00; City Clerk-Treasurer Administration Postage, Admin Misc $19.13; Climate Solutions Building $675.00; C N A-WY PE Position Schedule $250.00; Croell Inc-Parks Maint $156.00; Crook County Family Violence & Sexual Assault Services Inc. Admin-Family Violence $2000.00; Crook County Sheriff-PS Contract $24,937.50; Crook County Weed & Pest Streets Weed Control $253.84; Custom Auto & Truck Equip-Maint $623.63; CW Waste-Garbage Gate Fee, Garbage Recycling $17,613.63; Dakota Business Center -Admin Office Supplies $60.20; Dakota Equipment Rental $53.42; Deborah King-Admin Janitorial $1400.00;Decker's Food Market-Pool, Admin $148.76; Energy Laboratories Inc-Water Testing $416.00; Engineering Assoc-Water 3rd Street $2088.20; Front Range Fire Apparatus-Equip & Maint $2228.53; Game One-Uniforms $231.00; Hartl Electric-Streets Light Main $1375.41; Hawkins - Chlorine Supply, Pool Chemicals $4141.75; Holiday Outdoor Décor-Banners/Decorations $1525.00; Huskers DBA Sundance Travel Center-Shop Diesel $1223.43; Joe Wilson-Council Travel & Training $612.38; Karen's Delivery Company $18.00; Kenny Weaver-Fire Travel & Training $210.88; Keri Andrews- Babe Ruth $191.15; Kirby Built Sales-Misc Bench $1182.43; Mark Hughes-Admin City Attorney $2000.00; Marco-Admin Copy Machine $317.50; Midco Diving & Marine Services Inc-Water Tank Inspections $3876.00; NATALIE Skeens- Pool Training $184.00; Norco Inc-Garbage Testing $170.00; Northern Pipe Fittings Inc-Water Supplies $1040.84; Northern Truck Equip Corp-Garbage Carts $5508.00; One Call of Wyo-Water One Call $33.75; Powder River Energy-Admin-Electricity, Street Lights, Tennis Courts, Softball, Water Electricity, Sewer Electricity, Garbage Electricity, Swimming Pool, Fire Electricity, Ambulance Electricity, Parks Electricity $11,405.80; Range Telephone-Admin Telephone, Fire Telephone, Garbage/Landfill, Public Safety, Water Internet, Ambulance, Pool $825.52; Rolling Metal -Shop Gas, Fire Fuel $1128.25; Sacrison Paving Inc-Cap Improvement, Storm Sewer & Valley Gutter $189,236.00; Serendipity Floral & Gift-Street Flowers $906.50; Slattery Enterprises-Admin Toilet Rental $210.18; Sundance Hardware & Sporting Goods-Shop Supplies, Summer Rec, Pool Supplies, Janitorial $813.05; Tess Robinson-Utility Deposit Fund $110.83; The Sundance Times-Admin Advertising- $1134.86; Theresa Curren-Travel & Training $45.56; Timberline Services Inc-Street Equip $14,056.84; Tower Country Tool & Equipment Rental-Water Misc $438.75; Tracy Motor-Fire Dept Supplies, Garbage-Supplies $1869.27; Trihydro Corp-Garbage Testing $4649.90; Trihydro Corp- Sewer City Engineer $4400.00; Trihydro-Water 3rd Street $23,886.50; U.S. Postal Service $426.88; Visa #5219- Admin Office Supplies, Admin Computer Support, Postage $422.74; Visa #6811- Council Travel $ Training, Summer Rec, Pool Supplies, Fire Travel & Training $1675.98; Volunteer Firemen's Pension Fund-Fire Dept Retirement-$262.50; Warne Chemical & Equipment Co. $51.60; Western Stationers-Office Improvement $320.23; ; Western Water Consultants Inc -Water Ryant Street $420.00; Weston County Childrens Center- Admin Development Services $2000.00; Wilson Power & Tree Services-Parks System Repairs $1750.00; Winwater- Water System Repairs $11,083.77; Wolff's Plumbing & Heating $1678.26; Wonderware-Water Misc, Sewer Misc, Garbage Misc- $69.90; Wyoming Office of State Lands and Investments $3791.17; WYDOT-Motor Vehicle Services-Supplies and Service Misc $2.00; Wyoming Assn of Rural Water Systems $225.00; Payroll Administration, Maintenance,-Payroll $47,045.69; BC/BS-Health Insurance $14,959.10; City off Sundance-Flex Share $542.00; Dearborn Life Insurance Company-Life Insurance $134.40; EFTPS $12,534.09; Great-West Trust-Deferred Comp-$400.00; NCPERS-Life In-$128.00; Sundance State Bank-Direct Deposit- $7.59; Symetra-Long Term Disability $334.46; Wyoming Retirement System $7345.32; Wyoming Workers Compensation-$1872.65
TOTAL $476,878.24

Approve Minutes of the City Council Regular Meeting of June 4, 2024, as published. Approve the June adjustment report. Approve the June Paid Invoice report. Approve the July Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

***REGULAR AGENDA***
***UNFINISHED BUSINESS***

**Ambulance Lease**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the lease between City of Sundance and the Crook County Medical Services District. All Ayes, MOTION CARRIED.

**Kammerer Subdivision**
No discussion.

***NEW BUSINESS***
**Land Use and Planning Minutes of June 26, 2024**
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the June 26, 2024 Land Use Meeting Minutes as written. All Ayes, MOTION CARRIED.

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| **A.** | Ainsworth Benning | 80'x125'x26'6" Maintenance Building | 230 Croell Drive |
| **B.** | Crook County | Application pulled | |
| **C.** | Thomas & Alycia Davis | Fence | 133 Hi-Mile Road |
| **D.** | Lonnie Galloway | Wood Deck | 209 East Alden Street |
| **E.** | Sheri Knutson-Halstengard | Wood Deck | 4 Mountain View Drive |
| **F.** | Dwight Jundt | Two Decks with Walkways | 417 East Thompson Street |
| **G.** | Gary Shamion | Deck | 413 Thompson Street |

**Leo Riley and Company Contract for 2023/2024 Contract**
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion for the Mayor to sign the contract for the next year for Leo Riley and Company. All Ayes, MOTION CARRIED.

**Resolution 7, 2024 – Hazard Mitigation Plan**
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 7, 2024 Hazard Mitigation Plan. All Ayes, MOTION CARRIED.

**Levi and Sophia Galloway - Sewer**
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion for the City of Sundance to pay 70% of the cost of sewer line repair, which is $5,287.30. All Ayes, MOTION CARRIED.

**Pickleball Club Request**
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the funding request for the Pickleball Club in the amount of $260.78. All Ayes, MOTION CARRIED.

**24 Hour Catering Permit**
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve all six permit applications and all street closures except Uncle Louie's Diner on 08/07/24. All Ayes, MOTION CARRIED.

**Other**
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion for City Attorney, Mark Hughes, to work on an ordinance to make a no parking zone on either side of the street on the 1100 block of East Sewell Street. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to have Ryan of Trihydro look at putting in a sewer main extension to service the north lots of block 63 of Metz Addition. All Ayes, MOTION CARRIED.

Levi and Sophia Galloway asked that the city council help pay for the sewer line that they had to replace and bore under a city street to fix. The cost of the bill was $7,553.28.

Discussion was made about the 1100 block of East Warren Street. One vehicle parks and takes up part of the driving lane on the street. Neighbors can't back out onto the street. Can a fire engine drive down the street unencumbered?

***REPORTS***
Crook County Emergency Manager, Ed Robinson, reported on the Region 1 Hazard Mitigation Plan. It includes all of the emergencies that can happen within our region. It is updated every 7 years. Asking the City to approve the plan through resolution and add a link to the city website so the public can access the plan.

Crook County Sheriff, Jeff Hodge, reported that things are going well. 132 incidents for June.

Fire Chief Gari Gill reported that he has been watching the weather and he will allow fireworks to still be set off July 3-5, 2024. We are supposed to be getting more rain. They have also received a couple more application to join the volunteer fire department.

Mac Erickson, Public Works Director, reported that they are in crunch time for the 3rd Street/Cleveland Waterline Project and need the contract signed by October 1, 2024. Need to split into a couple of projects when it is bid out.

Ryan Christiansen, Trihydro, reported on being on the final design for the 3rd Street project. Need to split bidding into two projects. Landfill monitoring ongoing. Want to look at water monitor and look at water pressure up in Sundance West with the Kahler water application.

Mark Hughes, City Attorney, asked if the Sheriff will enforce the new ordinance on no street parking on East Sewell Street, if adopted. He wanted to thank Brad and the Wyoming DOT for the work they did on the slide area by Jackson Hole. Prepared a cost share agreement between the City of Sundance and Josh Kammerer and Mountain View Adventures. Would like the council and Josh to review and give suggestions.

Joe Wilson, Councilmember, reported on the WAM Conference. Would like all those running for office to attend the region meetings to see what the towns/cities need to bring in front of legislature. Hopefully a new director will be hired soon.

Meeting adjourned 7:35p.m.

Mayor_____
Paul Brooks

(SEAL)

ATTEST: City Clerk _____
Theresa Curren