October 1, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Callie Hilty, Brad Marchant, and Joe Wilson present.

CONSENT AGENDA

Approve Minutes of the City Council Regular Meeting of September 3, 2024, as published. Approve the October check register. Approve the September payroll check register.

SEPTEMBER 2024 PAYROLL

PAYROLL		37,183.81
BLUE CROSS BLUE SHIELD OF WY	HEALTH INSURANCE	13,126.65
CITY OF SUNDANCE FLEX SHARE	FLEX SHARE BENEFITS	533.60
DEARBORN	LIFE INSURANCE	140.40
EFTPS	TAX PAYMENT	10,906.05
GREAT WEST TRUST	DEFERED COMPENSATION	400.00
MARCO	ADMIN COPY MACHINE	361.94
HEALTHSMART BENEFIT SOLUTIONS	LIFE INSURANCE	128.00
POWDER RIVER ENERGY	ELECTRICITY	13,043.73
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	6.19
SYMETRA	LONG TERM DISABILITY	347.42
WYOMING RETIREMENT SYSTEM	RETIREMENT	7,619.59
WYOMING WORKERS COMP	WORKERS COMP	1,439.46
	TOTAL	85,236.84

OCTOBER 2024

9S CONSULTING	AUDIT	105.00
ARCHITECTURAL SPECIALTIES	GARBAGE-TS MAINT	840.60
AT & T	WATER-MISC	98.24
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	1493.60
CASELLE INC	COMPUTER SUPPORT	1478.00
CITY CLERK TREASURER	ADMIN POSTAGE	5.46
CONTINENTAL WESTERN GROUP	FIRE-INSURANCE	54.00
CONTRACTORS SUPPLY	SHOP-SUPPLIES	71.79
CROOK COUNTY SHERIFF	PS-CONTRACT	26309.08
CW WASTE	GARBAGE-GATE FEE	13658.73
	GARBATE RECYCLING	3783.33
DAKOTA EQUIPMENT	CEMETERIES-EQUIP MAINT	23.99
DALLAS JOHNSON	FIRE DEPT	172.55
DEBORAH KING	ADMIN-JANTORIAL	500.00
	PARK-TOILET MAINTENANCE	900.00
DECKER'S FOOD MARKET	POOL, JANITORIAL, ADMIN	301.78
GARI GILL	FIRE EQUIP & MAINT	256.51
GROSSENBURG IMPLEMENT INC	STREETS MAINT	2087.48
HARTL ELECTRIC	STREETS LIGHT MAINT	430.73
HAWKIN WATER TREATMENT	WATER CHOLORINE SUPPLY	40.00
HUSKERS	GARBAGE FUEL	963.16
LEO RILEY & CO	AUDIT	9000.00
LINE FINDERS	WATER-SYSTEM REPAIRS	6600.00
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2500.00
MUNICIPAL EMERGENCY SERVICES	EQUIP & MAINT	1907.41
NEW LEAF PROPERTIES	UTILITY DEPOSIT REFUND	35.33
ONE-CALL OF WYOMING	WATER-ONE CALL	16.50
PAINTBRUSH SERVICES	ADMIN TOILET RENTAL	240.00
PAUL BROOKS	MAYOR & COUNCIL TRAVEL & TRAINING	444.88
POWER SCHOOL GROUP	MISC EXPENSE	1351.43
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	382.28
	FIRE-TELEPHONE & INTERNET	73.29
	GARBAGE/LANDFILL TELEPHON & INTERNET	94.70
	PUBLIC SAFETY-TELEPHONE	43.56
	POOL-TELEPHONE	-13.85

	AMBULANCE-TELEPHONE	22.29
	WATER-INTERNET	80.00
ROLLING METAL	SHOP-GAS	900.13
	SHOP-DIESEL	950.92
	FIRE-FUEL	72.49
SERVALL	ADMINISTRATION JANITORIAL	206.09
STATE OF WYOMING DEETP OF ENTERPRISE TECHNOLOGY SERVICES	ADMIN RECORDS MANAGEMENT	1.15
SUNDANCE HARDWARE & SPORTING GOODS LLC	SHOP SUPPLIES	137.24
	JANITOR SUPPLIES	327.97
THE SUNDANCE TIMES	ADMIN- ADVERTISING	295.33
	WATER ADVERTISING	251.33
	SEWER ADVERTISING	251.34
	GARBAGE/LANDFILL ADVERTISING	34.00
TRACY MOTOR COMPANY	SHOP SUPPLIES	134.97
	STREET SUPPLIES	238.27
TRIHYDRO CORPORATION	ARPA 3RD STREET	6790.57
	ARPA 3RD STREET	18066.64
	GARBAGE TESTING	1465.38
US POSTMASTER	POSTAGE	418.45
VISA-6811	MAYOR & COUNCIL TRAVEL & TRAINING	350.06
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
W.A.R.M.	INSURANCE	7691.48
WESTERN STATIONERS	OFFICE SUPPLIES	132.85
WOLFF'S PLUMBING AND HEATING	POOL-SYSTEM IMPROVEMENTS	650.00
WONDERWARE	WATER-MISC	12.99
	SEWER-MISC	12.98
	GARBAGE-MISC	12.98
WYDOT	WATER	1097.29
WYOMING OFFICE OF STATE LANDS	WATER LOAN DW215	9748.01
	TOTAL	126809.01

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED. Approve Minutes of the City Council Regular Meeting of September 3, 2024, as published. Approve the October check register. Approve the September payroll check register.

REGULAR AGENDA

UNFINISHED BUSINESS

Kerry Littke Property 813 S 5th Street Water Shutoff

Public Works Director, Mac Erickson, and Mayor Paul Brooks looked into the cost of fixing the water and came up with about $12,000. No motion was made to fix the water at this location.

NEW BUSINESS

Land Use and Planning Minutes of September 23, 2024

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the September 23, 2024 Land Use Planning Meeting Minutes as provided, pulling out item B for a variance. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Item B of the Land Use Planning Meeting Minutes. They are building a set of stairs 1 ½' into the right-of-way. All Ayes, MOTION CARRIED.

A.	Vicki Gerhart	Shed	701 S 1st Street
B.	Ivan Policky	Stairwell	421 E Cleveland Street
C.	Carl Jessen	Extend Deck	610 E Sewell Street
D.	Sophie Schwebke	Fence/Retaining Wall	123 High Mile Road
E.	Ken & Jan Denzin	Wanted to know steps to build a home – No motion needed	
F.	Lisa Talbot	Discuss possibility of building a detailing business- No motion needed	

Renewal Cleaning Contract

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to extend our contract with our current cleaning personnel. All Ayes, MOTION CARRIED.

Appointment of Josh Kammerer to Economic Development
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to appoint Josh Kammerer to the Economic Development Board. All Ayes, MOTION CARRIED.

Trihydro Work Change Order – 3rd Street Waterline Project
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order #2 for Trihydro for the 3rd Street Waterline Project. All Ayes, MOTION CARRIED.

Notice to Proceed – 3rd Street Waterline Project
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to sign the Notice to Proceed between the City of Sundance and Halme Inc. All Ayes, MOTION CARRIED.

Community Facility Rehabilitation Grant Agreement – DRAFT for Old Stoney Phase II
Discussion was made on the DRAFT Agreement. No decision was made due to the Mayor needing to talk to Andrea Wood, Director of the Crook County Museum District to discuss details.

7:10pm – 7:18pm Executive Session – Wyoming Statute §16-4-405(a)(vii) Real Estate
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to go into executive session. All Ayes, MOTION CARRIED.
No decision was made coming out of Executive Session.

Ivan Policky – would like a variance to add a set of stairs on the east side of his building to have an exit on the second floor.

REPORTS
Crook County Sheriff Jeff Hodge reported 148 incidents for September.

Mac Erickson, Public Works Director, reported that Trihydro has a change order for admin and construction oversight for 3rd Street Waterline Project. Ryan Street Project will be moving forward next week with a Pre-Construction meeting to replace the 2 1/2" galvanized line with an 8" PVC.

Mayor Brooks reported that he received complaints on Canyon Road about traffic. Sheriff Hodge said that his guys have been checking speeds of the traffic.

Gari Gill, Fire Chief, reported that he is retiring. After the Ryan Street and 3rd Street Projects are done, they will have ISO come back to check rating. Spoke to the hospital and Life Flight to look at billing them for volunteer hours due to the time it takes to help out with Life Flight. Changing landing zone for the Life Flight to the baseball field. Airbags are 35 years old and will be applying for a VFA grant through State Forestry for the 50/50 grant to replace them. Will be holding a raffle on December 7th to raise money for the fire department.

Ryan Christianson, Trihydro, reported that the landfill monitoring is ongoing. Worked on the Notice to Proceed for the 3rd Street Waterline Project. Visited the South 21st Street construction site.

Jeremy Holt, Economic Development, reported that he has spoken to Kathy Lenz about the Safe Streets for All grant that they just received. Hope to have everything together to publish the bid next week after they meet next Monday.

Mark Hughes, City Attorney, reviewed the Grant Agreement for the CFR Grant. Wanted the council to know that according to the agreement that the City will be liable for the $187,000 match and the project will finish June 2026.

Theresa Curren, Clerk Treasurer, reported that she heard back from Game & Fish about the yearly deer harvest. Game & Fish reported that the Chronic Wasting Disease seems to be holding steady. Asked Mark Hughes, City Attorney, to approve her bond for it to be processed by the County Attorney and County Treasurer.

Callie Hilty, Council Member, reported that she surveyed the alley off of 5th Street and the flowerbeds located at 411 East Warren Street are located in the alley.

Randy Stevenson, Council Member, wanted to discuss utility delinquencies and how to make people pay their bills.

Meeting adjourned 7:22p.m.

(SEAL)

Mayor Paul Brooks
Paul Brooks

ATTEST: City Clerk Theresa Curren
Theresa Curren