September 3, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Randy Stevenson, Callie Hilty, Brad Marchant, and Joe Wilson present.

CONSENT AGENDA

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

AUGUST 2024

21 ELECTRIC	WATER-SCADA	723.95
AMERICAN CONTRACTING & Consulting	INSURANCE CLAIMS	33,673.53
AT & T	WATER-MISC	120.72
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	2,377.60
CASELLE INC	COMPUTER SUPPORT	1,478.00
CITY CLERK-TREASURER	ADMIN POSTAGE	2.96
	ADMIN MISC	24.00
CIVIC PLUS	RECORDS/MINICODE/WEBSITE	4,475.00
C N A	INSURANCE	100.00
COLE RANCH LLC	WATER-COLE	2,987.17
CONTINENTAL WESTERN GROUP	FIRE-INSURANCE	3,388.00
CONTRACTORS SUPPLY	WATER-SUPPLIES	230.74
CROOK COUNTY SHERIFF	PS-CONTRACT	26,309.08
CROOK COUNTY WEED & PEST	STREETS-MOSQUITO/PEST CONTROL	663.80
CW WASTE	GARBAGE-GATE FEE	13,730.99
	GARBAGE RECYCLING	3,811.72
DAKOTA EQUIPMENT RENTAL	EQUIPMENT-MAINTENANCE	381.69
DEBORAH KING	ADMIN-JANTORIAL	500.00
	PARK-TOILET MAINTENANCE	900.00
DECKER'S FOOD MARKET	POOL-SUPPLIES, FIRE DEPT SUPPLIES, SUMMER REC-MISC	456.99
EMILY OPRIS	POOL-REFUNDS	25.00
ENERGY LABORATORIES INC	WATER-TESTING	66.00
FASTENAL	SHOP-SUPPLIES	196.93
GROSSENBURG IMPLEMENT INC	GARBAGE-EQUIP & MAINT	503.70
GROSSENBURG IMPLEMENT INC	STREETS-EQUIP LEASE	5,500.00
HARTL ELECTRIC	STREETS-LIGHT MAINT	974.65
HAWKIN WATER TREATMENT	POOL-CHEMICALS	4,025.39
	WATER-CHLORINE SUPPLY	30.00
HUSKERS	GARBAGE-FUEL	1,024.04
JOE WILSON	MAYOR & COUNCIL TRAVEL & TRAINING	455.60
LINE FINDERS	WATER-MISC	1,375.00
MARCO	ADMIN-COPY MACHINE	289.34
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2,500.00
MATTHEW BENDER & CO INC	ADMIN-LAW LIBRARY UPDATES	143.71
MUELLER CO	WATER-SUPPLIES	1,193.64
NANNEMANN BROTHERS AUTO INC	PARKS-SYSTEM REPAIRS	3,285.23
NORTHERN PIPE FITTINGS INC	WATER SUPPLIES	62.50
ONE-CALL OF WYOMING	WATER-ONE CALL	11.25
PAINTBRUSH SERVICES	ADMIN-TOILET RENTAL	561.61
POWDER RIVER ENERGY	ADMIN,STREET LIGHTS, TENNIS COURTS SOFTBALL, WATER, SEWER GARBAGE POOL, FI RE, AMBULANCE, PARKS	14,331.22
QUIK SIGNS	FIRE-EQUIPMENT & MAINTENANCE	157.21
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	383.17

	FIRE-TELEPHONE & INTERNET	73.20
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.51
	PUBLIC SAFETY-TELEPHONE	43.39
	POOL-TELEPHONE	42.37
	WATER-INTERNET	80.00
	AMBULANCE-TELEPHONE	22.21
RAPID CPR	POOL-TRAINING	263.59
ROLLING METAL	SHOP-GAS	778.69
	SHOP-DIESEL	203.39
	FIRE-FUEL	370.56
SERVALL	ADMIN-JANITORIAL	206.09
SOPHIA GALLAWAY	SEWER-SYSTEM REPAIR	5,287.30
SUNDANCE HARDWARE & SPORTING GOODS LLC	POOL SUPPLIES	200.91
	ADMIN-JANITORIAL	76.75
	FIRE-SUPPLIES	53.98
	WATER-SUPPLIES	164.37
	PARKS-SUPPLIES	54.99
SUNDANCE PICKLEBALL CLUB	STREETS-OUTDOOR COURTS	250.00
THE SUNDANCE TIMES	ADMIN- ADVERTISING	550.00
	OFFICE SUPPLIES	15.00
TIMBERLINE SERVICES INC	STREETS- SYSTEM REPAIRS	1,085.00
TRACY MOTOR COMPANY	GARBAGE-EQUIPMENT & MAINTENANCE	629.13
	PARKS -SUPPLIES	83.73
	FIRE-DEPT-EQUIPMENT & MAINT	89.53
TRIHYDRO CORPORATION	WATER-3RD STREET	22,444.00
	WATER-CITY ENGINEER	2,200.00
	GARBAGE TESTING	197.25
US POSTMASTER	POSTAGE	73.00
US POSTMASTER	POSTAGE	387.06
USA LIBERTY ARMS	FIREMANS FUND	766.00
VISA	ADMIN-TRAVEL & TRAINING	550.00
	ADMIN-COMPUTER SUPPORT	77.16
	POOL-SUPPLIES	182.47
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	262.50
WAMCAT	ASSOCIATION DUES	75.00
WESTERN STATIONERS	OFFICE SUPPLIES	33.84
WINWATER	WATER-SUPPLIES	1,603.71
WONDERWARE	WATER-MISC	12.24
	SEWER-MISC	9.24
	GARBAGE-MISC	13.47
WYOMING ASSN OF MUNICIPALTIES	MAYOR & COUNCIL TRAVEL & TRAINING	75.00
WYOMING MACHINERY	GARBAGE-EQUIPMENT & MAINTENANCE	411.06
AUGUST PAYROLL	ADMIN, MAINT, POOL, SUMMER REC	52,613.04
BC/BS	HEALTH INSURANCE	13,126.65
CITY OF SUNDANCE	FLEX SHARE	537.80
EFTPS	PAYROLL TAXES	14,396.40
GREAT WEST	DEFFERED COMPENSATION	400.00
NCPERS	GROUP LIFE	128.00
SUNDANCE STATE BANK	DIRECT DEPOSIT FEES	7.52
SYMETRA	LIFE INSURANCE	348.19
WYOMING RETIREMENT	RETIREMENT	7,635.77
WYOMING WORKERS COMPENSATION	WORKERS COMP	1,987.80
	Total	264,702.99

SEPTEMBER 2024

AMERICAN LEAK PROTECTION	POOL-SYSTEM REPAIRS	3,325.00
ARCHITECTURAL SPECIALITIES	AMBULULANCE-BUILDING MAINTENAZNCE	4,829.82

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES & CANAND	ASSOCIATION DUES	159.00
AT & T	WATER-MISC	96.27
BRAKE SUPPLY COMPANY Inc	STREETS MAINTENANCE AND PARTS	545.79
CAMBRIA SUPPLY	WATER-SUPPLIES	495.92
CAMPBELL COUNTY PUBLIC WORKS	GARBAGE GATE FEE	1,538.40
CASELLE INC	COMPUTER SUPPORT	1,535.00
CITY CLERK TREASURER	ADMIN POSTAGE, CEMETARY MISC	15.49
CITY OF SUNDANCE	ARPA MATCH	248,889.00
COLE RANCH LLC	WATER-COLE	672.90
CONTRACTORS SUPPLY	WATER TOOLS	63.49
CROOK COUNTY CLERK	ESRI LICENSE FEES	1,777.80
CROOK COUNTY SHERIFF	PS-CONTRACT	26,309.08
CUSTOM AUTO	FIRE-EUIIP & MAINT	2,932.83
CW WASTE	GARBAGE-GATE FEE	14,345.20
	GARBATE RECYCLING	4,325.17
DEBORAH KING	ADMIN-JANTORIAL	500.00
	PARK-TOILET MAINTENANCE	900.00
DECKER'S FOOD MARKET	POOL SUPPLIES, SUMMER REC SUPPLIES	358.89
ENERGY LABORATORIES INC	WATER-TESTING	567.00
ENGINEERING ASSOCIATES	WATER-3RD STREET	1,627.20
GAME ONE	SUMMER REC-PEEWEE FOOTBALL	4,323.33
GROSSENBURG IMPLEMENT INC	GARBAGE-EQUIP & MAINT	612.63
HARTL ELECTRIC	AMBULANCE -BUIDLING MAINT	662.82
HAWKIN WATER TREATMENT	POOL-CHEMICALS	1,385.44
	WATER-CHLORINE SUPPLY	40.00
HUSKERS	SHOP DIESEL	1,628.70
JOE WILSON	MAYOR & COUNCIL TRAVEL & TRAINING	250.58
LANGER INDUSTRIAL SERVICE	GARBAGE-TIPPING FEE	3,912.00
MARK HUGHES	ADMIN-CITY ATTORNEY RETAINER	2,500.00
MID-AMERICAN RESEARCH CHEMICAL	SEWER-SUPPLIES	1,936.69
NORTHERN PIPE FITTINGS INC	WATER SUPPLIES	443.52
ONE-CALL OF WYOMING	WATER-ONE CALL	14.25
PAINTBRUSH SERVICES	ADMIN-TOILET RENTAL, SPECIAL PROGRAMS	3,186.35
PEAK MOTION PHYSICAL THERAPY	UTILITY DEPOSIT REFUND	245.56
POWDER RIVER ENERGY	ADMIN,STREET LIGHTS, TENNIS COURTS	
	SOFTBALL, WATER, SEWER GARBAGE	
	POOL, FI RE, AMBULANCE, PARKS	
RALPH HOLT	UTILITY DEPOSIT REFUND	77.39
RANGE TELEPHONE	ADMIN-TELEPHONE & INTERNET	383.75
	FIRE-TELEPHONE & INTERNET	73.20
	GARBAGE/LANDFILL TELEPHON & INTERNET	93.80
	PUBLIC SAFETY-TELEPHONE	43.39
	POOL-TELEPHONE	(13.85)
	AMBULANCE-TELEPHONE	22.21
	WATER-INTERNET	80.00
SACRISON PAVING	CAP IMPROVEMENT /CRACKSEAL	10,208.38
SERVALL	ADMIN-JANITORIAL	412.18
SUNDANCE HARDWARE & SPORTING GOODS LLC	GARBAGE-SUPPLIES	68.46
	ADMIN-JANITORIAL	65.97
	FIRE-SUPPLIES	118.95
	PARKS-SUPPLIES	95.98
	WATER-MISC	49.46
SUNDANCE STATE BANK	GARBATE-JOHN DEERE LOADER PAYMENT	30,657.86
SUNDANCE STATE BANK	STREETS-CAT TRACK LOADER	25,230.50
THE SUNDANCE TIMES	ADMIN- ADVERTISING	1,260.00
	OFFICE SUPPLIES	744.15

TITUS	SEWER SUPPLIES	522.63
TRACY MOTOR COMPANY	GARBAGE SUPPLIS	307.71
	STREET SUPPLIES	174.32
	FIRE SUPPLIES	351.12
TRIHYDRO CORPORATION	SEWER-CITY ENGINEER	2,200.00
	ARPA-3RD STREET	32,314.43
	GARBAGE TESTING	218.75
US POSTMASTER	POSTAGE	456.70
VISA	ADMIN-COMPUTER SUPPORT	161.88
VOLUNTEER FIREMEN'S PENSION FUND	FIRE DEPARTMENT -RETIREMENT	206.25
WESTERN STATIONERS	OFFICE SUPPLIES	160.88
WESTERN WATER CONSULTANTS	WATER-RYAN STREET	1,326.50
WONDERWARE	WATER-MISC	14.24
	SEWER-MISC	10.24
	GARBAGE-MISC	14.47
WYDOT	FIRE-SUPPLIES, STREETS-MISC	260.00
	Total	445,323.02

Approve Minutes of the City Council Regular Meeting of August 6, 2024, as published. Approve the August check register. Approve the September check register. 24 Hour Catering Permit-Todd McInerney Benefit at the Dime. MOTION CARRIED (per consent agenda).

REGULAR AGENDA
UNFINISHED BUSINESS

Kammerer Subdivision
COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow Mayor Brooks to sign the Cost Share Agreement between the City of Sundance and Mountain View Adventures, LLC. COUNCIL MEMBER WILSON SECONDED. All Ayes, MOTION CARRIED.

Kerry Littke Property 813 S 5th Street Water Shutoff
Mac Erickson, Public Works Director and Ryan of Trihydro are working on the issue with this property.

Water Filling Station at Sundance Square Park
Mac Erickson, Public Works Director, will have a station installed by next summer.

NEW BUSINESS
Land Use and Planning Minutes of August 26, 2024
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the August 26, 2024 Land Use Planning Meeting Minutes as presented. All Ayes, MOTION CARRIED.

A.	Alycia Conroy	Shed	133 High Mile Road	
B.	Church of Good Shepherd	Landscape lights	602 E Main Street	
C.	Mountain View Adventures	Variance lot sizes	TBD 21st Street	
D.	David Scully	Raised Garden Beds	407-411 E Warren St	Denied - Survey is required

WYDOT Presentation
WYDOT representatives gave presentation on the State Transportation Improvement Program 2024-2029.

Be Well Coalition
Katie Allen and Wendy Depina introduced themselves and told us about the Be Well Coalition and how it will try to help the community with alcohol and vape use.

WAM Voting Delegate
COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion for Joe Wilson be the Official Voting Delegate for 2025 WAM Winter Workshop. All Ayes, MOTION CARRIED.

Award Pickup Bids
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to award the apparent low bidder of a 2025 GMC Sierra 2500 to Fremont Motors, Riverton, Wyoming for $46,943.00. All Ayes, MOTION CARRIED.

Award 3rd Street Waterline Project Bids
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to award the apparent low bidder of the 3rd Street Waterline Project to Halme, Inc. for $2,353,770.00. All Ayes, MOTION CARRIED.

Resolution 8, 2024 Mineral Royalty Grant for 3rd Street Waterline Project
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Mayor Brooks to sign Resolution 8, 2024 MRG Grant for 3rd Street Waterline Project. All Ayes, MOTION CARRIED.

Resolution 9, 2024 Budget Amendment ARPA Grant Matches
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion for Mayor Brooks to sign Resolution 9, 2024 Budget Amendment ARPA Grant Matches. All Ayes, MOTION CARRIED.

Rate Study Quote Carl Brown
COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to enter into an agreement with Carl Brown of GettingGreatRates.com to do a rate study for water and sewer for $13,784. All Ayes, MOTION CARRIED.

Kammerer Subdivision
COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Kammerer Subdivision Plat owned by Mountain View Adventures, LLC. COUNCIL MEMBER HILTY recused herself. All Ayes, MOTION CARRIED.

Josh Kammerer spoke to the council about the Cost Share Agreement for the Kammerer Subdivision. Would like to swap 9 sewer taps for infrastructure. DEQ permit has been submitted.

REPORTS
Crook County Sheriff Deputy Bush reported 99 incidents for August.

Gari Gill, Fire Chief, reported that the EMS door and locks have been installed. The volunteer fire fighters have the option now to go with the same health insurance as the Wyoming Sheriffs' Offices. Would like to replace Engine 2 with a rescue truck. Engine 2 did not pass the flow test. Would like to put it up for auction and use the money to buy another unit.

Mac Erickson, Public Works Director, reported that he doesn't have any options yet for the Littke Property. Found leak in the pool and hope to get it fixed soon. Working with Wolff's on water filling station at the Sundance Square.

Jeremy Holt, Economic Development, reported that they have been working with Crook County and learning from them as to how they will be doing the SS4A grant. The board will be meeting again in a few weeks.

Theresa Curren, Clerk Treasurer, reported that Leo Riley and Co auditors were in the office for a site visit for two days last week. They made a few suggestions and we are working on them. One new form that we will be using is one that we borrowed from the county, which is a New Hire/Status form for employees. We have started saving our reports electronically to the server now instead of printing them. It saves trees and it helps the auditors or anyone for that matter to search for a certain word or number. The F66 audit is almost done and is due on September 31, 2024. The whole office has been putting in a lot of time and effort to get the Mineral Royalty Grant done for the 3rd Street Waterline Project. The next NEWY meeting is scheduled for September 14, 2024.

Mark Hughes, City Attorney, asked about the Cost Share Agreement with Mountain View Adventures.

Mayor Brooks reported that he will be in Laramie the second week of September to speak on behalf of the City and Old Stoney for the Wyoming Business Council Rehabilitation grant.

Meeting adjourned ~~7:31~~ p.m.

SEAL

Mayor Paul Brooks

ATTEST: City Clerk Theresa L Curren
Theresa Curren

Resolution Number 8, 2024

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT

City of Sundance

FOR THE PURPOSE OF:

Installation of approximately 2,100 linear feet of 10-inch PVC water line and 2,600 linear feet of 8-inch PVC water line to repair significant leak and complete a transmission main project connecting two existing water storage tanks

(State Purpose of Project)

W I T N E S S E T H

WHEREAS, the Governing Body for the

City of Sundance

desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing this

WHEREAS, the Governing Body of the

City of Sundance

recognizes the need for the project; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and

WHEREAS, the Governing Body of the

City of Sundance

plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s):

1% Specific Purpose Tax Funds match of $234,009.87. These funds are already

(Describe the Source and Status of All Matching Funds)

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

City of Sundance

that a grant application in the amou $ 850,861.50

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the

10/3/2024 to assist in funding the

(Date of SLIB Meeting)

3rd Street Waterline Project

(Name of Project)

BE IT FURTHER RESOLVED, that

Theresa Curren, Clerk Treasurer and Mac Erickson, Public Works Director

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the

City of Sundance

to act on behalf of the Governing Body on all matters relating to this grant applicat

PASSED, APPROVED AND ADOPTED THIS

3rd day of September 2024

(Date) *(Month)* *(Year)*

(Signature)

Paul Brooks, Mayor

(Name and Title)

Attest:

(Signature)

Theresa Curren, Clerk Treasurer

(Name and Title)

RESOLUTION NO. 9, 2024

REGARDING BUDGET AMENDMENT ENDING IN JUNE 30, 2025

WHEREAS, pursuant to Wyoming State Statute§ 16-4-113, the budget of the General fund may be increased or decreased by resolution of the governing body and;

WHEREAS, the City of Sundance will be receiving funds for two ARPA Grant Matches, Ryan Street Waterline Project and 3rd Street Waterline Project. The revenues have been budgeted for 2024/2025. And;

WHEREAS, the City of Sundance needs to budget for the expenditures of the two ARPA Grant Matches, Ryan Street Waterline Project and 3rd Street Waterline Project. And;

BE IT FURTHER RESOLVED, to amend the City of Sundance budget to include a new fund 50 for Grant Revenue and Expenditures using 1% Specific Purpose Tax Funds for ARPA Match in the amount of $248,889.00.

Passed, adopted, and approved by the governing body of the City of Sundance this 3rd day of September, 2024.

CITY OF SUNDANCE

By: Paul Brooks Mayor
Paul Brooks, Mayor

Attest: Theresa L Curren
Theresa Curren, Clerk Treasurer